



## BOARD OF TRUSTEES MEETING

*Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.*

**Thursday, September 26, 2024 – 5:00 PM**  
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

[Click here to join the meeting now](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

### **AGENDA:**

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **CONSENT AGENDA – Recommendation to Approve**
  - a. **August 29, 2024 Board of Trustees Meeting Minutes**
- IV. **ACTION ITEMS**
  - a. **Recommendation to Approve Cash & Investment Report for August 31, 2024** (Mark Watson)
  - b. **Recommendation to Approve Financial Statements and Budget Amendments (if applicable) for the Period Ending August 31, 2024 (Subject to Audit)** (Rusty Taylor, Joe Carrington)
  - c. **Recommendation to Approve Security RFP Contract** (Scott Ruff, Andrea Jenssen)
  - d. **Recommendation to Approve BP 02.02 “Board of Trustees Bylaws”** (Lisa Laky)
  - e. **Recommendation to Approve BP 02.05 “Citizen Appearances Before the Board of Trustees”** (Lisa Laky)
  - f. **Recommendation to Approve BP 04.12 “Purchase of Goods and Services** (Lisa Laky)
  - g. **Recommendation to Approve BP 04.26 “Charity Care”** (Matthew Beasley)
  - h. **Recommendation to Approve, if Awarded, the St. David’s Foundation We All Benefit Grant Program (Goal 3)** (David West)
  - i. **Recommendation to Approve, if Awarded, Cigna Health Group Foundation Veteran Mental Well-Being Grant Program (Goal 3)** (Jodie Eldridge)

**V. CEO REPORT**

- a. **Agency Wide Updates**
- b. **Employee Advisory Council Update**
- c. **ICC Update**

**VI. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)

**VII. ADJOURNMENT**

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:*

*P.O. Box 3548, Austin, Texas 78764-3548.*

*October 2024 Integral Care Calendar*

<b>Date</b>	<b>Time</b>	<b>Event/Meeting</b>	<b>Contact Person</b>
October 10	12:00 PM	<b>Planning Network Advisory Committee Meeting</b>	Lesa Brown-Valades
October 22	5:30 PM	<b>Planning &amp; Operations Meeting</b>	Dawn Handley
October 24	5:00 PM	<b>Finance Committee Meeting</b>	Joe Carrington
October 31	5:00 PM	<b>Board of Trustees Meeting</b>	Jeff Richardson



## BOARD OF TRUSTEES MINUTES

**DATE:** August 29, 2024  
**TIME:** 5:00 p.m.  
**PLACE:** 1430 Colier Street, Austin, TX 78704

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Hal Katz, Dr. Guadalupe Zamora, Ann Kitchen, Ed Calahan, Deborah Smith, Stephanie Bazan and Sarah Churchill Llamas

**MEMBERS ABSENT:** Sheriff Sally Hernandez

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:00 p.m.

### CITIZENS' COMMENTS

Citizens' Comments were provided.

### CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff.

### CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **July 25, 2024 Board of Trustees Meeting Minutes**
- b. **Cash & Investment Report for July 31, 2024** (Finance Item III, Mark Watson)
- c. **Financial Statements and Budget Amendments (if applicable) for the Period Ending July 31, 2024 (Subject to Audit)** (Finance Item IV, Joe Carrington)

### ACTION ITEMS

Acceptance of FY 2025 Budget. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Office of Justice Programs, Bureau of Justice Assistance, Comprehensive Opioid, Stimulant and Substance Use Site-Based Program Grant. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the U.S. Department of Justice Smart Re-entry: Housing Demonstration Program. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Liability Insurance Carriers to Include Property, Liability, Crime, Business Automobile Policy, Directors and Officers Liability Policy, and Workers' Compensation Policy for FY25 and to Authorize the Chief Executive Officer or His Designee to Execute Contract Documents. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Changing the Board Staff Adhoc Committee on Racial Equity to a Standing Committee. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

**INFORMATION ITEMS/BOARD EDUCATION**

Larry Wallace, Sr. and the Hon. Larry Wallace Jr., Ph.D., provided the Board with information on the Black Men's Health Clinic.

**CEO REPORT**

The CEO report was briefly highlighted with emphasis on Agency Wide Updates, the Employee Advisory Council and the ICCC.

**CITIZENS' COMMENTS**

Citizens' Comments were provided.

There being no further business, the meeting was adjourned at 7:00 p.m.

**BOARD APPROVED:**

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Patricia Young Brown  
Board Chair  
September 26, 2024

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Kendra Drake  
Recording Secretary