



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, March 31, 2022 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

AGENDA:

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. GENERATIVE DISCUSSION**
 - a. **Workforce** (Executive Management Team)
- IV. CONSENT AGENDA – Recommendation to Approve**
 - a. **February 24, 2022 Board of Trustees Meeting Minutes**
 - b. **March 4, 2022 Board of Trustees Meeting Minutes**
 - c. **Austin Public Housing Homeless Housing Stabilization Services RFP Award for Continuation of our Rapid Rehousing Program (Goal 1)** (P&O Item III, Ahearn, pgs. 5-8)
 - d. **Austin Public Housing Homeless Housing Stabilization Services RFP for Continuation of our Terrace at Oak Springs PSH Program (Goal 1)** (P&O Item IV, Ahearn, pgs. 9-12)
 - e. **Austin Public Health's Homeless Housing Stabilization Services Award for a Scattered Site PSH Support Services Team (Goal 1)** ((P&O Item V, Ahearn, pgs. 12-15)
 - f. **Austin Public Health Homeless Housing Stabilization Services RFP Award for the Continuation of the City ACT Team (Goal 1)** (P&O Item VI, Buchanan, pgs. 15-18)
 - g. **New Episcopal Health Foundation Grant (Goal 1)** (P&O Item VII, West, pgs. 19-23)
 - h. **Contracts for Crisis Residential and Extended Observation Services to The Wood Group (Goal 1)** (P&O Item VIII, Lynch, pgs. 24-29)
- V. ACTION ITEMS**
 - a. **Discuss and Take Appropriate Action on Financial Statements and Budget Amendments (if applicable) for the Periods Ending February 28, 2022 (Subject to Audit)** (David Weden, Della Thompson)
 - b. **Discuss and Take Appropriate Action Authorizing the CEO and/or CAO/CFO to Execute a Memorandum of Understanding with Elizabeth Property Group Texas, LLC Regarding 3300 Manor Road** (David Weden)
 - c. **Discuss and Take Appropriate Action Regarding Authorizing the CEO and/or CAO/CFO to Create a Separate Entity and Carry out Associated Actions for Property Ownership** (David Weden)
 - d. **Discuss and Take Appropriate Action Authorizing the Completion of a Feasibility Study and Submission of a Proposal Related to Central East Austin Multifamily Rental Housing Development Opportunity** (David Weden)

VI. INFORMATION ITEMS

- a. **Board Staff Ad Hoc Committee on Racial Equity Update (Goal 3)** (Emmitt Hayes, Louise Lynch)
- b. **Update on the Board/Staff Ad Hoc Committee on Housing Homelessness** (Luanne Southern)
- c. **Using Data to Implement Programmatic Changes** (Laura Wilson-Slocum, Brittany Whittington, Alex Villarreal)
- d. **Chief Operations Officer Report (Goals 1-3)** (P&O Item IX, Handley, pgs. 29-38)
 - Initial Dashboards
 - Vaccine/Booster Information
 - COVID Impact Update
 - 988 Update

VII. CEO REPORT

- a. **Quarterly Report**

VIII. CITIZENS’ COMMENTS (Presentations are limited to 3minutes.)

IX. ADJOURNMENT

Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to: P.O. Box 3548, Austin, Texas 78764-3548.

April 2022 Integral Care Calendar

| Date | Time | Event/Meeting/Location | Contact Person |
|---------------|-------------|--|-----------------------|
| April 11 – 13 | 7:00 AM | NATCON22 – National Harbor, Washington DC | David Evans |
| April 14 | 12:00 PM | Planning Network Advisory Committee Meeting | Louise Lynch |
| April 15 | 1:00 PM | C.A.N. Board Meeting | David Evans |
| April 19 | 5:30 PM | Planning & Operations Meeting | Louise Lynch |
| April 21 | 5:00 PM | Finance Committee Meeting | David Weden |
| April 28 | 5:00 PM | Board of Trustees Meeting | David Evans |



BOARD OF TRUSTEES MINUTES

DATE: February 24, 2022
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Hal Katz, Dr. Guadalupe Zamora, Ed Calahan, Luanne Southern, Trish Young Brown, Deborah Smith and Emmitt Hayes

MEMBERS ABSENT: Sheriff Sally Hernandez, Sarah Churchill Llamas and Cynthia Ramos

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Hal Katz, called the Board meeting to order at 5:00 p.m.

CITIZENS' COMMENTS

Citizens' comments were provided.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Katz welcomed Board Members and Staff.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **December 9, 2021 Board of Trustees Meeting Minutes**
- b. **January 27, 2022 Executive Committee Meeting Minutes**
- c. **Cash & Investment Report for November 30, 2021, December 31, 2021 & January 31, 2022** (Finance Item III, Weden)
- d. **Financial Statements and Budget Amendments for the Periods Ending November 30, 2021 and December 31, 2021** (Finance Item IV, Weden)
- e. **Ratification of the FY2021 Financial Audit** (Executive Item 2, David Weden)
- f. **Ratification of Authorizing the Chief Executive Officer and/or His Designee to Enter into a Contract for Specialized Property Management Services – PSH Single Site with Volunteers of America** (Executive Item 3, David Weden)
- g. **Ratification of Authorizing the Chief Executive Officer and/or His Designee to Enter into a Contract for Exterior Construction at 13311 Burnett with Strata Landscape** (Executive Item 4, David Weden)
- h. **Ratification of Authorizing the Chief Executive Officer and/or His Designee to Enter into a Contract for Architectural Services with Forge Craft Architecture + Design** (Executive Item 5, David Weden)

- i. Ratification to Approve, if Awarded, the Housing Authority of the City of Austin (HACA) Notice of Funding Opportunity (NOFO) for Housing Vouchers** (Executive Item 6, Marlene E. Buchanan)
- j. Ratification to Approve, if Awarded, the Texas Department of Housing and Community Affairs (TDHCA) Notice of Funding Opportunity (NOFO)** (Executive Item 7, Ruth Ahearn)
- k. Ratification to Approve, if Awarded, the Austin Public Health Behavioral Health Solicitation** (Executive Item 8, David West)

ACTION ITEMS

Acceptance of Financial Statements for Periods Ending January 31, 2022 (Subject to Audit). David Weden gave an extensive overview of the financial statements and reviewed the Budget Amendments, Balance Sheet for the January financials, and the Statement of Revenues & Expenditures. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. (Subject to Audit). All were in favor. Motion carried.

Acceptance of Establishing Minimum Pay Rate for Integral Care. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

GENERATIVE DISCUSSION

A Generative Discussion was held to discuss the Workforce.

INFORMATION ITEMS

Sonia Hartman provided an update on the Planning Network Advisory Committee (PNAC) Report.

Louise Lynch provided an update on the Board Staff Ad Hoc Committee on Racial Equity.

Louise Lynch provided an update on the Corporate Compliance Annual Report.

Louise Lynch provided an update on the National Standards for Culturally and Linguistically Appropriate Services (CLAS) FY 22 Report.

Luanne Southern presented the Board with a Housing and Homelessness update.

CEO REPORT

The CEO report was briefly highlighted with emphasis on the Workforce.

CITIZENS' COMMENTS

Citizens' comments were provided.

There being no further business, the meeting was adjourned at 7:10 p.m.

BOARD APPROVED:

Hal Katz
Board Chair
March 31, 2022

Kendra Drake
Recording Secretary



BOARD OF TRUSTEES MINUTES

DATE: March 4, 2022
TIME: 9:00 a.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Hal Katz, Ed Calahan, Luanne Southern, Trish Young Brown, Deborah Smith, Emmitt Hayes, Sheriff Sally Hernandez & Sarah Churchill Llamas

MEMBERS ABSENT: Dr. Guadalupe Zamora and Cynthia Ramos

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Hal Katz, called the Board meeting to order at 9:10 a.m.

CITIZENS' COMMENTS

None.

RECEIVE AND DISCUSS INFORMATION IN ORDER TO BEGIN DEVELOPMENT OF THE NEXT STRATEGIC PLAN FOR INTEGRAL CARE FOR FY 23-25

The Board of Trustees, the Executive Management and outside consultants met to discuss the development of the Strategic Plan for the next fiscal year.

CITIZENS' COMMENTS

None.

There being no further business, the meeting was adjourned at 2:20 p.m.

BOARD APPROVED:

Hal Katz
Board Chair
March 31, 2022

Kendra Drake
Recording Secretary