



FINANCE COMMITTEE MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

DATE: Wednesday, October 19, 2022
TIME: 5:00 p.m.
Place: 1430 Collier Street – Board Room
Austin, Texas 78704

AGENDA

- I. Citizens' Comments** (Presentations are limited to 3 minutes)
- II. Approval of Finance Committee Minutes for September 22, 2022**
- III. Discuss and Take Appropriate Action on Cash & Investment Reports for September 30, 2022** (Weden)
- IV. Discuss and Take Appropriate Action on Financial Statements and Budget Amendments (if applicable) for the Period Ending September 30, 2022 (Subject to Audit)** (Weden, Thompson)
- V. Discuss and Take Appropriate Action on Lease Extension for 825 East Rundberg Lane, Suites E-2 and F-1** (Weden)
- VI. Discuss and Take Appropriate Action on Updating Board Policy 04.01 Client Cash Management** (Weden)
- VII. Discuss and Take Appropriate Action on Updating Board Policy 04.02 Approval of Grant Contract Foundation or Other Resource Development Proposals Submissions and Awards** (Weden)
- VIII. Discuss and Take Appropriate Action on Updating Board Policy 04.04 Authorized Out-of-Town Travel Reimbursement** (Weden)
- IX. Discuss and Take Appropriate Action on Updating Board Policy 04.05 Short-Term Investments and Related Loans** (Weden)
- X. Discuss and Take Appropriate Action on Board Policy 04.06 Check Signing Authority** (Weden)
- XI. Discuss and Take Appropriate Action on Board Policy 04.07 Document Signing Authority** (Weden)

- XII. Discuss and Take Appropriate Action on Board Policy 04.08 Expenditures for Unbudgeted Activities (Weden)**
- XIII. Discuss and Take Appropriate Action on Board Policy 04.09 Client Billing (Weden)**
- XIV. Discuss and Take Appropriate Action on Board policy 04.12 Purchase of Goods and Services (Weden)**
- XV. Discuss and Take Appropriate Action on Board policy 04.13 Annual Review of Financial Information (Weden)**
- XVI. Discuss and Take Appropriate Action on Board policy 04.14 Cash Receipt – Deposit Management (Weden)**
- XVII. Discuss and Take Appropriate Action on Board policy 04.15 Budget Amendment Policy (Weden)**
- XVIII. Discuss and Take Appropriate Action on Board policy 04.16 Purchase of Goods and Services – Alternate Vendor (Weden)**
- XIX. Discuss and Take Appropriate Action on Amending Board policy 04.17, Investment and Cash Management, to add Deputy Chief Financial Officer as a designated Investment Officer (Weden)**
- XX. Discuss and Take Appropriate Action on Board policy 04.18 Resource Development Policy (Weden)**
- XXI. Discuss and Take Appropriate Action on Board policy 04.19 Historically Underutilized Businesses (Weden)**
- XXII. Discuss and Take Appropriate Action on Board policy 04.20 Consumer-Owned Businesses (Weden)**
- XXIII. Discuss and Take Appropriate Action on Board policy 04.21 Expenditure of Funds for the Purchase of Food and Beverages for Consumption by Employees and Volunteers (Weden)**
- XXIV. Discuss and Take Appropriate Action on Board policy 04.22 Fund Balance (Weden)**
- XXV. Discuss and Take Appropriate Action on Board policy 04.23 Prohibition of Providing Services Without a Contract (Weden)**
- XXVI. Discuss and Take Appropriate Action on Board Policy 04.24 Interest Charges to Delinquent Payors (Weden)**
- XXVII. Discuss and Take Appropriate Action on Board Policy 04.25 Unallowable Expenditures (Weden)**
- XXVIII. Discuss and Take Appropriate Action on Board Policy 05.02 Contracting Philosophy (Weden)**

- XXIX. Discuss and Take Appropriate Action on Board Policy 05.03 Contract Review and Approval (Weden)**
- XXX. Discuss and Take Appropriate Action on Board Policy 06.01 Safe and Healthy Environment (Weden)**
- XXXI. Discuss and Take Appropriate Action on Board Policy 06.03 Vehicle Maintenance (Weden)**
- XXXII. Discuss and Take Appropriate Action on Board Policy 06.04 Inspection Requirements for Real Property Purchases (Weden)**
- XXXIII. Discuss and Take Appropriate Action on Board Policy 06.05 Weapons (Weden)**
- XXXIV. Discuss and Take Appropriate Action on Board Policy 06.06 Real Estate Management (Weden)**
- XXXV. Discuss and Take Appropriate Action on Board Policy 06.07 Sale and Disposal of Center Assets Other Than Real Property (Weden)**
- XXXVI. Discuss and Take Appropriate Action on Resolution Amending Authorized Representatives on TexPool Accounts (Weden)**
- XXXVII. Discuss and Take Appropriate Action Regarding Adding the Deputy Chief Financial Officer as a Signor on the Frost Bank Deposits Account, Frost Bank Accounts Payable Account and Frost Bank Payroll Account (Weden)**
- XXXVIII. Discuss and Take Appropriate Action Regarding Adding the Deputy Chief Financial Officer as Signor on the following Accounts for Managed Housing Properties: Frost Housing Operating Account, Frost Housing Security Deposits Account, Frost Housing Reserve Account (Weden)**
- XXXIX. Discuss and Take Appropriate Action Regarding Adding the Deputy Chief Financial Officer as Signor on the Chase New Milestones Foundation Operating Account (Weden)**
- XL. Discuss and Take Appropriate Action Regarding Adding the Deputy Chief Financial Officer as Signor on the Austin Community Foundation Account (Weden)**
- XLI. Discuss and Take Appropriate Action Regarding Adding the Deputy Chief Financial Officer as Signor on the Frost Housing First LLC Account (Weden)**
- XLII. Discuss and Take Appropriate Action Regarding Adding the Deputy Chief Financial Officer as Signor on the Housing First Oak Springs, LP Accounts with Capital One, National Association for the following accounts: Construction Account, Stabilization Reserve Account, Lease-Up Reserve Account, Replacement Reserve Account, and Equity Funds Account**

- XLIII. Discuss and Take Appropriate Action Regarding Adding the Deputy Chief Financial Officer as Signor on the Housing First Oak Springs, LP Account with Truist for the following accounts: Rental Operations, Security Deposits, and Reserve Account.**
- XLIV. Discuss and Take Appropriate Action Regarding Adding the Deputy Chief Financial Officer as Signor on Bank Accounts for NMF I, NMF II, NMF III, NMF IV, NMF V, NMF VI, and NMF VII.**
- XLV. Update on One Data (Flores)**
- XLVI. Update on 4th Quarter Fiscal Year 22 Business Plan Update (Weden)**
- XLVII. Update on 4th Quarter Fiscal Year 22 Racial Equity Plan Update (Weden)**
- XLVIII. Announcements**
- XLIX. New Business**
 - a. Identify Consent/Non-Consent Agenda Items
- L. Citizens' Comments (Presentations are limited to 3 minutes)**

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