



FINANCE COMMITTEE MINUTES

DATE: July 20, 2023
TIME: 5:00 p.m.
PLACE: 1430 Collier Street – Board Room

MEMBERS PRESENT: Luanne Southern, Ann Kitchen, Deborah Smith and Hal Katz (Remote)

MEMBER ABSENT: None

Center staff were in attendance.

The meeting was called to order by Chair Luanne Southern at 5:01 p.m.

CITIZEN'S COMMENTS

None

APPROVAL OF MINUTES

The minutes of the May 18, 2023 meeting stand approved as submitted.

DISCUSS AND TAKE APPROPRIATE ACTION ON CASH & INVESTMENT REPORTS FOR MAY 31, 2023 AND JUNE 30, 2023

Anna Arage reviewed the Cash and Investment reports for May 31, 2023 and June 30, 2023. Deborah Smith moved to approve the reports. Ann Kitchen seconded the motion. All in favor. Motion carried. *This item will be added to the consent agenda.*

DISCUSS AND TAKE APPROPRIATE ACTION ON FINANCIAL STATEMENTS AND BUDGET AMENDMENTS (IF APPLICABLE) FOR THE PERIODS ENDING MAY 31, 2023 AND JUNE 30, 2023 (SUBJECT TO AUDIT)

Anna Arage and Della Thompson presented the May 31, 2023 and June 20, 2023 Financial Statements. Deborah Smith moved to approve the reports. Ann Kitchen seconded the motion. All in favor. Motion carried. *This item will be added to the non-consent agenda.*

RECOMMENDATION TO APPROVE THE BANK RESOLUTION FOR CUSTODIAL ACCOUNT WITH US BANK

Anna Arage updated the Committee on the resolution for holding Long-term Investment Securities for Integral Care. Hal Katz moved to approve the recommendation. Deborah Smith seconded the motion. All in favor. Motion carried. *This item will be added to the non-consent agenda.*

RECOMMENDATION TO APPROVE THE RFP SELECTION FOR THE EXPENDITURE PLATFORM SOFTWARE

Anna Arage and Scott Ruff updated the Committee on the RFP search and informed them that Carasoft SAP Concur was chosen. Hal Katz moved to approve the reports. Ann Kitchen seconded the motion. All in favor. Motion carried. *This item will be added to the non-consent agenda.*

DISCUSS AND TAKE APPROPRIATE ACTION ON THE GUIDING PRINCIPLES

David Evans and Della Thompson updated the Committee on the Guiding Principles. Discussion ensued. Luanne Southern moved to approve the item. Ann Kitchen seconded the motion. All in favor. Motion carried. *This item will be added to the non-consent agenda.*

ANNOUNCEMENTS

None.

NEW BUSINESS

- Consent: Items III
- Non-Consent: Item IV, V, VI, VII

CITIZENS' COMMENTS

None

ADJOURNED

The meeting adjourned at 6:00 p.m.


Hal Katz _____ 09/21/2023
Finance Committee Date


Kendra Drake
Recording Secretary