



FINANCE COMMITTEE MINUTES

DATE: December 2, 2021
TIME: 5:00 p.m.
PLACE: 1430 Collier Street – Board Room

MEMBERS PRESENT: Trish Young Brown & Luanne Southern

MEMBER ABSENT: Cynthia Ramos

Center staff were in attendance.

The meeting was called to order by Chair Trish Young Brown at 5:00 p.m.

I. CITIZENS' COMMENTS (PRESENTATIONS ARE LIMITED TO 3 MINUTES)

None.

II. APPROVAL OF FINANCE COMMITTEE MINUTES FOR OCTOBER 21, 2021

The minutes of the October 21, 2021 meeting stand approved as submitted.

III. DISCUSS AND TAKE APPROPRIATE ACTION ON CASH & INVESTMENT REPORTS FOR OCTOBER 30, 2021

David Weden reviewed the Cash and Investment Report for October 2021 stating the total market and book value at the end of month was \$26,732,707. Discussion followed. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Luanne Southern seconded. All were in favor. Motion carried.

IV. DISCUSS AND TAKE APPROPRIATE ACTION ON FINANCIAL STATEMENTS AND BUDGET AMENDMENTS (IF APPLICABLE) FOR THE PERIOD ENDING OCTOBER 30, 2021 (SUBJECT TO AUDIT)

David Weden gave an extensive overview of the October financials, Statement of Revenues & Expenditures. Luanne Southern made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Trish Young Brown seconded. All were in favor. Motion carried.

V. DISCUSS AND TAKE APPROPRIATE ACTION REGARDING AUTHORIZING REVENUE ANTICIPATION NOTES WITH FROST BANK

David provided the Committee with background information of the Anticipation notes. Staff recommended authorization to execute the appropriate documents for \$10,300,000 in Revenue Anticipation Notes with Frost Bank. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation. Luanne Southern seconded. All were in favor. Motion carried.

VI. DISCUSS AND TAKE APPROPRIATE ACTION ON RECOMMENDATION REGARDING RESOLUTION TO AUTHORIZE THE CEO AND/OR CAO/CFO TO NEGOTIATE AND EXECUTE DOCUMENTS WITH FROST BANK FOR ADDITIONAL FINANCING FOR 6937 N. IH 35 RENOVATIONS

David Weden provided the Committee with background information of the resolution. Staff recommends authorizing to negotiate and execute Documents with Frost Bank for additional financing. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Luanne Southern seconded. All were in favor. Motion carried.

VII. DISCUSS AND TAKE APPROPRIATE ACTION ON RECOMMENDATION TO AUTHORIZE THE CEO AND/OR CAO/CFO TO EXECUTE A CONTRACT WITH TRIMBUILT AS GENERAL CONTRACTOR FOR RENOVATIONS AT 6937 N. IH 35

David Weden and Hans Reidel provided the Committee with information on the RFPs for a general contractor. Staff recommends Board authorization to execute a contract with Trimbuilt. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Luanne Southern seconded. All were in favor. Motion carried.

VIII. DISCUSS AND TAKE APPROPRIATE ACTION ON RECOMMENDATION TO AUTHORIZE THE CEO AND/OR CAO/CFO TO EXECUTE A CONTRACT WITH BRAUN & BUTLER AS GENERAL CONTRACTOR FOR RENOVATIONS AT 13311 BURNETT

David Weden and Hans Reidel provided the Committee with information on the RFPs for a general contractor. Staff recommends Board authorization to execute a contract with Braun & Butler. Luanne Southern made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Trish Young Brown seconded. All were in favor. Motion carried.

IX. DISCUSS AND TAKE APPROPRIATE ACTION ON RECOMMENDATION TO AUTHORIZE THE CEO AND/OR CAO/CFO TO EXECUTE A CONTRACT WITH AZTECA FOR INSTALLATION OF VINYL FLOORING AT 13311 BURNETT

David Weden and Hans Reidel provided the Committee with information on the RFPs for flooring. Staff recommends Board authorization to execute a contract with Azteca. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Luanne Southern seconded. All were in favor. Motion carried.

X. DISCUSS AND TAKE APPROPRIATE ACTION TO RATIFY INTEGRAL CARE, AS SOLE MEMBER OF HOUSING FIRST OAK SPRINGS, GP, LLC, GENERAL PARTNER OF HOUSING FIRST OAK SPRINGS, LP, ENGAGING CONTRACTORS FOR CLEAN-UP AND REPAIR FROM FIRE DAMAGE AT 3000 OAK SPRINGS

David Weden and Hans Reidel provided the Committee with information on incidents that occurred at the Oak Spring location. Staff recommends engaging appropriate contractors for clean-up and repair. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Luanne Southern seconded. All were in favor. Motion carried.

XI. DISCUSS AND TAKE APPROPRIATE ACTION AUTHORIZING THE COMPLETION OF A FEASIBILITY STUDY AND SUBMISSION OF A RENTAL HOUSING DEVELOPMENT ASSISTANCE APPLICATION RELATED TO PERMANENT SUPPORTIVE HOUSING

David Weden, Dawn Handley, and Marlene Buchanan provided the committee with information on the study and the assistance application. Staff recommend the Board authorize the resolution for completion of a feasibility study and submission of a Rental Housing Development Assistance Application. Luanne Southern made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Trish Young Brown seconded. All were in favor. Motion carried.

XII. UPDATE ON 1115 WAIVER TRANSITION

David Weden provided the Committee with update on the 1115 Waiver.

XIII. UPDATE ON HEALTH HOMES

Marc Olivares provided an IBHH Program Overview.

XIV. UPDATE ON INTEGRAL CARE WORKFORCE

Rodney Guinn and Dawn Handley provided an update on Recruitment, Onboarding, Retention, Recognition.

XV. UPDATE ON FACILITIES

Hans Reidel provided an update on the various Integral Care facilities.

XVI. UPDATE ON PROVIDER RELIEF FUNDS

David Weden provided an update on Provider Relief Funds.

XVII. ANNOUNCEMENTS

David Weden introduced our new Director of Reimbursements, Matthew Beasley.

XIII. NEW BUSINESS

- Consent: Items III, VIII, IX
- Non-Consent: Items IV, V, VI, VII, X, XI

XIX. CITIZENS' COMMENTS (PRESENTATIONS ARE LIMITED TO 3 MINUTES)

None.

There being no further business, the meeting adjourned at 6:48 p.m.


Patricia Young Brown
Finance Committee

2/17/2022
Date


Kendra Drake
Recording Secretary