



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, December 9, 2021 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

AGENDA:

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **GENERATIVE DISCUSSION**
 - a. **Workforce** (Executive Management Team)
- IV. **CONSENT AGENDA – Recommendation to Approve**
 - a. **October 28, 2021 Board of Trustees Meeting Minutes**
 - b. **Notice of Funding Offer for Fresh Start Program (Goal 2)** (P&O Item III, Holyfield, pgs. 6-11)
 - c. **Crisis Call Diversion Program: Expanded Mobile Crisis Outreach Team at the 911 Call Center (Goal 2)** (P&O Item IV, Aguilar, pgs.11-15)
 - d. **Cash & Investment Report for October 31, 2021** (Finance Item III, Weden)
 - e. **Authorizing the CEO and/or CAO/CFO to Execute a Contract with Braun & Butler as General Contractor for Renovations at 13311 Burnett** (Finance Item VIII, Weden, Riedel)
 - f. **Authorizing the CEO and/or CAO/CFO to Execute a Contract with Azteca for Installation of Vinyl Flooring at 13311 Burnett** (Finance Item IX, Weden, Riedel)
- V. **ACTION ITEMS**
 - a. **Discuss and Take Appropriate Action on Financial Statements and Budget Amendments (if applicable) for the Period Ending October 31, 2021 (Subject to Audit)** (Finance Item IV, Della Thompson, David Weden)
 - b. **Discuss and Take Appropriate Action Regarding Authorizing Revenue Anticipation Notes with Frost Bank** (Finance Item V, David Weden)
 - c. **Discuss and Take Appropriate Action on Recommendation Regarding Resolution to Authorize the CEO and/or CAO/CFO to Negotiate and Execute Documents with Frost Bank for Additional Financing for 6937 N. IH 35 Renovations** (Finance Item VI, David Weden)
 - d. **Discuss and Take Appropriate Action on Recommendation to Authorize the CEO and/or CAO/CFO to Execute a Contract with Trimbuilt as General Contractor for Renovations at 6937 N. IH 35** (Finance Item VII, David Weden, Hans Riedel)
 - e. **Discuss and Take Appropriate Action to Ratify Integral Care, as sole member of Housing First Oak Springs, GP, LLC, General Partner of Housing First Oak Springs, LP, Engaging Contractors for Clean-up and Repair from Fire Damage at 3000 Oak Springs** (Finance Item X, David Weden, Hans Riedel)

- f. **Discuss and Take Appropriate Action Authorizing the Completion of a Feasibility Study and Submission of a Rental Housing Development Assistance Application Related to Permanent Supportive Housing** (David Weden, Dawn Handley, Marlene Buchanan, Finance Item XI)
- g. **Discuss and Take Appropriate Action Regarding Authorizing Performance Based Incentive** (David Weden)

VI. INFORMATION ITEMS

- a. **Board Staff Ad Hoc Committee on Racial Equity Update (Goal 3)** (Emmitt Hayes, Louise Lynch)
- b. **Update on the Board/Staff Ad Hoc Committee on Housing Homelessness** (Luanne Southern, Ellen Richards)

VII. CEO REPORT (Looking Ahead)

- a. **COVID Update**
- b. **Local Planning**

VIII. CITIZENS' COMMENTS (Presentations are limited to 3 minutes.)

IX. ADJOURNMENT

Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to: P.O. Box 3548, Austin, Texas 78764-3548.

January 2022 Integral Care Calendar

Date	Time	Event/Meeting/Location	Contact Person
January 13	12:00 PM	Planning Network Advisory Committee Meeting	Louise Lynch
January 14	1:00 PM	C.A.N. Board Meeting	Hal Katz David Evans
January 18	5:30 PM	Planning & Operations Meeting	Louise Lynch
January 20	5:00 PM	Finance Committee Meeting	David Weden
January 27	5:00 PM	Board of Trustees Meeting	David Evans



BOARD OF TRUSTEES MINUTES

DATE: October 28, 2021
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Hal Katz, Dr. Guadalupe Zamora, Ed Calahan, Luanne Southern, Cynthia Ramos, Sheriff Sally Hernandez, Deborah Smith and Emmitt Hayes

MEMBERS ABSENT: Sarah Churchill Llamas and Trish Young Brown

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Hal Katz, called the Board meeting to order at 5:00 p.m.

CITIZENS' COMMENTS

None.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Katz welcomed the new Board Member, Mrs. Deborah Smith.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **May 27, 2021 Executive Committee Meeting Minutes**
- b. **August 26, 2021 Board of Trustees Meeting Minutes**
- c. **October 4, 2021 Executive Committee Meeting Minutes**
- d. **Board Policy 04.17 "Investment and Cash Management "Including Authorized Broker/Dealer List (Finance Item V, Weden)**
- e. **Listing 5515 Woodrow Avenue for Sale (Finance Item VII, Weden, Buchanan)**
- f. **Resolution Authorizing Establishment of Escrow Account with Frost Bank for Improvements at 6937 and 7023 North Interstate Highway 35 (Executive Committee Item 2, Weden)**
- g. **Lease Agreement with 2410 East Riverside Ltd. (Executive Committee Item 3, Weden)**
- h. **Taking Texas Tobacco Free: Dissemination to and Implementation within Agencies Serving Texans Experiencing Homelessness (Goals 2&3) (P&O Item III, Kyburz, pgs. 5-9)**
- i. **Grant from St. David's Foundation: Mental Health First Aid (Goal 2) (P&O Item IV, Evans, pgs. 9-12)**
- j. **Funds from Austin Public Health for the Provision of Ryan White Part A Services to People Living with HIV (Goal 2) (P&O Item V, Johnston, pgs. 13-18)**
- k. **Austin Public Health Vaccine Outreach Grant (Goal 2) (P&O Item VI, West, pgs. 18-23)**
- l. **Cash & Investment Reports for August 31, 2021 & September 30, 2021 (Finance Item III, Weden)**

- m. **Authorizing the CEO and/or CAO/CFO to Execute a Contract for Elevator Modernization at 6937 N IH35** (Finance Item V, Weden, Riedel)
- n. **Authorizing the CEO and/or CAO/CFO to Execute a Contract for HVAC Plasma Filtration (Weden, Riedel)** (Finance Item VI, Weden, Riedel)

ACTION ITEMS

Acceptance of Financial Statements for Periods Ending August 31, 2021 & September 30, 2021 (Subject to Audit). David Weden gave an extensive overview of the financial statements and reviewed the Budget Amendments, Balance Sheet for the August & September financials, and the Statement of Revenues & Expenditures. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. (Subject to Audit). All were in favor. Motion carried.

Acceptance to Authorize the CEO and/or CAO/CFO to execute an Agreement for an Integrated Telehealth Platform. David Weden provided background information on our current Telehealth services and Staff recommend Netsmart. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the County Interlocal Expansion. Marlene Buchanan, Ken Winston and Sherry Blyth provided the Board with information on the grant in which the equity focus would be geared towards the ACT Team, Safelanding and IDD Projects. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

Louise Lynch provided an update on the Board Staff Ad Hoc Committee on Racial Equity.

Ellen Richards presented the Board with a Housing and Homelessness update.

Ellen Richards presented the Board with a Strategic Plan update.

Marissa Aguilar, Colleen McCullough & Lieutenant Ken Murphy presented the Board with information on Integral Care's Mental Health Clinicians Diverting 911 Calls to Provide a Healthcare Response.

CEO REPORT

The CEO report was briefly highlighted with emphasis on Workforce & Related Community Planning Efforts.

NEW BUSINESS

Cynthia Ramos announced the slate of officers for the Election of New Officers for FY22. Hal Katz remains as Chair, Emmitt Hayes was elected as Vice Chair and Sarah Churchill Llamas will remain as Secretary/Treasurer.

It was agreed that the November/December Planning & Operations Meeting would be held on Tuesday, November 30, 2021.

It was agreed that the November/December Finance Meeting would be held on Thursday, December 2, 2021.

It was agreed that the November/December Board Meeting would be held on Thursday, December 9, 2021.

CITIZENS' COMMENTS

Sonja Burns expressed her concern about being able to get her brother into a State Supported Living Facility.

There being no further business, the meeting was adjourned at 7:05 p.m.

BOARD APPROVED:

Hal Katz
Board Chair
December 9, 2021

Kendra Drake
Recording Secretary