



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, February 24, 2022 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

AGENDA:

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. CONSENT AGENDA – Recommendation to Approve**
 - a. December 9, 2021 Board of Trustees Meeting Minutes**
 - b. January 27, 2022 Executive Committee Meeting Minutes**
 - c. Cash & Investment Report for November 30, 2021, December 31, 2021 & January 31, 2022**
(Finance Item III, Weden)
 - d. Financial Statements and Budget Amendments for the Periods Ending November 30, 2021 and December 31, 2021** (Finance Item IV, Weden)
 - e. Ratification of the FY2021 Financial Audit** (Executive Item 2, David Weden)
 - f. Ratification of Authorizing the Chief Executive Officer and/or His Designee to Enter into a Contract for Specialized Property Management Services – PSH Single Site with Volunteers of America** (Executive Item 3, David Weden)
 - g. Ratification of Authorizing the Chief Executive Officer and/or His Designee to Enter into a Contract for Exterior Construction at 13311 Burnett with Strata Landscape** (Executive Item 4, David Weden)
 - h. Ratification of Authorizing the Chief Executive Officer and/or His Designee to Enter into a Contract for Architectural Services with Forge Craft Architecture + Design** (Executive Item 5, David Weden)
 - i. Ratification to Approve, if Awarded, the Housing Authority of the City of Austin (HACA) Notice of Funding Opportunity (NOFO) for Housing Vouchers** (Executive Item 6, Marlene E. Buchanan)
 - j. Ratification to Approve, if Awarded, the Texas Department of Housing and Community Affairs (TDHCA) Notice of Funding Opportunity (NOFO)** (Executive Item 7, Ruth Ahearn)
 - k. Ratification to Approve, if Awarded, the Austin Public Health Behavioral Health Solicitation** (Executive Item 8, David West)
- IV. ACTION ITEMS**
 - a. Discuss and Take Appropriate Action on Financial Statements and Budget Amendments (if applicable) for the Periods Ending November 30, 2021, December 31, 2021 & January 31, 2022 (Subject to Audit)** (Finance Item IV, Della Thompson, David Weden)
 - b. Discuss and Take Appropriate Action Regarding Establishing Minimum Pay Rate for Integral Care** (Finance Item V, David Weden)
- V. GENERATIVE DISCUSSION**
 - a. Workforce** (Executive Management Team)

VI. INFORMATION ITEMS

- a. **The Planning Network Advisory Committee (PNAC) Report (Goal 3)** (Sonia Hartman)
- b. **Board Staff Ad Hoc Committee on Racial Equity Update (Goal 3)** (Emmitt Hayes, Louise Lynch)
- c. **Corporate Compliance Annual Report** (Louise Lynch)
- d. **National Standards for Culturally and Linguistically Appropriate Services (CLAS) FY 22 (Goals 1-3)** (Louise Lynch)
- e. **Update on the Board/Staff Ad Hoc Committee on Housing Homelessness** (Luanne Southern, Ellen Richards)

VII. CEO REPORT

VIII. CITIZENS' COMMENTS (Presentations are limited to 3minutes.)

IX. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
P.O. Box 3548, Austin, Texas 78764-3548.*

March 2022 Integral Care Calendar

<i>March 2022 Integral Care Calendar</i>			
Date	Time	Event/Meeting/Location	Contact Person
March 10	12:00 PM	Planning Network Advisory Committee Meeting	Louise Lynch
March 11	1:00 PM	C.A.N. Board Meeting	David Evans
March 22	5:30 PM	Planning & Operations Meeting	Louise Lynch
March 24	5:00 PM	Finance Committee Meeting	David Weden
March 31	5:00 PM	Board of Trustees Meeting	David Evans



BOARD OF TRUSTEES MINUTES

DATE: December 9, 2021
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Hal Katz, Dr. Guadalupe Zamora, Ed Calahan, Luanne Southern, Trish Young Brown, Sarah Churchill Llamas, Deborah Smith and Emmitt Hayes

MEMBERS ABSENT: Sheriff Sally Hernandez and Cynthia Ramos

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Hal Katz, called the Board meeting to order at 5:04 p.m.

CITIZENS' COMMENTS

Citizens' comments were provided.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Katz congratulated Board Member, Dr. Guadalupe Zamora for being a 2021 Celebrando Austin Gala Honoree.

GENERATIVE DISCUSSION

A Generative Discussion was held to discuss the Workforce.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **October 28, 2021 Board of Trustees Meeting Minutes**
- b. **Notice of Funding Offer for Fresh Start Program (Goal 2)** (P&O Item III, Holyfield, pgs. 6-11)
- c. **Crisis Call Diversion Program: Expanded Mobile Crisis Outreach Team at the 911 Call Center (Goal 2)** (P&O Item IV, Aguilar, pgs.11-15)
- d. **Cash & Investment Report for October 31, 2021** (Finance Item III, Weden)
- e. **Authorizing the CEO and/or CAO/CFO to Execute a Contract with Braun & Butler as General Contractor for Renovations at 13311 Burnett** (Finance Item VIII, Weden, Riedel)
- f. **Authorizing the CEO and/or CAO/CFO to Execute a Contract with Azteca for Installation of Vinyl Flooring at 13311 Burnett** (Finance Item IX, Weden, Riedel)

ACTION ITEMS

Acceptance of Financial Statements for Periods Ending October 31, 2021 (Subject to Audit). David Weden gave an extensive overview of the financial statements and reviewed the Budget Amendments, Balance Sheet for the October financials, and the Statement of Revenues & Expenditures. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. (Subject to Audit). All were in favor. Motion carried.

Acceptance to Authorize Revenue Anticipation Notes with Frost Bank. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance Regarding Resolution to Authorize the CEO and/or CAO/CFO to Negotiate and Execute Documents with Frost Bank for Additional Financing for 6937 N. IH 35 Renovations. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Authorize the CEO and/or CAO/CFO to Execute a Contract with Trimbuilt as General Contractor for Renovations at 6937 N. IH 35. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Ratify Integral Care, as sole member of Housing First Oak Springs, GP, LLC, General Partner of Housing First Oak Springs, LP, Engaging Contractors for Clean-up and Repair from Fire Damage at 3000 Oak Springs. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Authorize the Completion of a Feasibility Study and Submission of a Rental Housing Development Assistance Application Related to Permanent Supportive Housing. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Authorize Performance Based Incentive. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

Louise Lynch provided an update on the Board Staff Ad Hoc Committee on Racial Equity.

Ellen Richards presented the Board with a Housing and Homelessness update.

CEO REPORT

The CEO report was briefly highlighted with emphasis on a COVID Update & Local Planning.

CITIZENS' COMMENTS

Citizens' comments were provided.

There being no further business, the meeting was adjourned at 6:49 p.m.

BOARD APPROVED:

Hal Katz
Board Chair
January 27, 2022

Kendra Drake
Recording Secretary



BOARD OF TRUSTEES EXECUTIVE COMMITTEE

DATE: January 27, 2022
TIME: 4:30 PM
PLACE: Via TEAMS

BOARD MEMBERS PRESENT: Hal Katz, Emmitt Hayes, Trish Young Brown & Sarah Churchill Llamas

OTHER BOARD MEMBERS PRESENT: None

Other center staff were in attendance

With a quorum of Trustees present, Chair Hal Katz called the meeting to order at 4:36 pm.

CITIZENS COMMENTS

None.

DISCUSS AND TAKE APPROPRIATE ACTION ON THE FY2021 FINANCIAL AUDIT

David Weden & Diane Terrell provided the Committee with information on the Audit and recommended Board approval. Discussion ensued. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER AND/OR HIS DESIGNEE TO ENTER INTO A CONTRACT FOR SPECIALIZED PROPERTY MANAGEMENT SERVICES – PSH SINGLE SITE WITH VOLUNTEERS OF AMERICA

Marlene Buchanan provided the Committee with information on the contract and recommended Board approval. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER AND/OR HIS DESIGNEE TO ENTER INTO A CONTRACT FOR EXTERIOR CONSTRUCTION AT 13311 BURNETT WITH STRATA LANDSCAPE

David Weden provided the Committee with information on the contract and recommended Board approval. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER AND/OR HIS DESIGNEE TO ENTER INTO A CONTRACT FOR ARCHITECTURAL SERVICES WITH FORGE CRAFT ARCHITECTURE + DESIGN

David Weden provided the Committee with information on the contract and recommended Board approval. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

RECOMMENDATION TO APPROVE, IF AWARDED, THE HOUSING AUTHORITY OF THE CITY OF AUSTIN (HACA) NOTICE OF FUNDING OPPORTUNITY (NOFO) FOR HOUSING VOUCHERS

Marlene Buchanan provided the Committee with information on the grant and recommended Board approval. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

RECOMMENDATION TO APPROVE, IF AWARDED, THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TDHCA) NOTICE OF FUNDING OPPORTUNITY (NOFO)

Ruth Ahearn provided the Committee with information on the grant and recommended Board approval. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

RECOMMENDATION TO APPROVE, IF AWARDED, THE AUSTIN PUBLIC HEALTH BEHAVIORAL HEALTH SOLICITATION

David West provided the Committee with information on the grant and recommended Board approval. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

CITIZENS COMMENTS

Citizen's comments were provided.

Meeting adjourned at 5:42 p.m.

BOARD APPROVED:

Hal Katz

Kendra Drake, Recording Secretary

February 24, 2022

Date