



## BOARD OF TRUSTEES MEETING

*Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.*

**Thursday, August 28, 2025 – 5:00 PM**

1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member(s) participating by videoconference shall be visible and audible to the public for as long as the member(s) participates while speaking.

The public may also view this meeting while in progress online at the following:

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An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

### **AGENDA:**

- I. PUBLIC COMMENTS (5:30PM - Presentations are limited to 3 minutes.)**
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. CONSENT AGENDA – Recommendation to Approve**
  - a. July 31, 2025 Board of Trustees Meeting Minutes**
  - b. Cash & Investment Report for July 31, 2025 (Finance Item IV, Mark Watson)**
  - c. Financial Statements and Budget Amendments (if applicable) for the Period Ending July 31, 2025 (Subject to Audit) (Finance Item V, Joe Carrington, Rusty Taylor)**
  - d. Liability Insurance Carriers to Include Property, Liability, Crime, Business Automobile Policy, Directors and Officers Liability Policy, and Workers' Compensation Policy for FY26 and to Authorize the Chief Executive Officer or His Designee to Execute Contract Documents (Finance Item VI, Dennis Northington)**
- IV. ACTION ITEMS**
  - a. Recommendation to Approve the FY 2026 Budget (Finance Item VII, Rusty Taylor, Joe Carrington)**
- V. INFORMATION ITEMS/BOARD EDUCATION**
  - a. Human Resources Overview (Rodney Guinn)**

**VI. CEO REPORT**

- a. **Agency Wide Updates**
- b. **Employee Advisory Council Update**
- c. **ICCC Update**

**VII. ADJOURNMENT**

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at (512) 440-4031 for information or write to:  
P.O. Box 3548, Austin, Texas 78764-3548.*

*September 2025 Integral Care Calendar*

<b>Date</b>	<b>Time</b>	<b>Event/Meeting</b>	<b>Contact Person</b>
September 11	12:00 PM	<b>Planning Network Advisory Committee Meeting</b>	Elizabeth Marrero
September 16	5:30 PM	<b>Planning &amp; Operations Meeting</b>	Dawn Handley
September 18	12:00 PM	<b>Finance Committee Meeting</b>	Rusty Taylor
September 25	4:00 PM	<b>Board of Trustees Meeting</b>	Jeff Richardson



## BOARD OF TRUSTEES MINUTES

**DATE:** July 31, 2025  
**TIME:** 5:00 p.m.  
**PLACE:** 1430 Colier Street, Austin, TX 78704

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Hal Katz, Ann Kitchen and Sarah Churchill Llamas

**MEMBERS ABSENT:** Dr. Guadalupe Zamora, Ed Calahan, Deborah Smith, Stephanie Bazan and Sheriff Sally Hernandez

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:05 p.m.

### **PUBLIC COMMENTS**

Public Comments were provided.

### **CHAIR'S WELCOME & ANNOUNCEMENTS**

Chair Trish Young Bown welcomed Board Members and Staff.

### **CONSENT AGENDA**

The following Consent Agenda items were approved by consensus:

- a. **May 29, 2025 Board of Trustees Meeting Minutes**
- b. **July 26, 2025 Strategic Planning Discussion Minutes**
- c. **Homelessness Prevention Grant (Goal 3)** (P&O Item III, Kali Holyfield)
- d. **New Planning and Network Advisory Committee (PNAC) Members (Goal 4)** (P&O Item IV, Elizabeth Marrero)
- e. **Cash & Investment Reports for May 31, 2025 and June 30, 2025** (Finance Item III, Mark Watson)
- f. **Financial Statements and Budget Amendments (if applicable) for the Periods Ending May 31, 2025 and June 30, 2025 (Subject to Audit)** (Finance Item IV, Joe Carrington, Rusty Taylor)

### **ACTION ITEMS**

Acceptance of the FY25 - 27 Strategic Plan. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Workday Software Proposal. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

**INFORMATION ITEMS/BOARD EDUCATION**

Brooke Hammond provided an update on the Client Satisfaction and Concerns Report.

Marisa Malik and Marlene Buchanan provided an update on the Flood Disaster Response.

Rodney Guinn provided an overview of the Human Resources Department. *(This item will be brought back to the Board for discussion next month)*

Due to loss of quorum, the meeting was adjourned at 7:10 p.m.

**BOARD APPROVED:**

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Patricia Young Brown  
Board Chair  
August 28, 2025

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Kendra Drake  
Recording Secretary