



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, August 29, 2024 – 5:00 PM

1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

[Click to join the meeting](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

AGENDA:

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **CONSENT AGENDA – Recommendation to Approve**
 - a. **July 25, 2024 Board of Trustees Meeting Minutes**
 - b. **Cash & Investment Report for July 31, 2024** (Finance Item III, Mark Watson)
 - c. **Financial Statements and Budget Amendments (if applicable) for the Period Ending July 31, 2024 (Subject to Audit)** (Finance Item IV, Joe Carrington)
- IV. **ACTION ITEMS**
 - a. **Recommendation to Approve FY 2025 Budget** (Rusty Taylor, Joe Carrington)
 - b. **Recommendation to Approve, if Awarded, the Office of Justice Programs, Bureau of Justice Assistance, Comprehensive Opioid, Stimulant and Substance Use Site-Based Program Grant (Goals 3&4)** (Julie Guirguis, pgs. 14-16)
 - c. **Recommendation to Approve, if Awarded, the U.S. Department of Justice Smart Re-entry: Housing Demonstration Program (Goal 3)** (Marisa Malik, pgs. 10-13)
 - d. **Recommendation to Approve Liability Insurance Carriers to Include Property, Liability, Crime, Business Automobile Policy, Directors and Officers Liability Policy, and Workers' Compensation Policy for FY25 and to Authorize the Chief Executive Officer or His Designee to Execute Contract Documents** (Scott Ruff, Hans Riedel, Dennis Northington)

- e. **Recommendation to Approve changing the Board Staff Adhoc Committee on Racial Equity to a Standing Committee** (Trish Young Brown)

V. INFORMATION ITEMS/BOARD EDUCATION

- a. **Black Men's Clinic Partnership with Integral Care** (Larry Wallace, Sr.)

VI. CEO REPORT

- a. **Agency Wide Updates**
- b. **Employee Advisory Council Update**
- c. **ICC Update**

VII. CITIZENS' COMMENTS (Presentations are limited to 3 minutes.)

VIII. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
 P.O. Box 3548, Austin, Texas 78764-3548.*

September 2024 Integral Care Calendar

Date	Time	Event/Meeting	Contact Person
September 12	12:00 PM	Planning Network Advisory Committee Meeting	Lesa Brown-Valades
September 17	5:30 PM	Planning & Operations Meeting	Dawn Handley
September 19	5:00 PM	Finance Committee Meeting	Rusty Taylor
September 26	5:00 PM	Board of Trustees Meeting	Jeff Richardson



BOARD OF TRUSTEES MINUTES

DATE: July 25, 2024
TIME: 5:00 p.m.
PLACE: 1430 Colier Street, Austin, TX 78704

MEMBERS PRESENT: Trish Young Brown, Emmitt Hayes, Hal Katz, Dr. Guadalupe Zamora, Ann Kitchen, Sheriff Sally Hernandez, Ed Calahan and Deborah Smith

MEMBERS ABSENT: Stephanie Bazan and Sarah Churchill Llamas

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:02 p.m.

CITIZENS' COMMENTS

None.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **May 30, 2024 Board of Trustees Meeting Minutes**
- b. **The Cigna Health Group Foundation Grant (Goal 3)** (P&O Item III, Stacy Spencer)
- c. **The Homeless Diversion Demonstration Project (Goal 3)** (P&O Item IV, Kali Holyfield, Ashley Jones)
- d. **Awarding Contract for Learning Management System to Relias** (P&O Item V, Martin Blumberg)

ACTION ITEMS

Acceptance of the Cash & Investment Reports for May 31, 2024 and June 30, 2024. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Financial Statements and Budget Amendments (if applicable) for the Periods Ending May 31, 2024 and June 30, 2024 (Subject to Audit). Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 07.34 "Agency Performance Award". Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS/BOARD EDUCATION

Teresa Williams and Brittany Whittington provided the Board with an update on the 3rd Quarter Business Plan.

CEO REPORT

The CEO report was briefly highlighted with emphasis on Agency Wide Updates, the Employee Advisory Council and the ICCC.

CLOSED SESSION UNDER SECTION 551.074 OF THE TEXAS GOVERNMENT CODE ANNOTATED TO DISCUSS PERSONNEL MATTERS REGARDING CEO PERFORMANCE REVIEW

Following introductions, and in accordance with Texas Government Code Annotated, Section 551.074 PERSONNEL MATTERS, the meeting went into closed session to Discuss Personnel Matters Regarding CEO Performance Review.

ACTION AS A RESULT OF CLOSED SESSION

No action was taken.

CITIZENS' COMMENTS

Citizens' Comments were provided.

There being no further business, the meeting was adjourned at 7:03 p.m.

BOARD APPROVED:

Patricia Young Brown
Board Chair
August 29, 2024

Kendra Drake
Recording Secretary