



## BOARD OF TRUSTEES MEETING

*Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.*

**Thursday, July 31, 2025 – 5:00 PM**

1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member(s) participating by videoconference shall be visible and audible to the public for as long as the member(s) participates while speaking.

The public may also view this meeting while in progress online at the following:

[Join the meeting now](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

### **AGENDA:**

- I. PUBLIC COMMENTS (5:30PM - Presentations are limited to 3 minutes.)**
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. CONSENT AGENDA – Recommendation to Approve**
  - a. May 29, 2025 Board of Trustees Meeting Minutes**
  - b. July 26, 2025 Strategic Planning Discussion Minutes**
  - c. Homelessness Prevention Grant (Goal 3) (P&O Item III, Kali Holyfield)**
  - d. New Planning and Network Advisory Committee (PNAC) Members (Goal 4) (P&O Item IV, Elizabeth Marrero)**
  - e. Cash & Investment Reports for May 31, 2025 and June 30, 2025 (Finance Item III, Mark Watson)**
  - f. Financial Statements and Budget Amendments (if applicable) for the Periods Ending May 31, 2025 and June 30, 2025 (Subject to Audit) (Finance Item IV, Joe Carrington, Rusty Taylor)**
- IV. ACTION ITEMS**
  - a. Recommendation to Approve the FY25 - 27 Strategic Plan (Kathleen Casey)**
  - b. Recommendation to Approve Workday Software Proposal (Finance Item V, Rusty Taylor, Scott Ruff)**

**V. INFORMATION ITEMS/BOARD EDUCATION**

- a. **Client Satisfaction and Concerns Report (Goal 3)** (Brooke Hammond, Melody Visser)
- b. **Update on Flood Disaster Response** (P&O Item V, Marlene Buchanan)
- c. **Human Resources Overview** (Rodney Guinn)

**VI. CEO REPORT**

- a. **Agency Wide Updates**
- b. **Employee Advisory Council Update**
- c. **ICCC Update**

**VII. ADJOURNMENT**

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:  
P.O. Box 3548, Austin, Texas 78764-3548.*

*August 2025 Integral Care Calendar*

<i>August 2025 Integral Care Calendar</i>			
<b>Date</b>	<b>Time</b>	<b>Event/Meeting</b>	<b>Contact Person</b>
August 8	12:00 PM	<b>Special Finance Committee Meeting</b>	Rusty Taylor
August 12	12:00 PM	<b>Employee Budget Forum</b>	Kathleen Casey
August 13	12:00 PM	<b>Community Budget Forum</b>	Kathleen Casey
August 14	12:00 PM	<b>Planning Network Advisory Committee Meeting</b>	Elizabeth Marrero
August 19	5:30 PM	<b>Planning &amp; Operations Meeting</b>	Dawn Handley
August 21	12:00 PM	<b>Finance Committee Meeting</b>	Rusty Taylor
August 28	4:00 PM	<b>Board of Trustees Meeting</b>	Jeff Richardson



## **BOARD OF TRUSTEES MINUTES**

**DATE:** May 29, 2025  
**TIME:** 4:00 p.m.  
**PLACE:** 1430 Colier Street, Austin, TX 78704

**MEMBERS PRESENT:** Emmitt Hayes, Ed Calahan, Hal Katz, Ann Kitchen, Stephanie Bazan, Deborah Smith and Sarah Churchill Llamas

Trish Young Brown (Remote)

**MEMBERS ABSENT:** Dr. Guadalupe Zamora and Sheriff Sally Hernandez

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Secretary Stephanie Bazan called the Board meeting to order at 4:13 p.m.

### **PUBLIC COMMENTS**

Public Comments were provided.

### **CHAIR'S WELCOME & ANNOUNCEMENTS**

Vice Chair Emmitt Hayes welcomed Board Members and Staff. He also presented Trustee Calahan with a plaque for 30 Years of Ministry and Dedicated Service to Our Community. He also recognized Sheriff Sally Hernandez for receiving the American Jail Association District Service Award.

### **CONSENT AGENDA**

The following Consent Agenda items were approved by consensus:

- a. April 24, 2025 Board of Trustees Meeting Minutes**
- b. Cash & Investment Report for April 30, 2025** (Finance Item III, Mark Watson)
- c. Financial Statements and Budget Amendments (if applicable) for the Period Ending April 30, 2025 (Subject to Audit)** (Finance Item IV, Joe Carrington, Rusty Taylor)
- d. FY26 Benefit Package Renewal** (Finance Item V, Barbara Buie)

### **ACTION ITEMS**

Acceptance of BP 02.05 "Citizen Appearances Before the Board of Trustees" with amended language. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

### **CEO REPORT**

The CEO report was briefly highlighted with emphasis on Agency Wide Updates, the Employee Advisory Council and the ICCC.

**INFORMATION ITEMS/BOARD EDUCATION**

Kristin Campbell and Pam Owens of Kristin Campbell Consulting led a Strategic Planning discussion with the Board.

There being no further business, the meeting was adjourned at 6:38 p.m.

**BOARD APPROVED:**

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Patricia Young Brown  
Board Chair  
July 31, 2025

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Kendra Drake  
Recording Secretary



**BOARD OF TRUSTEES MINUTES  
STRATEGIC PLANNING DISCUSSION**

**DATE:** July 26, 2025  
**TIME:** 9:00 a.m.  
**PLACE:** 1430 Colier Street, Austin, TX 78704

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Ed Calahan, Hal Katz, Ann Kitchen, Stephanie Bazan, Dr. Guadalupe Zamora, Sheriff Sally Hernandez and Deborah Smith

**MEMBERS ABSENT:** Sarah Churchill Llamas

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 9:06 a.m.

**PUBLIC COMMENTS**

None.

**INFORMATION ITEMS/BOARD EDUCATION**

Kristin Campbell and Pam Owens of Kristin Campbell Consulting led a Strategic Planning discussion with the Board and Executive Management Team.

There being no further business, the meeting was adjourned at 12:59 p.m.

**BOARD APPROVED:**

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Patricia Young Brown  
Board Chair  
July 31, 2025

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Kendra Drake  
Recording Secretary