



## PLANNING & OPERATIONS COMMITTEE MINUTES

**DATE:** Tuesday, February 18, 2025  
**TIME:** 5:30 PM  
**PLACE:** 1430 Collier Street  
Austin, TX 78704

**MEMBERS PRESENT:** Dr. Guadalupe Zamora, Emmitt Hayes and Ed Calahan  
Deborah Smith (Remote)

**MEMBERS ABSENT:** Stephanie Bazan

**OTHER BOARD MEMBERS PRESENT:** Ann Kitchen

**Integral Care staff were present**

Chair Dr. Guadalupe Zamora called the meeting to order at 5:35 p.m.

### **PUBLIC COMMENTS**

None.

### **APPROVAL OF MINUTES**

The minutes of the October 22, 2024 meeting stand approved as submitted.

### **RECOMMENDATION TO APPROVE BP 11.04 "INTEGRAL CARE BRAND STANDARDS"**

Kathleen Casey provided the Committee with an update on changes to the policy. Discussion ensued. Ed Calahan called for a motion to recommend to the Board the approval of proposed recommendation. Emmitt Hayes seconded the motion. All in favor. Motion carried. *This item will be added to the consent agenda.*

### **INFORMATION ITEM: THE PLANNING NETWORK AND ADVISORY COMMITTEE (PNAC) REPORT (GOAL 4)**

Elizabeth Marrero provided the committee with an update on the Planning Network Advisory Committee activities for the last quarter.

**INFORMATION ITEM: MENTAL HEALTH FIRST AID (GOAL 4)** Brittany Whittington provided the Committee with an update on MHFA and the training provided by the Agency.

### **INFORMATION ITEM: CERTIFIED COMMUNITY BEHAVIORAL HEALTH CLINIC (CCBHC) COMMUNITY NEEDS ASSESSMENT (GOAL 3)**

Brittany Whittington provided the Committee with an update on the CCBHC including the areas of focus and the upcoming FY26-FY28 Community Needs Assessment.

**NEW BUSINESS**

The items listed below were decided for Consent/Non-Consent Agenda:

Consent:

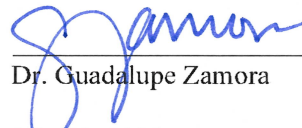
*Recommendation to Approve BP 11.04 "Integral Care Brand Standards"*

Non-Consent:

*None*

**ADJOURNED**

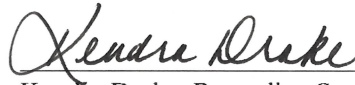
The meeting adjourned at 6:07 p.m.



Dr. Guadalupe Zamora

July 22, 2025

Date



Kendra Drake, Recording Secretary