



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, December 12, 2024 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member(s) participating by videoconference shall be visible and audible to the public for as long as the member(s) participates while speaking.

The public may also view this meeting while in progress online at the following:

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An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

AGENDA:

- I. **PUBLIC COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **CONSENT AGENDA – Recommendation to Approve**
 - a. **October 29, 2024 Board of Trustees Meeting Minutes**
 - b. **Cash & Investment Report for October 31, 2024** (Finance Item III, Mark Watson)
 - c. **Financial Statements and Budget Amendments (if applicable) for the Period Ending October 31, 2024 (Subject to Audit)** (Finance Item IV, Rusty Taylor, Joe Carrington)
- IV. **ACTION ITEMS**
 - a. **The Review of the Fund Balance Change and Recommendation to Approve BP 04.22 “Fund Balance”** (Finance Item V, Rusty Taylor)
 - **Financial KPI Review (Cash and Ratios)**
 - b. **Recommendation to Approve the Consolidated Local Service Plan (CLSP) & Local Provider Network Development Plan (LPND) (Goal 3 & 4)** (Jeff Richardson)
 - c. **Recommendation to Approve Board Resolution Regarding the Appointment of Director of Travis County Supportive Housing Collaborative - TCSHC** (Dawn Handley)
 - d. **Recommendation to Approve BP 11.08 “Agency Websites and Social Media”** (Kathleen Casey)

V. INFORMATION ITEMS/BOARD EDUCATION

- a. **Legislative Landscape and Funding Strategies** (Jeff Richardson)

VI. CEO REPORT

- a. **Agency Wide Updates**
- b. **Employee Advisory Council Update**
- c. **ICC Update**

VII. PUBLIC COMMENTS (Presentations are limited to 3 minutes.)

VIII. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
P.O. Box 3548, Austin, Texas 78764-3548.*

January 2025 Integral Care Calendar

Date	Time	Event/Meeting	Contact Person
January 9	12:00 PM	Planning Network Advisory Committee Meeting	Elizabeth Marrero
January 21	5:30 PM	Planning & Operations Meeting	Dawn Handley
January 23	12:00 PM	Finance Committee Meeting	Rusty Taylor
January 30	5:00 PM	Board of Trustees Meeting	Jeff Richardson



BOARD OF TRUSTEES MINUTES

DATE: October 29, 2024
TIME: 5:00 p.m.
PLACE: 1430 Colier Street, Austin, TX 78704

MEMBERS PRESENT: Trish Young Brown, Emmitt Hayes, Sheriff Sally Hernandez, Stephanie Bazan, Ed Calahan and Sarah Churchill Llamas

Hal Katz (Remote)

MEMBERS ABSENT: Dr. Guadalupe Zamora, Ann Kitchen and Deborah Smith

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:04 p.m.

CITIZENS' COMMENTS

None.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **September 26, 2024 Board of Trustees Meeting Minutes**
- b. **Cash & Investment Report for September 30, 2024** (Finance Item III, Mark Watson)
- c. **Financial Statements and Budget Amendments (if applicable) for the Period Ending September 30, 2024 (Subject to Audit)** (Finance Item IV, Rusty Taylor, Joe Carrington)

ACTION ITEMS

Acceptance of the Texas Department of Housing and Community Affairs (TDHCA) Veteran's Transitional Housing Pilot Program. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 04.02 "Approval of Grant, Contract, Foundation or Other Resource Development Proposals, Submissions & Awards". Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 04.07 "Document Signing Authority". Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS/BOARD EDUCATION

Latoya Kindred-Ray provided an update on the Job Squad Program.

CEO REPORT

The CEO report was briefly highlighted with emphasis on Agency Wide Updates, the Employee Advisory Council and the ICCC.

CITIZENS' COMMENTS

None.

NEW BUSINESS

Sarah Churchill Llamas announced the slate of officers for the Election of New Officers for FY25. The officers are Trish Young Brown as the Chair, Emmitt Hayes as Vice Chair and Stephanie Bazan as Secretary/Treasurer.

It was agreed that the November/December Board Meeting would be held on Thursday, December 12, 2024.

CLOSED SESSION UNDER SECTION 551.074 OF THE TEXAS GOVERNMENT CODE ANNOTATED TO DISCUSS PERSONNEL MATTERS REGARDING CEO SIX MONTH PERFORMANCE REVIEW

Following introductions, and in accordance with Texas Government Code Annotated, Section 551.074 PERSONNEL MATTERS, the meeting went into closed session to Discuss Personnel Matters Regarding CEO Six Month Performance Review.

ACTION AS A RESULT OF CLOSED SESSION

The Board agreed to approve the six month bonus for the CEO.

There being no further business, the meeting was adjourned at 7:14 p.m.

BOARD APPROVED:

Patricia Young Brown
Board Chair
December 12, 2024

Kendra Drake
Recording Secretary