



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, May 30, 2024 – 5:00 PM

1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

[Click to join the meeting](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

AGENDA:

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. CONSENT AGENDA – Recommendation to Approve**
 - a. **April 25, 2024 Board of Trustees Meeting Minutes**
 - b. **May 23, 2024 Executive Committee Minutes**
 - c. **Travis County Supportive Services for Community Living RFP 2402-006-JL (Goal 3)** (P&O Item III, David West)
 - d. **Quality Management Program Plan (QMPP) 2024-2026 (Goal 3)** (P&O Item IV, Louise Lynch)
 - e. **Cash & Investment Report for April 30, 2024** (Finance Item III, Joe Carrington)
 - f. **Financial Statements and Budget Amendments (if applicable) for the Period Ending April 30, 2024 (Subject to Audit)** (Finance Item IV, Joe Carrington)
 - g. **Ratification of Board Resolution Regarding Lease, Financing and Other Actions Related to Seabrook Project (2210 Pershing Dr, Austin TX 78723)** (Executive Committee Item II, Marlene Buchanan, Lisa Laky)
- IV. ACTION ITEMS**
 - a. **Recommendation to Delete BP 11.02 “Review of Fund-Raising Proposals”** (Kathleen Casey)
 - b. **Recommendation to Approve BP 04.06 “Check Signing Authority”** (Mark Watson)
 - c. **Recommendation to Approve BP 04.25 “Unallowable Expenditures”** (Mark Watson)
 - d. **Recommendation to Approve FY25 Benefit Package Renewal** (Finance Item V, Barbara Buie)

V. CEO REPORT

- **Employee Advisory Council Update**
- **ICCC Update**

VI. CITIZENS’ COMMENTS (Presentations are limited to 3minutes.)

VII. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
 P.O. Box 3548, Austin, Texas 78764-3548.*

June 2024 Integral Care Calendar

Date	Time	Event/Meeting	Contact Person
June 13	12:00 PM	Planning Network Advisory Committee Meeting	Lesa Brown-Valades
June 10	1:00 PM	C.A.N. Board Meeting	Jeff Richardson
June 17 - 19	8:00 AM	Annual Texas Council Conference	Jeff Richardson
June 18	5:30 PM	Planning & Operations Meeting	Dawn Handley
June 20	5:00 PM	Finance Committee Meeting	Joe Carrington
June 27	5:00 PM	Board of Trustees Meeting	Jeff Richardson



BOARD OF TRUSTEES MINUTES

DATE: April 25, 2024
TIME: 5:00 p.m.
PLACE: 1430 Colier Street, Austin, TX 78704

MEMBERS PRESENT: Trish Young Brown, Emmitt Hayes, Ed Calahan, Hal Katz, Deborah Smith, Dr. Guadalupe Zamora, Ann Kitchen, Stephanie Bazan and Sarah Churchill Llamas

MEMBERS ABSENT: Sheriff Sally Hernandez

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:02 p.m.

CITIZENS' COMMENTS

None.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff. She also welcomed the new CEO Jeff Richardson and provided an update on NatCon 24.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **March 28, 2024 Board of Trustees Meeting Minutes**
- b. **The Office of the Governor's FY2025 State Crisis Intervention Grant Program (Goal 3)**
(P&O Item III, Malik, Priest, pgs. 5-12)
- c. **BP 02.06 "Planning & Network Advisory Committee"** (P&O Item IV, Lynch)
- d. **BP 05.02 "Contracting Philosophy"** (P&O Item V, Lynch)
- e. **Resolutions for Change of Managers for Kensington GP, LLC and Housing First Oak Springs, GP, LLC** (P&O Item VI, Laky, pgs. 25-30)

ACTION ITEMS

Acceptance of the Cash & Investment Report for March 31, 2024. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Financial Statements and Budget Amendments (if applicable) for the Period Ending March 31, 2024 (Subject to Audit). Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the FY25 Guiding Principles. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

Amanda Banks provided an update on the Racial Equity Report.

Dawn Handley and Teresa Williams provided an FY24 Q2 Chief Operations Officer Update.

CEO REPORT

The CEO report was briefly highlighted with emphasis on the Jeff Richardson's Initial Days at Integral Care, NatCon 24, the Employee Advisory Council and the ICCC.

CITIZENS' COMMENTS

Citizens' Comments were provided.

There being no further business, the meeting was adjourned at 6:57 p.m.

BOARD APPROVED:

Patricia Young Brown
Board Chair
May 30, 2024

Kendra Drake
Recording Secretary



BOARD OF TRUSTEES EXECUTIVE COMMITTEE

DATE: May 23, 2024
TIME: 6:00 PM
PLACE: Via TEAMS

BOARD MEMBERS PRESENT: Ann Kitchen and Deborah Smith

OTHER BOARD MEMBERS PRESENT: None

Other center staff were in attendance

With a quorum of Trustees present, Ann Kitchen called the meeting to order at 6:28 pm.

CITIZENS COMMENTS

None.

RECOMMENDATION TO APPROVE BOARD RESOLUTION REGARDING LEASE, FINANCING AND OTHER ACTIONS RELATED TO SEABROOK PROJECT (2210 PERSHING DR. AUSTIN TX 78723)

Lisa Laky and Marlene Buchanan spoke with the Committee about the Resolution for Seabrook which delegates signing authority to the new CEO. Discussion ensued. Ann Kitchen called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Meeting adjourned at 6:38 p.m.

BOARD APPROVED:

Patricia Young Brown

Kendra Drake, Recording Secretary

May 30, 2024
Date