



## BOARD OF TRUSTEES MINUTES

**DATE:** March 28, 2024  
**TIME:** 5:00 p.m.  
**PLACE:** 1430 Colier Street, Austin, TX 78704

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Ed Calahan, Hal Katz, Deborah Smith, Dr. Guadalupe Zamora, Ann Kitchen, Stephanie Bazan and Sarah Churchill Llamas

**MEMBERS ABSENT:** Sheriff Sally Hernandez

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:08 p.m.

### **CITIZENS' COMMENTS**

Citizen's Comments were provided.

### **CHAIR'S WELCOME & ANNOUNCEMENTS**

Chair Young Brown welcomed Board Members and Staff. The Board members recognized outgoing CEO David Evans.

### **CONSENT AGENDA**

The following Consent Agenda items were approved by consensus:

- a. **February 29, 2024 Board of Trustees Meeting Minutes**
- b. **The HHS Community Mental Health Grant (Improving Student Mental Health in Schools and Foster Care) (Goal 3) (P&O Item III, Johnson, pgs. 5-12)**
- c. **The HHS Community Mental Health Grant (Increasing Access to Outpatient Behavioral Health Services Application) (Goal 3) (P&O Item IV, West, pgs. 12-17)**
- d. **The HHS Community Mental Health Grant (High Intensity Team) (Goal 3) (P&O Item V, Guirguis, pgs. 18-24)**
- e. **The HHS Community Mental Health Grant (Behavioral Health Continuity of Care Team) (Goal 3) (P&O Item VI, Buchanan, pgs. 25-30)**
- f. **BP 08.08 "Nursing Peer Review (NPR)" (P&O Item VII, Cornelson, pgs. 30-32)**
- g. **Cash & Investment Report for February 29, 2024 (Finance Item III, Watson)**
- h. **Financial Statements and Budget Amendments (if applicable) for the Period Ending February 29, 2024 (Subject to Audit) (Finance Item IV, Carrington)**
- i. **Engaging Audit Firm for Annual Compliance and Financial Audits of Integral Care and Integral Care Foundation, Beginning with FY24, and for Completion of Associated 990s (Finance Item VI, Weden)**
- j. **Purchase of Budget and Financial Planning Software (Finance Item VIII, Carrington)**

**ACTION ITEMS**

Acceptance of BP 04.22 "Fund Balance". Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the FY 2025 Budget Calendar. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 07.72 "Reduction in Force". Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

**INFORMATION ITEMS**

Teresa Williams and Brittany Whittington provided an update on the FY24 2<sup>nd</sup> Quarter Business Plan.

**CEO REPORT**

The CEO report was briefly highlighted with emphasis on the Employee Advisory Council and the ICCC.

**NEW BUSINESS**

Following introductions, and in accordance with Texas Government Code Annotated, Section 551.074 PERSONNEL MATTERS, the meeting went into closed session to Discuss Personnel Matters Regarding the Employment of the Chief Executive Officer.

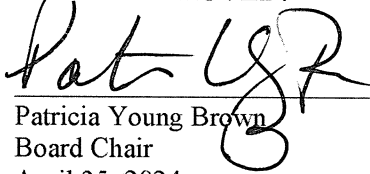
When the meeting reconvened in open session, it was moved that the Board approve the mutual termination of David Evans employment contract effective today and authorize all action necessary to pay all compensation owed to David under this contract and approve the written resolutions presented by staff that authorized all activities required to accomplish the contract termination and payment of compensation.

**CITIZENS' COMMENTS**

None.

There being no further business, the meeting was adjourned at 6:40 p.m.

**BOARD APPROVED:**

  
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Patricia Young Brown  
Board Chair  
April 25, 2024

  
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Kendra Drake  
Recording Secretary