



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, April 25, 2024 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

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An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

AGENDA:

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **CONSENT AGENDA – Recommendation to Approve**
 - a. **March 28, 2024 Board of Trustees Meeting Minutes**
 - b. **The Office of the Governor's FY2025 State Crisis Intervention Grant Program (Goal 3)** (P&O Item III, Malik, Priest, pgs. 5-12)
 - c. **BP 02.06 "Planning & Network Advisory Committee"** (P&O Item IV, Lynch)
 - d. **BP 05.02 "Contracting Philosophy"** (P&O Item V, Lynch)
 - e. **Resolutions for Change of Managers for Kensington GP, LLC and Housing First Oak Springs, GP, LLC** (P&O Item VI, Laky, pgs. 25-30)
- IV. **ACTION ITEMS**
 - a. **Recommendation to Approve Cash & Investment Report for March 31, 2024** (Mark Watson)
 - b. **Recommendation to Approve Financial Statements and Budget Amendments (if applicable) for the Period Ending March 31, 2024 (Subject to Audit)** (Joe Carrington)
 - c. **Recommendation to Approve the Guiding Principles** (Jeff Richardson)
- V. **INFORMATION ITEMS/BOARD EDUCATION**
 - a. **Update on Racial Equity Report** (Amanda Banks)
 - b. **Chief Operations Officer Report – FY24 Q2 COO Update (Goals 1-4)** (P&O Item VII, Dawn Handley, pg. 46)

VI. CEO REPORT

- **Initial Days at Integral Care**
- **NatCon24 Update**
- **Employee Advisory Council Update**
- **ICCC Update**

VII. CITIZENS’ COMMENTS (Presentations are limited to 3minutes.)

VIII. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
 P.O. Box 3548, Austin, Texas 78764-3548.*

May 2024 Integral Care Calendar

Date	Time	Event/Meeting/Location	Contact Person
May 9	12:00 PM	Planning Network Advisory Committee Meeting	Louise Lynch
May 10	1:00 PM	C.A.N. Board Meeting	Jeff Richardson
May 21	5:30 PM	Planning & Operations Meeting	Louise Lynch
May 23	5:00 PM	Finance Committee Meeting	Joe Carrington
May 30	5:00 PM	Board of Trustees Meeting	Jeff Richardson



BOARD OF TRUSTEES MINUTES

DATE: March 28, 2024
TIME: 5:00 p.m.
PLACE: 1430 Colier Street, Austin, TX 78704

MEMBERS PRESENT: Trish Young Brown, Emmitt Hayes, Ed Calahan, Hal Katz, Deborah Smith, Dr. Guadalupe Zamora, Ann Kitchen, Stephanie Bazan and Sarah Churchill Llamas

MEMBERS ABSENT: Sheriff Sally Hernandez

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:08 p.m.

CITIZENS' COMMENTS

Citizen's Comments were provided.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff. The Board members recognized outgoing CEO David Evans.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **February 29, 2024 Board of Trustees Meeting Minutes**
- b. **The HHS Community Mental Health Grant (Improving Student Mental Health in Schools and Foster Care) (Goal 3)** (P&O Item III, Johnson, pgs. 5-12)
- c. **The HHS Community Mental Health Grant (Increasing Access to Outpatient Behavioral Health Services Application) (Goal 3)** (P&O Item IV, West, pgs. 12-17)
- d. **The HHS Community Mental Health Grant (High Intensity Team) (Goal 3)** (P&O Item V, Guirguis, pgs. 18-24)
- e. **The HHS Community Mental Health Grant (Behavioral Health Continuity of Care Team) (Goal 3)** (P&O Item VI, Buchanan, pgs. 25-30)
- f. **BP 08.08 "Nursing Peer Review (NPR)"** (P&O Item VII, Cornelson, pgs. 30-32)
- g. **Cash & Investment Report for February 29, 2024** (Finance Item III, Watson)
- h. **Financial Statements and Budget Amendments (if applicable) for the Period Ending February 29, 2024** (Subject to Audit) (Finance Item IV, Carrington)
- i. **Engaging Audit Firm for Annual Compliance and Financial Audits of Integral Care and Integral Care Foundation, Beginning with FY24, and for Completion of Associated 990s** (Finance Item VI, Weden)
- j. **Purchase of Budget and Financial Planning Software** (Finance Item VIII, Carrington)

ACTION ITEMS

Acceptance of BP 04.22 “Fund Balance”. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the FY 2025 Budget Calendar. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 07.72 “Reduction in Force”. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

Teresa Williams and Brittany Whittington provided an update on the FY24 2nd Quarter Business Plan.

CEO REPORT

The CEO report was briefly highlighted with emphasis on the Employee Advisory Council and the ICCC.

NEW BUSINESS

Following introductions, and in accordance with Texas Government Code Annotated, Section 551.074 PERSONNEL MATTERS, the meeting went into closed session to Discuss Personnel Matters Regarding the Employment of the Chief Executive Officer.

When the meeting reconvened in open session, it was moved that the Board approve the mutual termination of David Evans employment contract effective today and authorize all action necessary to pay all compensation owed to David under this contract and approve the written resolutions presented by staff that authorized all activities required to accomplish the contract termination and payment of compensation.

CITIZENS’ COMMENTS

None.

There being no further business, the meeting was adjourned at 6:40 p.m.

BOARD APPROVED:

Patricia Young Brown
Board Chair
April 25, 2024

Kendra Drake
Recording Secretary