



## FINANCE COMMITTEE MINUTES

**DATE:** September 21, 2023  
**TIME:** 5:00 p.m.  
**PLACE:** 1430 Collier Street – Board Room

**MEMBERS PRESENT:** Ann Kitchen, Deborah Smith and Hal Katz

**MEMBER ABSENT:** Luanne Southern

**Center staff were in attendance.**

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The meeting was called to order by Chair Luanne Southern at 5:01 p.m.

### **CITIZEN'S COMMENTS**

None

### **APPROVAL OF FINANCE COMMITTEE MINUTES FOR JULY 20, 2023**

The minutes of the July 20, 2023 meeting stand approved as submitted.

### **APPROVAL OF BUDGET WORK SESSION MINUTES FOR AUGUST 17, 2023**

The minutes of the August 17, 2023 meeting stand approved as submitted.

### **DISCUSS AND TAKE APPROPRIATE ACTION ON CASH & INVESTMENT REPORTS FOR JULY 31, 2023 AND AUGUST 31, 2023**

Anna Arage reviewed the Cash and Investment reports for July 31, 2023 and June 30, 2023. Deborah Smith moved to approve the reports. Ann Kitchen seconded the motion. All in favor. Motion carried. *This item will be added to the consent agenda.*

### **RECOMMENDATION TO APPROVE MODIFIED BP 07.06 - EQUAL EMPLOYMENT OPPORTUNITY**

Scott Ruff updated the Committee on the added language to the policy. Ann Kitchen moved to approve the reports. Deborah Smith seconded the motion. All in favor. Motion carried. *This item will be added to the non-consent agenda.*

### **RECOMMENDATION TO APPROVE CONTINUANCE OF MIP ACCOUNTING SOFTWARE**

This item was removed from the agenda.

**RECOMMENDATION TO APPROVE THE FY24 BUDGET WITH ADJUSTED FUND BALANCE**

Betsy Messelt updated the Committee on the updated totals to the FY24 Budget. Ann Kitchen moved to approve the reports. Deborah Smith seconded the motion. All in favor. Motion carried. *This item will be added to the non-consent agenda.*

**UPDATE ON CURRENT FUNDED VACANT POSITIONS, REDUCTION IN FORCE AND FY24 RESOURCE DEVELOPMENT (GOALS 1-4)**

Scott Ruff and Marlene Buchanan updated the Committee on the status of the RIFs. Discussion ensued. *This item will be moved to the Full Board.*

**FY23 RESOURCE DEVELOPMENT UPDATE**

Anne Nagelkirk updated the Committee on the status of received and pending grants.

**ANNOUNCEMENTS**

None.

**NEW BUSINESS**

- Consent: Items IV
- Non-Consent: Item V, VII
- Update: VIII

**CITIZENS' COMMENTS**

None

**ADJOURNED**

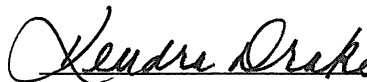
The meeting adjourned at 5:45 p.m.



Ann Kitchen  
Finance Committee

02/22/2024

Date



Kendra Drake  
Recording Secretary