



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, October 26, 2023 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

[Click here to join the meeting](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

AGENDA:

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
 - a. Welcome Stephanie Bazan
 - b. Update on CEO Search
- III. CONSENT AGENDA – Recommendation to Approve**
 - a. **September 28, 2023 Board of Trustees Meeting Minutes**
 - b. **The Adult PES/15th Street (Goal 3)** (P&O Item III, Malik, pgs. 5-10)
 - c. **The Continuum of Care Permanent Supportive Housing Bonus Project (Goal 3)** (P&O Item IV, Holyfield, pgs. 11-17)
 - d. **Continuum of Care Permanent Supportive Housing Renewal (Goal 3)** (P&O Item V, Holyfield, pgs. 17-23)
 - e. **Central Health Proposed FY 24 Agreement (Goal 3)** (P&O Item VI, Handley, pgs. 24-27)
 - f. **HHSC Contract for Private Psychiatric Bed (PPB) Purchase (Goal 3)** (P&O Item VII, Lynch, pgs. 27-30)
 - g. **HHSC Childrens Respite (Goal 3)** (P&O Item VIII, Buchanan, pgs. 30-35)
- IV. ACTION ITEMS**
 - a. **Recommendation to Approve the Cash & Investment Reports for September 30, 2023** (Joe Carrington)
 - b. **Recommendation to Approve Financial Statements and Budget Amendments (if applicable) for the Period Ending September 30, 2023 (Subject to Audit)** (Joe Carrington)

V. INFORMATION ITEM

- a. **Update on Current Funded Vacant Positions, Reduction in Force and Staff Transfers (Goals 1-4)**
 (Dawn Handley, Scott Ruff)

VI. CEO REPORT

- **Employee Advisory Council Updates**
- **ICCC Update**
 - **Budget/Layoff Updates**
 - **Hotline Updates**
 - **Employee Ombudsman and Just Cause**
 - **Union Rights Outlined in Consultation Policy**
 - **Employee and Client Forums/Input**
- **Travis County Budget Presentation**

VII. CITIZENS' COMMENTS (Presentations are limited to 3minutes.)

VIII. NEW BUSINESS

- a. **Election of Officers**
- b. **Proposed Date for November/December Board Meeting – December 14, 2023**

IX. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
 P.O. Box 3548, Austin, Texas 78764-3548.*

November/December 2023 Integral Care Calendar

Date	Time	Event/Meeting/Location	Contact Person
November 9	12:00 PM	Planning Network Advisory Committee Meeting	Louise Lynch
November 17	1:00 PM	C.A.N. Board Meeting	David Evans
December 5	5:30 PM	Planning & Operations Meeting	Louise Lynch
December 7	5:00 PM	Finance Committee Meeting	Joe Carrington
December 14	5:00 PM	Board of Trustees Meeting	David Evans



BOARD OF TRUSTEES MINUTES

DATE: September 28, 2023
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Trish Young Brown, Emmitt Hayes, Ed Calahan, Hal Katz, Dr. Guadalupe Zamora, Luanne Southern, Deborah Smith, Ann Kitchen and Sarah Churchill Llamas

MEMBERS ABSENT: Sheriff Sally Hernandez

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Trish Young Brown, called the Board meeting to order at 5:00 p.m.

CITIZENS' COMMENTS

Comments were provided.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff. She also announced Luanne Southern's departure and presented her with a plaque.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **August 31, 2023 Board of Trustees Meeting Minutes**
- b. **New Planning and Network Advisory Committee (PNAC) Member Abdullah Bega (Goal 4)** (P&O Item III, Lynch, pgs. 5-8)
- c. **Humana Foundation (Connected Healthy Lives Grant) (Goal 3)** (P&O Item IV, Ahearn, pgs. 8-12)
- d. **St. David's Foundation: Submitted Continuation Request to Sustain Mental Health First Aid (Goal 4)** (P&O Item V, Dreckman, pgs. 13-15)
- e. **The Consolidated Local Service Plan (CLSP) Modification (Goals 1-4)** (P&O Item VII, Lynch, pgs. 21-24)
- f. **Revisions to B.P. 10.01 Statement of Clients' Rights and Assurance (Goal 3)** (P&O Item VIII, Lynch, pgs. 24-26)
- g. **Cash & Investment Reports for July 31, 2023 and August 31, 2023** (Finance Item IV, Arage)

ACTION ITEMS

Acceptance of the Proposal for Inpatient Competency Restoration. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Modified BP 07.06 - Equal Employment Opportunity. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Financial Statements and Budget Amendments (if applicable) for the Period Ending August 31, 2023 (Subject to Audit). Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the FY24 Budget with Adjusted Fund Balance. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

Dawn Handley provided an update on the Chief Operations Officer Report.

Dawn Handley and Scott Ruff provided an update on Current Funded Vacant Positions, Reduction in Force and FY24 Resource Development.

Dawn Handley, Scott Ruff and Tera Stallard provided an update on the 4th Quarter Fiscal Year 23 Business Plan.

CEO REPORT

The CEO report was briefly highlighted with emphasis on the Quarterly Report, EAC and ICCC.

There being no further business, the meeting was adjourned at 7:25 p.m.

BOARD APPROVED:

Patricia Young Brown
Board Chair
October 26, 2023

Kendra Drake
Recording Secretary