



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, September 28, 2023 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

[Click here to join the meeting](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

AGENDA:

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. CONSENT AGENDA – Recommendation to Approve**
 - a. August 31, 2023 Board of Trustees Meeting Minutes**
 - b. New Planning and Network Advisory Committee (PNAC) Member Abdullah Bega (Goal 4)** (P&O Item III, Lynch, pgs. 5-8)
 - c. Humana Foundation (Connected Healthy Lives Grant) (Goal 3)** (P&O Item IV, Ahearn, pgs. 8-12)
 - d. St. David's Foundation: Submitted Continuation Request to Sustain Mental Health First Aid (Goal 4)** (P&O Item V, Dreckman, pgs. 13-15)
 - e. The Consolidated Local Service Plan (CLSP) Modification (Goals 1-4)** (P&O Item VII, Lynch, pgs. 21-24)
 - f. Revisions to B.P. 10.01 Statement of Clients' Rights and Assurance (Goal 3)** (P&O Item VIII, Lynch, pgs. 24-26)
 - g. Cash & Investment Reports for July 31, 2023 and August 31, 2023** (Finance Item IV, Arage)
- IV. ACTION ITEMS**
 - a. Recommendation to Accept the Proposal for Inpatient Competency Restoration Program (Goal 3)** (P&O Item VI, Lynch, pgs. 16-21)
 - b. Recommendation to Approve Modified BP 07.06 - Equal Employment Opportunity** (Finance Item V, Scott Ruff)
 - c. Recommendation to Approve Financial Statements and Budget Amendments (if applicable) for the Period Ending August 31, 2023 (Subject to Audit)** (Della Thompson)
 - d. Recommendation to Approve the FY24 Budget with Adjusted Fund Balance** (Finance Item VII, Della Thompson)

V. INFORMATION ITEM

- a. **Chief Operations Officer Report (Goals 1-4)** (P&O Item X, Handley, pgs. 34-39)
- b. **Update on Current Funded Vacant Positions, Reduction in Force and FY24 Resource Development (Goals 1-4)** (Finance Item VIII, Dawn Handley, Scott Ruff)
- c. **Update on 4th Quarter Fiscal Year 23 Business Plan** (Teresa Williams)

VI. CEO REPORT

- **4th Quarter CEO Report**
- **EAC Update**
- **ICCC Update**
 - Budget/Layoffs
 - Updates on Funding
 - UWIC Ideas
 - Union Rights Outlined in Consultation Policy
 - Continued Discussion on Leafletting
 - Violations to the Nursing Peer Review Act and Texas Occupational Code

VII. CITIZENS’ COMMENTS (Presentations are limited to 3minutes.)

VIII. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
P.O. Box 3548, Austin, Texas 78764-3548.*

October 2023 Integral Care Calendar

Date	Time	Event/Meeting/Location	Contact Person
October 12	12:00 PM	Planning Network Advisory Committee Meeting	Louise Lynch
October 13	1:00 PM	C.A.N. Board Meeting	David Evans
October 17	5:30 PM	Planning & Operations Meeting	Louise Lynch
October 19	5:00 PM	Finance Committee Meeting	David Erps
October 26	5:00 PM	Board of Trustees Meeting	David Evans



BOARD OF TRUSTEES MINUTES

DATE: August 31, 2023
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Trish Young Brown, Emmitt Hayes, Ed Calahan, Hal Katz, Dr. Guadalupe Zamora, Luanne Southern, Deborah Smith, Ann Kitchen and Sarah Churchill Llamas

MEMBERS ABSENT: Sheriff Sally Hernandez

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Trish Young Brown, called the Board meeting to order at 5:23 p.m.

CITIZENS' COMMENTS

Comments were provided.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **July 27, 2023 Board of Trustees Meeting Minutes**

ACTION ITEMS

Acceptance of the Liability Insurance Carriers to Include Property, Liability, Crime, Business Automobile Policy, Directors and Officers Liability Policy, and Workers' Compensation Policy for FY24 and to Authorize the Chief Executive Officer or His Designee to Execute Contract Documents. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Cash & Investment Report for July 31, 2023. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Financial Statements and Budget Amendments (if applicable) for the Period Ending July 31, 2023 (Subject to Audit). Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Approve the FY24 Budget w/amendments. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Approve Authorizing the Board Chair and/or Chief Executive Officer and/or His Designee, as applicable, to sign the Health and Human Services Local Mental Health Authority Contract for FY24. All were in favor. Motion carried.

Acceptance to Approve Authorizing the Board Chair and/or Chief Executive Officer and/or His Designee, as applicable, to sign the Health and Human Services Local Intellectual and Developmental Disability Contract for FY24. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Approve Resolution Approving Integral Care Seabrook, LLC's Application for RHDA Funding For 3515 Manor Road, Austin, Texas 78723. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

Trish Young Brown provided an update on the CEO search process.

CEO REPORT

The CEO report was briefly highlighted with emphasis on the ICCC.

There being no further business, the meeting was adjourned at 7:57 p.m.

BOARD APPROVED:

Patricia Young Brown
Board Chair
September 28, 2023

Kendra Drake
Recording Secretary