



## BOARD OF TRUSTEES MINUTES

**DATE:** July 27, 2023  
**TIME:** 5:00 p.m.  
**PLACE:** Via TEAMS

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Ed Calahan, Hal Katz,  
Dr. Guadalupe Zamora, Deborah Smith and Ann Kitchen

**MEMBERS ABSENT:** Luanne Southern, Sheriff Sally Hernandez and Sarah Churchill Llamas

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Chair Trish Young Brown, called the Board meeting to order at 5:03 p.m.

### **CITIZENS' COMMENTS**

Comments were provided.

### **CHAIR'S WELCOME & ANNOUNCEMENTS**

Chair Young Brown welcomed Board Members and Staff.

### **CONSENT AGENDA**

The following Consent Agenda items were approved by consensus:

- a. **May 25, 2023 Board of Trustees Meeting Minutes**
- b. **Cash & Investment Reports for May 31, 2023 and June 30, 2023** (Finance Item III, Arage)
- c. **Treatment for Individuals with Serious Mental Illness, Serious Emotional Disturbance, or Co-Occurring Disorders Experiencing Homelessness (Goal 3)** (P&O Item III, Ahearn, pgs. 5-12)
- d. **SAMHSA Certified Community Behavioral Health Clinic (CCBHC) Improvement and Advancement Grant (SAMHSA CCBHC-IA) (Goal 3)** (P&O Item IV, Whittington, pgs. 12-18)
- e. **SAMHSA Cooperative Agreement to Implement Zero Suicide in Health Systems Grant (Goals 3 & 4)** (P&O Item V, Williams, pgs. 18-22)
- f. **Contract for Hopkins Crisis Residential Services and Next Steps Crisis Respite Services to The Wood Group (Goals 3 & 4)** (P&O Item VI, Lynch, pgs. 22-28)
- g. **The Home Depot Foundation Grant Funding for Building Renovations at Kensington Apartment Complex (Goal 4)** (P&O Item III, Buchanan, pgs. 5-11)
- h. **Modified BP 07.37 Employee Benefits & Deletion of BP 07.50 Retirement Plan and BP 07.51 Group Insurance (Goal 1)** (P&O Item V, Ruff, pgs. 20-24)
- i. **BP 09.06 "Screening" (Goal 3)** (P&O Item VI, Handley, pgs. 23-24)
- j. **Proposed Changes to the Bylaws of the Integral Care Planning and Network Advisory Committee ("PNAC") (Goal 4)** (P&O Item VII, Lynch, pgs. 25-27)

**ACTION ITEMS**

Acceptance of Financial Statements and Budget Amendments (if applicable) for the Periods Ending May 31, 2023 and June 30, 2023 (Subject to Audit). Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Bank Resolution for Custodial Account with US Bank. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Approve the RFP Selection for the Expenditure Platform Software. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Approve the Guiding Principles. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Approve the Community Hybrid Security Team Plan. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Award Contract for Executive Search Firm Services to The Meyers Group. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

**NEW BUSINESS**

Following introductions, and in accordance with Texas Government Code Annotated, Section 551.074 PERSONNEL MATTERS, the meeting went into closed session to Discuss Personnel Matters Regarding CEO Employment Agreement Terms.

When the meeting reconvened in open session, it was moved that the Board approve the Chief Executive Officer's contract extension through August 2024 as Presented. The vote was taken and the motion carried.

**INFORMATION ITEMS**

Muna Javaid provided an update on the 88<sup>th</sup> Legislative Session.

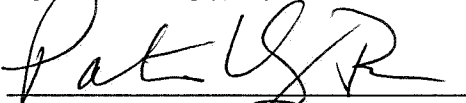
The 3<sup>rd</sup> Quarter Fiscal Year 23 Business Plan and Chief Operations Officer Report will be moved to the August Board Meeting.

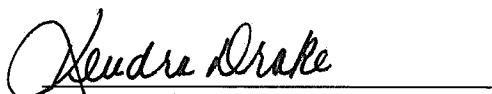
**CEO REPORT**

Will be moved to August Meeting.

Due to a loss of quorum, the meeting was adjourned at 6:48 p.m.

**BOARD APPROVED:**

  
Patricia Young Brown  
Board Chair  
August 31, 2023

  
Kendra Drake  
Recording Secretary