



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, July 27, 2023 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

[Click here to join the meeting](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

AGENDA:

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. CONSENT AGENDA – Recommendation to Approve**
 - a. May 25, 2023 Board of Trustees Meeting Minutes**
 - b. Cash & Investment Reports for May 31, 2023 and June 30, 2023** (Finance Item III, Arage)
 - c. Treatment for Individuals with Serious Mental Illness, Serious Emotional Disturbance, or Co-Occurring Disorders Experiencing Homelessness (Goal 3)** (P&O Item III, Ahearn, pgs. 5-12)
 - d. SAMHSA Certified Community Behavioral Health Clinic (CCBHC) Improvement and Advancement Grant (SAMHSA CCBHC-IA) (Goal 3)** (P&O Item IV, Whittington, pgs. 12-18)
 - e. SAMHSA Cooperative Agreement to Implement Zero Suicide in Health Systems Grant (Goals 3 & 4)** (P&O Item V, Williams, pgs. 18-22)
 - f. Contract for Hopkins Crisis Residential Services and Next Steps Crisis Respite Services to The Wood Group (Goals 3 & 4)** (P&O Item VI, Lynch, pgs. 22-28)
 - g. The Home Depot Foundation Grant Funding for Building Renovations at Kensington Apartment Complex (Goal 4)** (P&O Item III, Buchanan, pgs. 5-11)
 - h. Modified BP 07.37 Employee Benefits & Deletion of BP 07.50 Retirement Plan and BP 07.51 Group Insurance (Goal 1)** (P&O Item V, Ruff, pgs. 20-24)
 - i. BP 09.06 "Screening" (Goal 3)** (P&O Item VI, Handley, pgs. 23-24)
 - j. Proposed Changes to the Bylaws of the Integral Care Planning and Network Advisory Committee ("PNAC") (Goal 4)** (P&O Item VII, Lynch, pgs. 25-27)
- IV. ACTION ITEMS**
 - a. Recommendation to Approve Financial Statements and Budget Amendments (if applicable) for the Periods Ending May 31, 2023 and June 30, 2023 (Subject to Audit)** (Finance Item IV, Anna Arage, Della Thompson)
 - b. Recommendation to Approve the Bank Resolution for Custodial Account with US Bank** (Finance Item V, Anna Arage, Mark Watson)

- c. **Recommendation to Approve the RFP Selection for the Expenditure Platform Software** (Finance Item VI, Anna Arage, Scott Ruff)
- d. **Recommendation to Approve the Guiding Principles** (Finance Item VII, Della Thompson)
- e. **Recommendation to Approve the Community Hybrid Security Team Plan (Goals 1-4)** (P&O Item IV, Ruff, pgs. 12-20)
- f. **Recommendation to Award Contract for Executive Search Firm Services to The Meyers Group** (Lisa Laky)

V. INFORMATION ITEMS

- a. **88th Legislative Session Recap** (Lee Johnson, Muna Javaid)
- b. **Update on 3rd Quarter Fiscal Year 23 Business Plan** (Teresa Williams)
- c. **Chief Operations Officer Report (Goal 3)** (P&O Item IX, Dawn Handley, pgs. 44-48)
 - **FY23 Q3 COO Update**

VI. CEO REPORT

- **3rd Quarter CEO Report**
- **ICCC Update**

VII. NEW BUSINESS

- a. **Closed Session Under Section 551.074 of the Texas Government Code Annotated to Discuss Personnel Matters Regarding CEO Employment Agreement Terms**
- b. **Action as a Result of Closed Session**

VIII. CITIZENS' COMMENTS (Presentations are limited to 3minutes.)

IX. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
P.O. Box 3548, Austin, Texas 78764-3548.*

August 2023 Integral Care Calendar

Date	Time	Event/Meeting/Location	Contact Person
August 10	12:00 PM	Planning Network Advisory Committee Meeting	Louise Lynch
August 11	1:00 PM	C.A.N. Board Meeting	David Evans
August 22	5:30 PM	Planning & Operations Meeting	Louise Lynch
August 24	5:00 PM	Finance Committee Meeting	Anna Arage
August 31	5:00 PM	Board of Trustees Meeting	David Evans



BOARD OF TRUSTEES MINUTES

DATE: May 25, 2023
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Trish Young Brown, Emmitt Hayes, Luanne Southern, Ed Calahan, Dr. Guadalupe Zamora, Ann Kitchen, Sheriff Sally Hernandez and Sarah Churchill Llamas

Hal Katz and Deborah Smith (Remote)

MEMBERS ABSENT: None

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Trish Young Brown, called the Board meeting to order at 5:00 p.m.

CITIZENS' COMMENTS

Comments were provided.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **April 27, 2023 Board of Trustees Meeting Minutes**
- b. **Cash & Investment Report for April 30, 2023 and Investment Update** (Finance Item III, Anna Arage)
- c. **SAMHSA - Assertive Community Treatment (ACT) (Goal 2)** (Finance Item VII, Kali Holyfield)
- d. **Integral Care's \$378,625.00 Capital Contribution or Loan to Integral Care Seabrook, LLC For 3515 Manor Road, Austin, Texas 78723 (Seabrook Square Phase II Apartments), and To Execute Certain Related Documents, Each in Connection with HOME-ARP Funds from the Texas Department of Housing and Community Affairs** (Finance Item VIII, Marlene Buchanan)

The May 11, 2023 Board/Staff Committee on Racial Equity Meeting Notes were removed from the Consent agenda and Emmitt Hayes provided an update regarding the meeting.

ACTION ITEMS

Acceptance of the FY24 Benefit Package Renewal Recommendation. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Financial Statements and Budget Amendments (if applicable) for the Period Ending April 30, 2023 (Subject to Audit). Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Staff Recommendation to Approve Budget Amendments for 6937 North IH 35 Construction and Move-In Costs. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Approve Proposed Name of Integral Care's New Property Located at 6937 N. IH 35.

INFORMATION ITEMS

Louise Lynch provided an update on the Authority Services Focus: Client, Staff Satisfaction and Concerns.

Kathleen Casey and Board Members reflected on the NatCon 2023 Conference.

CEO REPORT

The CEO report was briefly highlighted with emphasis on the ICCC, the NetSmart award and the Diversion Center Planning Update.

NEW BUSINESS

Following introductions, and in accordance with Texas Government Code Annotated, Section 551.074 PERSONNEL MATTERS, the meeting went into closed session to discuss Personnel Matters regarding Chief Executive Officer's Evaluation, Employment, Appointment and Duties.

When the meeting reconvened in open session, no action was taken.

CITIZENS' COMMENTS

None.

There being no further business, the meeting was adjourned at 7:30 p.m.

BOARD APPROVED:

Patricia Young Brown
Board Chair
June 29, 2023

Kendra Drake
Recording Secretary