



## BOARD OF TRUSTEES MINUTES

**DATE:** May 25, 2023  
**TIME:** 5:00 p.m.  
**PLACE:** Via TEAMS

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Luanne Southern, Ed Calahan, Dr. Guadalupe Zamora, Ann Kitchen, Sheriff Sally Hernandez and Sarah Churchill Llamas  
  
Hal Katz and Deborah Smith (Remote)

**MEMBERS ABSENT:** None

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Chair Trish Young Brown, called the Board meeting to order at 5:00 p.m.

### **CITIZENS' COMMENTS**

Comments were provided.

### **CHAIR'S WELCOME & ANNOUNCEMENTS**

Chair Young Brown welcomed Board Members and Staff.

### **CONSENT AGENDA**

The following Consent Agenda items were approved by consensus:

- a. **April 27, 2023 Board of Trustees Meeting Minutes**
- b. **Cash & Investment Report for April 30, 2023 and Investment Update** (Finance Item III, Anna Arage)
- c. **SAMHSA - Assertive Community Treatment (ACT) (Goal 2)** (Finance Item VII, Kali Holyfield)
- d. **Integral Care's \$378,625.00 Capital Contribution or Loan to Integral Care Seabrook, LLC For 3515 Manor Road, Austin, Texas 78723 (Seabrook Square Phase II Apartments), and To Execute Certain Related Documents, Each in Connection with HOME-ARP Funds from the Texas Department of Housing and Community Affairs** (Finance Item VIII, Marlene Buchanan)

*The May 11, 2023 Board/Staff Committee on Racial Equity Meeting Notes were removed from the Consent agenda and Emmitt Hayes provided an update regarding the meeting.*

### **ACTION ITEMS**

Acceptance of the FY24 Benefit Package Renewal Recommendation. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Financial Statements and Budget Amendments (if applicable) for the Period Ending April 30, 2023 (Subject to Audit). Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Staff Recommendation to Approve Budget Amendments for 6937 North IH 35 Construction and Move-In Costs. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance to Approve Proposed Name of Integral Care's New Property Located at 6937 N. IH 35. Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

**INFORMATION ITEMS**

Louise Lynch provided an update on the Authority Services Focus: Client, Staff Satisfaction and Concerns.

Kathleen Casey and Board Members reflected on the NatCon 2023 Conference.

**CEO REPORT**

The CEO report was briefly highlighted with emphasis on the ICCC, the NetSmart award and the Diversion Center Planning Update.

**NEW BUSINESS**

Following introductions, and in accordance with Texas Government Code Annotated, Section 551.074 PERSONNEL MATTERS, the meeting went into closed session to discuss Personnel Matters regarding Chief Executive Officer's Evaluation, Employment, Appointment and Duties.

When the meeting reconvened in open session, no action was taken.

**CITIZENS' COMMENTS**

None.

There being no further business, the meeting was adjourned at 7:30 p.m.

**BOARD APPROVED:**

*Patricia A. Young Brown*

Patricia Young Brown  
Board Chair  
July 27, 2023

*Kendra Drake*

Kendra Drake  
Recording Secretary