



## BOARD OF TRUSTEES MEETING

*Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.*

Thursday, May 25, 2023 – 5:00 PM  
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

[Click here to join the meeting](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

### **AGENDA:**

- I. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. CONSENT AGENDA – Recommendation to Approve**
  - a. **April 27, 2023 Board of Trustees Meeting Minutes**
  - b. **May 11, 2023 Board/Staff Committee on Racial Equity Meeting Notes**
  - c. **Cash & Investment Report for April 30, 2023 and Investment Update** (Finance Item III, Anna Arage)
  - d. **SAMHSA - Assertive Community Treatment (ACT) (Goal 2)** (Finance Item VII, Kali Holyfield)
  - e. **Integral Care's \$378,625.00 Capital Contribution or Loan to Integral Care Seabrook, LLC For 3515 Manor Road, Austin, Texas 78723 (Seabrook Square Phase II Apartments), and To Execute Certain Related Documents, Each in Connection with HOME-ARP Funds from the Texas Department of Housing and Community Affairs** (Finance Item VIII, Marlene Buchanan)
- IV. ACTION ITEMS**
  - a. **FY24 Benefit Package Renewal Recommendation** (Finance Item IX, Barbara Buie)
  - b. **Discuss and Take Appropriate Action on Financial Statements and Budget Amendments (if applicable) for the Period Ending April 30, 2023 (Subject to Audit)** (Finance Item IV, Anna Arage, Della Thompson)
  - c. **Discussion and Possible Action on Staff Recommendation to Approve Budget Amendments for 6937 North IH 35 Construction and Move-In Costs** (Finance Item VI, Hans Riedel, Della Thompson)
  - d. **Naming of 6937 North IH 35** (Darrick Nichols, Teresa Williams)

**V. INFORMATION ITEMS**

- a. **Authority Services Focus: Client, Staff Satisfaction and Concerns (Goals 1 & 2)** (Melody Moscal)
- b. **Reflections on NatCon 2023** (Kathleen Casey)

**VI. CEO REPORT**

- **ICCC Update**
- **Netsmart Update**
- **Diversion Center Planning Update**
- **Looking Ahead**

**VII. NEW BUSINESS**

- a. **Closed Session Under Section 551.074 of the Texas Government Code Annotated to Discuss Personnel Matters Regarding Chief Executive Officer’s Evaluation, Employment, Appointment and Duties**
- b. **Action as a Result of Closed Session**

**VIII. CITIZENS’ COMMENTS** (Presentations are limited to 3minutes.)

**IX. ADJOURNMENT**

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:  
 P.O. Box 3548, Austin, Texas 78764-3548.*

*June 2023 Integral Care Calendar*

<b>Date</b>	<b>Time</b>	<b>Event/Meeting/Location</b>	<b>Contact Person</b>
June 8	12:00 PM	<b>Planning Network Advisory Committee Meeting</b>	Louise Lynch
June 9	1:00 PM	<b>C.A.N. Board Meeting</b>	David Evans
June 20	5:30 PM	<b>Planning &amp; Operations Meeting</b>	Louise Lynch
June 21 -23	8:00 AM	<b>Texas Council Conference</b>	David Evans
June 29	5:00 PM	<b>Board of Trustees Meeting</b>	David Evans



## BOARD OF TRUSTEES MINUTES

**DATE:** April 27, 2023  
**TIME:** 5:00 p.m.  
**PLACE:** Via TEAMS

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Luanne Southern, Hal Katz, Ed Calahan, Dr. Guadalupe Zamora, Deborah Smith and Ann Kitchen

**MEMBERS ABSENT:** Sheriff Sally Hernandez and Sarah Churchill Llamas

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Chair Trish Young Brown, called the Board meeting to order at 5:03 p.m.

### **CITIZENS' COMMENTS**

None.

### **CHAIR'S WELCOME & ANNOUNCEMENTS**

Chair Young Brown welcomed Board Members and Staff. She also introduced the new Chief Equity Officer, Dr. Amanda Banks and the new MIS Director, Kim Alderson

### **CONSENT AGENDA**

The following Consent Agenda items were approved by consensus:

- a. **March 31, 2023 Board of Trustees Meeting Minutes**
- b. **Cash & Investment Report for March 31, 2023 (Finance Item III, Anna Arage)**
- c. **The Austin Public Health Basic Needs 2023-002 Grant (Goal 3) (P&O Item III, Ahearn, pgs. 5-9)**
- d. **The Department of Veteran Affairs (Safe Haven Grant Renewal) (Goal 3) (P&O Item IV, Ahearn, pgs. 10-15)**
- e. **The Substance Abuse and Mental Health Services Administration Grants for the Benefit of Homeless Individuals (SAMHSA GBHI) (Goal 3) (P&O Item V, Ahearn, pgs. 16-21)**

### **ACTION ITEMS**

Acceptance of Financial Statements and Budget Amendments (if applicable) for the Period Ending March 31, 2023 (Subject to Audit). Patricia Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Execution of the Audit Engagement Letter with Eide Bailly LLP for the Fiscal Year 2023 Audit as well as Preparation of Form 990 for Integral Care and Integral Care Foundation. Patricia Young Brown

called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Recommendation to Approve Resolution Approving Integral Care Seabrook, LLC's Application for RHDA Funding For 3515 Manor Road, Austin, Texas 78723 (Seabrook Square Phase II Apartments). *This item will be moved to the May Board Meeting.*

**INFORMATION ITEMS**

Forge Craft Architects provided an update and presentation on Integral Care's Seabrook Square.

Kathleen Casey and Anne Nagelkirk provided an update on the Community Children's Mental Health Awareness Campaign.

Scott Ruff provided an update on various Integral Care properties.

Scott Ruff provided an update on the 401a Transition.

Scott Ruff provided an update on Netsmart EHR.

**CEO REPORT**

The CEO report was briefly highlighted with emphasis on Workforce and Texas Council.

**CITIZENS' COMMENTS**

Citizens' comments were provided.

There being no further business, the meeting was adjourned at 7:13 p.m.

**BOARD APPROVED:**

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Patricia Young Brown  
Board Chair  
May 25, 2023

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Kendra Drake  
Recording Secretary



## THE BOARD/STAFF COMMITTEE ON RACIAL EQUITY MINUTES

**DATE:** May 11, 2023  
**TIME:** 5:00 p.m.  
**PLACE:** Via TEAMS

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Sheriff Sally Hernandez, Luanne Southern, Ed Calahan, Deborah Smith and Ann Kitchen

**MEMBERS ABSENT:** Hal Katz, Dr. Guadalupe Zamora and Sarah Churchill Llamas

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Vice Chair Emmitt Hayes called the Board/Staff Committee on Racial Equity meeting to order at 5:01 p.m.

### **CITIZENS' COMMENTS**

Citizens' comments were provided.

### **DISCUSSION OF THE PROCESSES TO ADDRESS DEIB ISSUES AND CONCERNS IN INTEGRAL CARE'S WORKPLACE**

Emmitt Hayes led the discussion regarding Diversity, Equity, Inclusion and Belonging within Integral Care's workplace. Discussion ensued.

### **CITIZENS' COMMENTS**

Citizens' comments were provided.

There being no further business, the meeting was adjourned at 6:30 p.m.

### **BOARD APPROVED:**

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Patricia Young Brown  
Board Chair  
May 25, 2023

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Kendra Drake  
Recording Secretary