



## PLANNING & OPERATIONS COMMITTEE MINUTES

**DATE:** Tuesday, October 19, 2021  
**TIME:** 5:30 PM  
**PLACE:** 1430 Collier Street – Via TEAMS  
Austin, TX 78704

**MEMBERS PRESENT:** Dr. Guadalupe Zamora, Emmitt Hayes & Ed Calahan

**MEMBERS ABSENT:** None

**OTHER BOARD MEMBERS PRESENT:** None

### **Integral Care staff were present**

Chair, Dr. Guadalupe Zamora called the meeting to order at 5:30 p.m.

### **CITIZENS' COMMENTS**

None.

### **APPROVAL OF MINUTES**

The minutes of the August 17, 2021 meeting stand approved as submitted.

**RECOMMENDATION TO APPROVE, IF AWARDED, TAKING TEXAS TOBACCO FREE: DISSEMINATION TO AND IMPLEMENTATION WITHIN AGENCIES SERVING TEXANS EXPERIENCING HOMELESSNESS (GOALS 2&3)** Bryce Kyburz provided the Committee with information on the grant which would build capacity for system-wide, sustainable initiatives that will reduce tobacco use and secondhand smoke exposure among employees, consumers, and visitors. Discussion ensued. Emmitt Hayes called for a motion to recommend to the Board the approval of proposed recommendation. Ed Calahan second. All in favor. Motion carried. *This item will be added to the consent agenda.*

**RECOMMENDATION TO APPROVE, IF AWARDED, THE GRANT FROM ST. DAVID'S FOUNDATION: MENTAL HEALTH FIRST AID (GOAL 2)** Molly Dreckman provided the Committee with information on the grant which would provide low-cost or no-cost MHFA trainings to residents of Travis, Williamson and Bastrop counties. Discussion ensued. Ed Calahan called for a motion to recommend to the Board the approval of proposed recommendation. Emmitt Hayes second. All in favor. Motion carried. *This item will be added to the consent agenda.*

**RECOMMENDATION TO APPROVE, IF AWARDED, THE FUNDS FROM AUSTIN PUBLIC HEALTH FOR THE PROVISION OF RYAN WHITE PART A SERVICES TO PEOPLE LIVING WITH HIV (GOAL 2)** Cooper Coleman provided the Committee with information on the grant which would provide services to People Living with HIV. Discussion ensued. Ed Calahan called for a motion to recommend to the Board the approval of proposed recommendation. Emmitt Hayes second. All in favor. Motion carried. *This item will be added to the consent agenda.*

**RECOMMENDATION TO APPROVE, IF AWARDED, THE AUSTIN PUBLIC HEALTH VACCINE OUTREACH GRANT (GOAL 2)** David West provided the Committee with information on the grant which would help improve the health and socioeconomic disparities in Austin for minority populations. Discussion ensued. Emmitt Hayes called for a motion to recommend to the Board the approval of proposed recommendation. Ed Calahan second. All in favor. Motion carried. *This item will be added to the consent agenda.*

**RECOMMENDATION TO ACCEPT AS AWARDED, COUNTY INTERLOCAL EXPANSION (GOAL 2)** Marlene Buchanan, Ken Winston and Sherry Blyth provided the Committee with information on the grant in which the equity focus would be geared towards the ACT Team, Safelanding and IDD Projects. Discussion ensued. Ed Calahan called for a motion to recommend to the Board the approval of proposed recommendation. Emmitt Hayes second. All in favor. Motion carried. *This item will be added to the consent agenda.*

**INFORMATION ITEM: THE PLANNING NETWORK ADVISORY COMMITTEE (PNAC) REPORT (GOAL 3)** Sonia Hartman provided the Committee with a quarterly PNAC report from July 2021 – September 2021.

**INFORMATION ITEM: NATIONAL STANDARDS FOR CULTURALLY AND LINGUISTICALLY APPROPRIATE SERVICES (CLAS) FY 21 (GOALS 1-3)** Louise Lynch and Louise Lynch & JP Cardenas provided the Committee with background information regarding CLAS. Ms. Lynch and Mr. Cardenas touched on the Context of Trends in Health Care, Governance, Leadership and Workforce. Discussion ensued.

**INFORMATION ITEM: CALL CENTER PLAN OF IMPROVEMENT (GOAL 2)** Teresa Williams provided the Committee with an update on Call Center data.

The items listed below were decided for Consent/Non-Consent Agenda:

Consent:

*Recommendation to Approve, if Awarded, Taking Texas Tobacco Free: Dissemination to and Implementation within Agencies Serving Texans Experiencing Homelessness (Goals 2&3)*

*Recommendation to Approve, if Awarded, the Grant from St. David's Foundation: Mental Health First Aid (Goal 2)*

*Recommendation to Approve, if Awarded, the Funds from Austin Public Health for the Provision of Ryan White Part A Services to People Living with HIV (Goal 2)*

*Recommendation to Approve, if Awarded, the Austin Public Health Vaccine Outreach Grant (Goal 2)*

*Recommendation to Accept as Awarded, County Interlocal Expansion (Goal 2)*

Non-Consent:

None.

**CITIZENS' COMMENTS**

None.

**ADJOURNED**


The meeting adjourned at 6:47 p.m.



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Dr. Guadalupe Zamora

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November 30, 2021

Date



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Kendra Drake, Recording Secretary