



## FINANCE COMMITTEE MINUTES

**DATE:** October 21, 2021  
**TIME:** 5:00 p.m.  
**PLACE:** 1430 Collier Street – Board Room

**MEMBERS PRESENT:** Trish Young Brown & Cynthia Ramos

**MEMBER ABSENT:** Luanne Southern

**Center staff were in attendance.**

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The meeting was called to order by Chair Trish Young Brown at 5:09 p.m.

### **I. CITIZENS' COMMENTS (PRESENTATIONS ARE LIMITED TO 3 MINUTES)**

None.

### **II. APPROVAL OF FINANCE COMMITTEE MINUTES FOR SEPTEMBER 23, 2021**

The minutes of the September 23, 2021 meeting stand approved as submitted.

### **III. DISCUSS AND TAKE APPROPRIATE ACTION ON CASH & INVESTMENT REPORTS FOR SEPTEMBER 30, 2021**

David Weden reviewed the Cash and Investment Report for September 2021 stating the total market and book value at the end of month was \$29,500,821. Discussion followed. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Cynthia Ramos seconded. All were in favor. Motion carried.

### **IV. DISCUSS AND TAKE APPROPRIATE ACTION ON FINANCIAL STATEMENTS AND BUDGET AMENDMENTS (IF APPLICABLE) FOR THE PERIOD ENDING SEPTEMBER 30, 2021 (SUBJECT TO AUDIT)**

David Weden gave an extensive overview of the September financials, Statement of Revenues & Expenditures. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Cynthia Ramos seconded. All were in favor. Motion carried.

### **V. DISCUSS AND TAKE APPROPRIATE ACTION ON RECOMMENDATION TO AUTHORIZE THE CEO AND/OR CAO/CFO TO EXECUTE A CONTRACT FOR ELEVATOR MODERNIZATION AT 6937 N IH35**

Hans Reidel provided the Committee with background information of the RFP submitted for renovations. Staff recommended executing a contract with Prestige Elevator Services, LLC. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation. Cynthia Ramos seconded. All were in favor. Motion carried.

**VI. DISCUSS AND TAKE APPROPRIATE ACTION ON RECOMMENDATION TO AUTHORIZE THE CEO AND/OR CAO/CFO TO EXECUTE A CONTRACT FOR HVAC PLASMA FILTRATION**

David Weden & Hans Reidel provided the Committee with background information of the RFP submitted for HVAC Plasma Filtration. Staff recommended executing a contract with Airco. Cynthia Ramos made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Trish Young Brown seconded. All were in favor. Motion carried.

**VII. UPDATE ON 6937 N IH 35 PLANNING AND RENOVATIONS**

David Weden provided the Committee with updated information on the General Contractor's timeline.

**VIII. UPDATE ON FINANCING FOR 6937 N IH 35**

David Weden provided the Committee with updated information on the loan agreement.

**IX. DISCUSS AND TAKE APPROPRIATE ACTION ON RECOMMENDATION TO AUTHORIZE THE CEO AND/OR CAO/CFO TO EXECUTE AN AGREEMENT FOR AN INTEGRATED TELEHEALTH PLATFORM**

David Weden provided background information on our current Telehealth services and Staff recommend recommended executing a contract with Netsmart. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation. Cynthia Ramos seconded. All were in favor. Motion carried.

**X. UPDATE ON ELECTRONIC HEALTH RECORD**

Tera Stallard provided an update on MyAvatar.

**XI. UPDATE ON INTEGRAL CARE PROFIT SHARING PLAN**

Barbara Buie provided a Pension Plan Audit Update.

**XII. UPDATE ON 1115 WAIVER TRANSITION**

David Weden provided the Committee with update on the 1115 Waiver.

**XIII. UPDATE ON FOURTH QUARTER FISCAL YEAR 2021 BUSINESS PLAN**

David Weden provided a 4<sup>th</sup> Quarter FY21 Business Plan Update.

**XIV. UPDATE ON FISCAL YEAR 2022 BUSINESS PLAN**

David Weden provided an update on the FY22 Business Plan.

**XV. UPDATE ON FISCAL YEAR 2022 RACIAL EQUITY PLAN**

David Weden provided an update on the FY22 Racial Equity Plan.

**XVI. UPDATE ON FISCAL STABILITY PLAN FOR HOUSING FIRST OAK SPRINGS**

David Weden provided an update on the fiscal stability plan for Housing First Oak Springs.

**XVII. UPDATE ON LEASE AT 2410 EAST RIVERSIDE**

David Weden provided an update on the lease renewal at 2410 East Riverside.

**XVIII. UPDATE ON PROVIDER RELIEF FUNDS**

David Weden provided an update on application deadlines for the provider relief funds.

**XIX. UPDATE ON FINANCIAL RATIOS**

David Weden provided an update on financial ratios.

**XX. ANNOUNCEMENTS**

None.

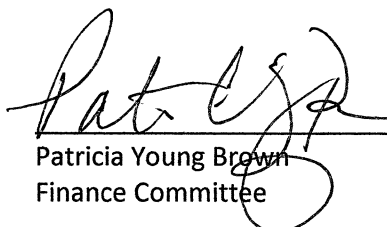
**XXI. NEW BUSINESS**

- Consent: Items III, V, VI, IX
- Non-Consent: Item IV

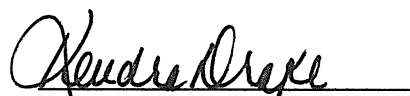
**XXII. CITIZENS' COMMENTS (PRESENTATIONS ARE LIMITED TO 3 MINUTES)**

None.

There being no further business, the meeting adjourned at 6:10 p.m.

  
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Patricia Young Brown  
Finance Committee

12/2/2021  
Date

  
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Kendra Drake  
Recording Secretary

