



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, October 28, 2021 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

AGENDA:

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **CONSENT AGENDA – Recommendation to Approve**
 - a. **May 27, 2021 Executive Committee Meeting Minutes**
 - b. **August 26, 2021 Board of Trustees Meeting Minutes**
 - c. **October 4, 2021 Executive Committee Meeting Minutes**
 - d. **Board Policy 04.17 “Investment and Cash Management “Including Authorized Broker/Dealer List** (Finance Item V, Weden)
 - e. **Listing 5515 Woodrow Avenue for Sale** (Finance Item VII, Weden, Buchanan)
 - f. **Resolution Authorizing Establishment of Escrow Account with Frost Bank for Improvements at 6937 and 7023 North Interstate Highway 35** (Executive Committee Item 2, Weden)
 - g. **Lease Agreement with 2410 East Riverside Ltd.** (Executive Committee Item 3, Weden)
 - h. **Taking Texas Tobacco Free: Dissemination to and Implementation within Agencies Serving Texans Experiencing Homelessness (Goals 2&3)** (P&O Item III, Kyburz, pgs. 5-9)
 - i. **Grant from St. David's Foundation: Mental Health First Aid (Goal 2)** (P&O Item IV, Evans, pgs. 9-12)
 - j. **Funds from Austin Public Health for the Provision of Ryan White Part A Services to People Living with HIV (Goal 2)** (P&O Item V, Johnston, pgs. 13-18)
 - k. **Austin Public Health Vaccine Outreach Grant (Goal 2)** (P&O Item VI, West, pgs. 18-23)
 - l. **Cash & Investment Reports for August 31, 2021 & September 30, 2021** (Finance Item III, Weden)
 - m. **Authorizing the CEO and/or CAO/CFO to Execute a Contract for Elevator Modernization at 6937 N IH35** (Finance Item V, Weden, Riedel)
 - n. **Authorizing the CEO and/or CAO/CFO to Execute a Contract for HVAC Plasma Filtration (Weden, Riedel)** (Finance Item VI, Weden, Riedel)
- IV. **ACTION ITEMS**
 - a. **Discuss and Take Appropriate Action on Financial Statements and Budget Amendments (if applicable) for the Periods Ending August 31, 2021 & September 30, 2021 (Subject to Audit)** (Finance Item IV, Della Thompson, David Weden)
 - b. **Discuss and Take Appropriate Action on Recommendation to Authorize Authorization the CEO and/or CAO/CFO to Execute an Agreement for an Integrated Telehealth Platform** (Finance Item IX, Weden, Stallard)
 - c. **Recommendation to Approve, if Awarded, the County Interlocal Expansion (Goal 2)** (P&O Item VIII, Buchanan, Blyth, Winston, pgs.28-35)

V. INFORMATION ITEMS

- a. **Board Staff Ad Hoc Committee on Racial Equity Update (Goal 3)** (Emmitt Hayes, Louise Lynch)
- b. **Update on the Board/Staff Ad Hoc Committee on Housing Homelessness** (Luanne Southern, Ellen Richards)
- c. **Strategic Plan Update** (Ellen Richards)
- d. **"Mental Health Services" as an Option When Calling 911: Integral Care's Mental Health Clinicians Diverting 911 Calls to Provide a Healthcare Response** (Marisa Aguilar, Colleen McCullough, Lieutenant Ken Murphy)

VI. CEO REPORT (Looking Ahead)

- a. Workforce
- b. Related Community Planning Efforts

VII. CITIZENS' COMMENTS (Presentations are limited to 3 minutes.)

VIII. NEW BUSINESS

- a. **Election of Officers**
- b. **Proposed Date for November/December Planning & Operations Meeting – November 30y, 2021**
- c. **Proposed Date for November/December Finance Meeting – December 2, 2021**
- d. **Proposed Date for November/December Board Meeting – December 9, 2021**

IX. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
P.O. Box 3548, Austin, Texas 78764-3548.*

November/December 2021 Integral Care Calendar

Date	Time	Event/Meeting/Location	Contact Person
November 11	12:00 PM	Planning Network Advisory Committee Meeting	Louise Lynch
November 12	1:00 PM	C.A.N. Board Meeting	David Evans
November 30	5:30 PM	Planning & Operations Meeting	Louise Lynch
December 2	5:00 PM	Finance Committee Meeting	David Weden
December 9	5:00 PM	Board of Trustees Meeting	David Evans



BOARD OF TRUSTEES EXECUTIVE COMMITTEE

DATE: May 27, 2021
TIME: 4:30 PM
PLACE: Via TEAMS

BOARD MEMBERS PRESENT: Hal Katz, Dr. Guadalupe Zamora, and Trish Young Brown

OTHER BOARD MEMBERS PRESENT: None

Other center staff were in attendance

With a quorum of Trustees present, Chair Hal Katz called the meeting to order at 4:31 pm.

CITIZENS COMMENTS

None.

APRIL 29, 2021 EXECUTIVE COMMITTEE MINUTES

Approved.

DISCUSS AND APPROVE THE NEED OF PROCUREMENT OF A FACILITATOR FOR THE CEO EVALUATION

Lisa Laky provided the Committee with information on the CEO evaluation and discussed timelines and the need for a facilitator. Discussion ensued. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. (Subject to Audit). All were in favor. Motion carried.

RETURN TO IN-PERSON BOARD MEETINGS DISCUSSION

Lisa Laky provided the Committee with options on how to conduct in-person and virtual meetings going forward. Discussion ensued.

Meeting adjourned at 5:01 p.m.

BOARD APPROVED:

Hal Katz

Kendra Drake, Recording Secretary

October 28, 2021

Date



BOARD OF TRUSTEES MINUTES

DATE: August 26, 2021
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Hal Katz, Dr. Guadalupe Zamora, Ed Calahan, Sarah Churchill Llamas, Luanne Southern, Cynthia Ramos, Sheriff Sally Hernandez and Trish Young Brown

MEMBERS ABSENT: David Springer and Emmitt Hayes

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Hal Katz, called the Board meeting to order at 5:06 p.m.

CITIZENS' COMMENTS

None.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Katz announced that Trish Young Brown was reappointed to the Board. Chair Katz also thanked Ed Calahan for the Texas Council Board Liaison Report.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **July 29, 2021 Board of Trustees Meeting Minutes**
- b. **August 11, 2021 Board of Trustees Meeting Minutes**
- c. **Cash & Investment Reports for July 31, 2021** (Finance Item III, Weden)
- d. **Contract for Banking Services** (Finance Item, VI, Weden)
- e. **Contract Travis County Juvenile Probation Department Electronic Health Record** (Finance Item, VII, Weden)
- f. **Contract with Austin Public Health for Permanent Supported Housing North (Goal 2)** (P&O Item III, Ahearn, pgs. 5-10)
- g. **Contract with APH and Front Steps for Behavioral Health Support at Bridge Shelters (Goal 2)** (P&O Item IV, Buchanan, pgs. 10-15)
- h. **Contract for Clinical Audit Services to Moss Adams, LLP (Goal 2)** (P&O Item V, Lynch, pgs. 16-20)

ACTION ITEMS

Acceptance of Financial Statements for Period Ending July 31, 2021 (Subject to Audit). David Weden gave an extensive overview of the financial statements and reviewed the Budget Amendments, Balance Sheet for the July financials, and the Statement of Revenues & Expenditures. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. (Subject to Audit). All were in favor. Motion carried.

Acceptance of the FY2022 Budget. David Weden and Della Thompson provided the Board with a high level overview of the new Proposed FY2022 Budget Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Updates to Board Policies 01.01, 01.02 & 01.03. Lisa Laky provided the Board with information on changes to the policies. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

Louise Lynch provided an update on the Board Staff Ad Hoc Committee on Racial Equity.

Luanne Southern & Ellen Richards presented the Board with a Housing and Homelessness update.

CEO REPORT

The CEO report was briefly highlighted with emphasis on our Five-year reaccreditation from the American Association of Suicidology.

CITIZENS' COMMENTS

Sonja Burns expressed her concern about the Crisis Hotline and the EMCOT.

There being no further business, the meeting was adjourned at 6:21 p.m.

BOARD APPROVED:

Hal Katz
Board Chair
October 28, 2021

Kendra Drake
Recording Secretary



BOARD OF TRUSTEES EXECUTIVE COMMITTEE

DATE: October 4, 2021
TIME: 5:00 PM
PLACE: Via TEAMS

BOARD MEMBERS PRESENT: Luanne Southern and Trish Young Brown

OTHER BOARD MEMBERS PRESENT: None

Other center staff were in attendance

With a quorum of Trustees present, Vice Chair Luanne Southern called the meeting to order at 5:25 pm.

CITIZENS COMMENTS

None.

DISCUSS AND TAKE APPROPRIATE ACTION ON APPROVAL OF RESOLUTION AUTHORIZING ESTABLISHMENT OF ESCROW ACCOUNT WITH FROST BANK FOR IMPROVEMENTS AT 6937 AND 7023 NORTH INTERSTATE HIGHWAY 35

David Weden provided the Committee with information on the Resolution and recommended Board approval authorizing establishment of escrow account. Discussion ensued. Luanne Southern called for a motion to recommend to the Board the approval of proposed recommendation. (Subject to Audit). All were in favor. Motion carried.

DISCUSS AND TAKE APPROPRIATE ACTION ON THE APPROVAL OF LEASE AGREEMENT WITH 2410 EAST RIVERSIDE LTD.

David Weden provided the Committee with information on the lease and recommended Board approval authorizing the CEO and/or his designee to execute lease documents. Discussion ensued. Luanne Southern called for a motion to recommend to the Board the approval of proposed recommendation. (Subject to Audit). All were in favor. Motion carried.

CITIZENS COMMENTS

None.

Meeting adjourned at 5:32 p.m.

BOARD APPROVED:

Hal Katz

Kendra Drake, Recording Secretary

October 28, 2021

Date