



## FINANCE COMMITTEE MINUTES

**DATE:** August 19, 2021  
**TIME:** 5:00 p.m.  
**PLACE:** Via TEAMS

**MEMBERS PRESENT:** Trish Young Brown, Luanne Southern & Cynthia Ramos

**MEMBER ABSENT:** None

Center staff were in attendance.

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The meeting was called to order by Chair Trish Young Brown at 5:05 p.m.

### **I. CITIZENS' COMMENTS (PRESENTATIONS ARE LIMITED TO 3 MINUTES)**

None.

### **II. APPROVAL OF FINANCE COMMITTEE MINUTES FOR JULY 22, 2021 & AUGUST 12, 2021**

The minutes of the July 22, 2021 & August 12, 2021 meeting stand approved as submitted.

### **III. DISCUSS AND TAKE APPROPRIATE ACTION ON CASH & INVESTMENT REPORTS FOR JULY 31, 2021**

David Weden reviewed the Cash and Investment Report for July 2021 stating the total market and book value at the end of month was \$20,837,110. Discussion followed. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Cynthia Ramos seconded. All were in favor. Motion carried.

### **IV. DISCUSS AND TAKE APPROPRIATE ACTION ON FINANCIAL STATEMENTS AND BUDGET AMENDMENTS (IF APPLICABLE) FOR THE PERIOD ENDING JULY 2021 (SUBJECT TO AUDIT)**

David Weden gave an extensive overview of the July financials, Statement of Revenues & Expenditures. Cynthia Ramos made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Luanne Southern seconded. All were in favor. Motion carried.

### **V. DISCUSS AND TAKE APPROPRIATE ACTION TO APPROVE FY2022 BUDGET**

David Weden and Della Thompson provided the Committee with a high level overview of the new Proposed FY2022 Budget. Luanne Southern made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Cynthia Ramos seconded. All were in favor. Motion carried.

**VI. DISCUSS AND TAKE APPROPRIATE ACTION ON CONTRACT FOR BANKING SERVICES**

David Weden provided information on the Requests for Proposals and bids. Staff recommend continuing contract with Frost Bank. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Luanne Southern seconded. All were in favor. Motion carried.

**VII. DISCUSS AND TAKE APPROPRIATE ACTION ON RECOMMENDATION TO APPROVE, IF AWARDED, CONTRACT TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT ELECTRONIC HEALTH RECORD**

David Weden provided background information on the Request for Proposal issued by Travis County. Staff recommend execution of contract with Travis County for the Travis County Juvenile Probation Department EHR. Trish Young Brown made a motion to recommend to the Board the acceptance of the proposed recommendation (Subject to Audit). Luanne Southern seconded. All were in favor. Motion carried.

**VIII. ANNOUNCEMENTS**

None.

**IX. NEW BUSINESS**

- Consent: Items III, VI, VII
- Non-Consent: Item IV, V

**X. CITIZENS' COMMENTS (PRESENTATIONS ARE LIMITED TO 3 MINUTES)**

None.

There being no further business, the meeting adjourned at 5:52 p.m.

Patricia A. Young Brown 09/23/2021  
Patricia Young Brown Date  
Finance Committee

Kendra Drake  
Kendra Drake  
Recording Secretary