



**Board of Trustees  
Finance Committee Meeting  
August 26, 2019**





## FINANCE COMMITTEE MEETING

*Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.*

**DATE:** Monday, August 26, 2019  
**TIME:** 12:00 p.m.  
**PLACE:** 1430 Collier St. – Board Room  
Austin, Texas 78704

### AGENDA

- I. Citizens' Comments (Presentations are limited to 3 minutes) – page 1**
- II. Approval of Finance Committee Minutes for July 22, 2019 – pages 2-6**
- III. Discuss and Take Appropriate Action on Cash & Investment Report – July, 2019 (Weden) – pages 7-10**
- IV. Discuss and Take Appropriate Action on Financial Statements and Amendments (if applicable) for the Period Ending July 31, 2019 (Subject to Audit) (Weden, Thompson) – pages 11-21**
- V. Discuss and Take Appropriate Action to Approve FY 2020 Budget (Weden, Thompson) – page 22**
- VI. Discuss and Take Appropriate Action Authorizing Approval for the Board Chair and/or Chief Executive Officer and/or His Designee, as applicable, to Sign the Health and Human Services Local Mental Health Authority Contract for FY 2020 (Weden) – pages 23-25**
- VII. Discuss and Take Appropriate Action Authorizing Approval for the Board Chair and/or Chief Executive Officer and/or His Designee, as applicable, to Sign the Health and Human Services Local Intellectual and Developmental Disability Authority Contract for FY 2020 (Weden) – pages 26-28**
- VIII. Update on Resource Development (Richards/Eldridge) – pages 29-31**
- IX. Announcements – page 32**
- X. New Business – page 33**
  - Identify Consent/Non-Consent Agenda Items
- XI. Citizens' Comments (Presentations are limited to 3 minutes) – page 34**

*Integral Care is committed to compliance with the Americans with Disabilities Act. For reasonable accommodations, please call 512-440-4002 for information.*

*Note: The full packet is available on Integral Care's webpage at: <http://integralcare.org/agendas-minutes/> (Under the heading "Finance Committee")*

# I. Citizens' Comments

## **II. Approval of Minutes for July 22, 2019 Finance Committee Meeting**



## FINANCE COMMITTEE MINUTES

**DATE:** July 22, 2019  
**TIME:** 12:00 p.m.  
**PLACE:** 1430 Collier St. – Board Room  
Austin, Texas 78704

**MEMBERS PRESENT:** Tom Young, Luanne Southern, Cynthia Ramos

**Center staff were in attendance.**

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The meeting was called to order by Mr. Young at 12:00 p.m.

### **I. CITIZENS' COMMENTS**

None.

### **II. APPROVAL OF FINANCE COMMITTEE MINUTES**

No changes were noted to the minutes of the June 24, 2019 meeting. They stand approved as submitted.

### **III. DISCUSS AND TAKE APPROPRIATE ACTION ON CASH & INVESTMENT REPORTS FOR JUNE 30, 2019**

Mr. Young made a motion to recommend to the Board the acceptance of the Cash and Investment Report for June, 2019.

Ms. Southern seconded.

Mr. Weden reviewed the Cash and Investment Report for June, 2019 stating the interest earned in 6/2019 was \$26,996 and total market and book value at end of month was \$11,452,717. He also stated there were no significant changes for the month. A comparison of FY 2018 vs. FY 2019 cash and investment amounts was reviewed. Discussion followed.

All were in favor. Motion carried.

**IV. DISCUSS AND TAKE APPROPRIATE ACTION ON FINANCIAL STATEMENTS AND AMENDMENTS (IF APPLICABLE) FOR THE PERIOD ENDING JUNE 30, 2019 (SUBJECT TO AUDIT)**

Mr. Young made a motion to recommend to the Board the acceptance of the Financial Statements and amendments (if applicable) for the period ending June 30, 2019, subject to audit.

Ms. Ramos seconded.

Ms. Thompson discussed the following information from the schedules found in the packet for June, 2019: Financial Summary, YTD Budget Amendments, Balance Sheet General Operating Fund and Notes (Schedule N2), Statement of Revenue and Expenditures Combined (Schedule C1), Statement of Revenue and Expenditures Operations (Schedule C2) and Notes, and Capital Projects (Schedule C4). Ms. Thompson discussed in detail the information on the Summary page including: Total Annual Budget; YTD Net; Fund Balance; Unrestricted Fund Balance Days of Operation; 2019 Fund Balance Budget & Capital Outlay. Discussion followed.

All were in favor. Motion carried.

**V. DISCUSS AND TAKE APPROPRIATE ACTION ON FY19 AUDIT ENGAGEMENT LETTER WITH EIDE BAILLY, LLP**

Ms. Ramos made a motion to recommend to the Board the approval of the FY19 Audit Engagement Letter with Eide Bailly, LLP

Mr. Young seconded.

Mr. Weden stated that in Fiscal Year 2018, Integral Care released a Request for Qualifications (RFQ) for Audit Services in order to engage a firm to complete the Fiscal Year 2018 Financial Audit and prepare Form 990 for both Integral Care and New Milestones Foundation. The RFQ included the condition that *Integral Care may unilaterally elect to extend any such Contract for up to five additional one year terms through its fiscal year ending August 31, 2023, in Integral Care's sole discretion.* Eide Bailly LLP was awarded the contract for Integral Care's Fiscal Year 2018 Financial Audit as well as preparation of Form 990 for Integral Care and New Milestones Foundation. As Eide Bailly has specialized experience in auditing community mental health centers and has experience auditing Integral Care, the following audit engagement letter with an estimated fee of \$78,500 for the audit and \$3,500 for preparation of the 990 is included for board consideration. Staff recommends the Board authorize the execution of the audit engagement letter with Eide Bailly LLP for the Fiscal Year 2019 Financial Audit as well as preparation of Form 990 for Integral Care and New Milestones Foundation. Discussion followed.

All were in favor. Motion carried.

**VI. DISCUSS AND TAKE APPROPRIATE ACTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER AND/OR HIS DESIGNEE TO ENTER INTO A CONTRACT WITH PAMPERED LAWNS AUSTIN, INC. FOR LANDSCAPING SERVICES**

Ms. Ramos made a motion to recommend to the Board to authorize the CEO and/or his designee to enter into a contract with Pampered Lawns Austin, Inc. for Landscaping Services. .

Mr. Young seconded.

Mr. Weden stated that Integral Care currently contracts with Maldonado Nursery and Landscaping Services which was awarded a contract based upon a Request for Proposal in 2015. Integral Care issued a Request for Proposal for Landscaping Services on May 3, 2019 with responses due by May 24, 2019. Reviewable proposals were received from one vendor: Pampered Lawns Austin, Inc. He stated that scoring was completed by Hans Riedel, Rene Alli, and Brian Callanan. Pampered Lawns Austin, LLC is a Small Business Enterprise as certified by the City of Austin Small & Minority Business Resources Department, and it received an average score of 74. He then discussed what services would be done. The proposed bid was for \$85,268. Staff recommends the Board authorize the Chief Executive Officer and/or his designee, to finalize negotiations and enter into a contract with Pampered Lawns Austin, LLC. for Landscaping Services.

Discussion followed.

All were in favor. Motion carried.

**VII. UPDATE ON 3<sup>RD</sup> QUARTER FISCAL YEAR 2019 BUSINESS PLAN**

Mr. Weden discussed several items including:

- Fee-for-service;
- Staff turnover/retention;
- MH Performance Contract;
- On-line Performance Evaluations and Job Descriptions;
- COLO IT Site;
- Performance Pay;
- CCBHC;
- IDD Services and retention of staff results;
- Proposed opening of Terrace at Oak Springs;
- MHFA Training;
- Listing of new grants.

Discussion followed.





# III. Cash and Investment Report

July, 2019

Mark Watson



**CASH AND INVESTMENT REPORT**

For the month ended July 31, 2019


<u>Cash and Cash Equivalents</u>	<u>Investments Market Value</u>	<u>Investments Book Value</u>	<u>Percentage of Portfolio</u>	<u>Monthly Interest</u>	<u>Interest Rates</u>	<u>Stated Maturity Term</u>	<u>Average Days to Maturity</u>
<b>Chase Bank of Texas</b>							
Deposit Account	442,808	442,808	2.20%	81	0.70%	1	1
<b>Frost Bank</b>							
Deposit Account	17,400,363	17,400,363	86.32%	21,246	2.26%	1	1
<b>Short-term Investments:</b>							
TexPool Fund - Operating	2,314,269	2,314,269	11.48%	4,683	2.39%	1	1
TexPool Fund - Midelburg Trust	-	-	0.00%	-		1	1
<b>Totals and Averages, current month</b>	<u>20,157,440</u>	<u>20,157,440</u>	<u>100.00%</u>	<u>26,011</u>	<u>2.24%</u>	<u>1</u>	<u>1</u>
<b>Totals and Averages, previous month</b>	\$ 11,452,717	\$ 11,452,717	100.00%	\$ 24,996	2.30%	1	1
<b>Totals and Averages, previous year</b>	\$ 23,741,951	\$ 23,741,951	100.00%	28,749	1.89%	1	1

**Benchmark: 90-day T-bill rate at 7/31/19 - 2.10%**

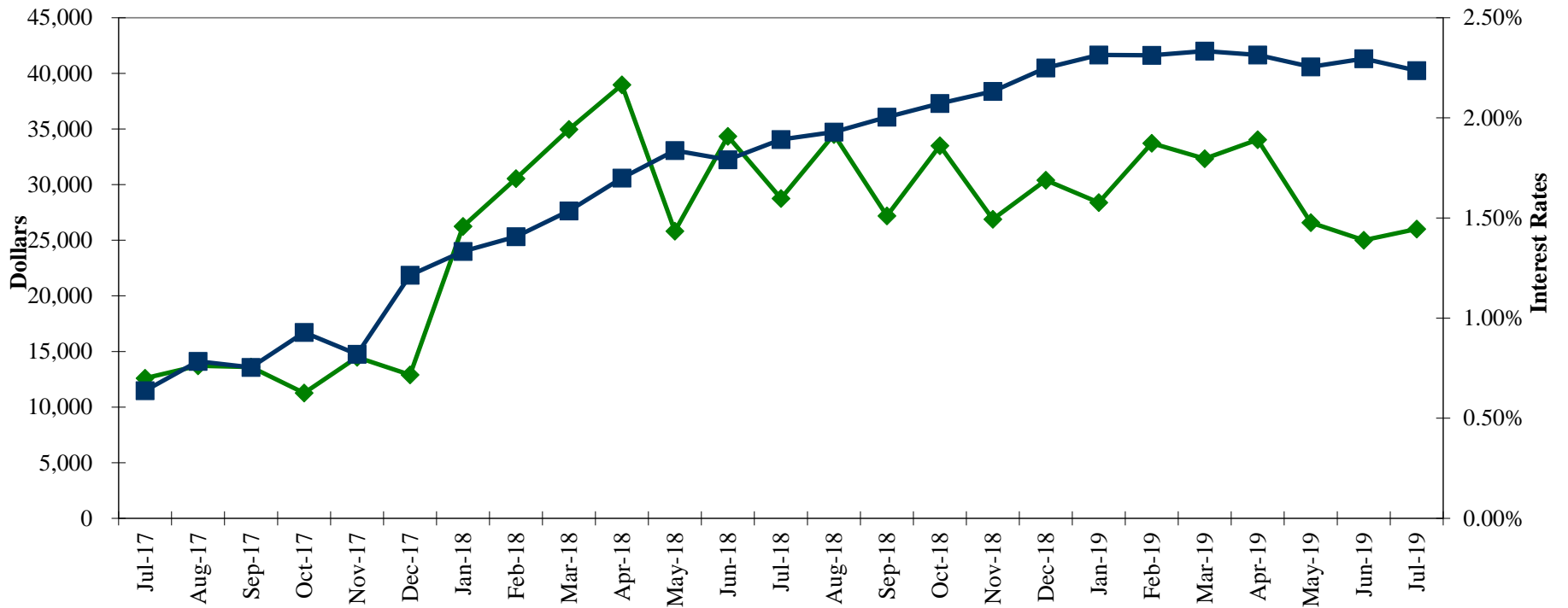
This report is in full compliance with the investment policy as established for the Investment Portfolio, the Public Funds Investment Act (Chapter 2256.023 and Generally Accepted Accounting Principles (GAAP).

(1) - The period change is the result of changes in cash position and not fluctuations in market value of investments.


8/14/19  
 \_\_\_\_\_  
 David A. Weden, CAO/CFO


8/14/19  
 \_\_\_\_\_  
 Mark Watson, Director of Accounting

### Interest Rates and Earnings Comparison



**Interest Rate**  
**Earnings**

**July'17**  
**0.64%**  
**12,593**

**July'18**  
**1.89%**  
**28,749**

**July'19**  
**2.24%**  
**26,011**



**For the month ended July 31,2019**

<u>Cash and Cash Equivalents</u>	<u>Purchase Dates</u>	<u>Investments Book Values</u>	<u>Interest Rates</u>	<u>Maturity Dates</u>	<u>Average Days to Maturity</u>
<b><u>Chase Bank of Texas</u></b>					
Chase Bank Depository Account	6/1/2007	\$ 442,808	0.70%		1
<b><u>Frost Bank</u></b>					
Frost Bank Depository Account	2/1/2017	17,400,363	2.26%		1
<b><u>Edward Jones</u></b>					
Cash	12/6/2017	0	0.00%		0
Stock Donations	12/6/2017	-	0.00%		1
<b><u>Short-term Investments:</u></b>					
TexPool Fund - Operating	6/1/2007	2,314,269	2.39%		1
<b>Total</b>		<b><u>\$ 20,157,440</u></b>	<b><u>2.24%</u></b>		<b><u>1</u></b>

# IV. Financial Statements Ending July 30, 2019

**Della Thompson**

**Integral Care  
Financial Summary Period Ending July 31, 2019**

	Operations	Capital Projects	Total
Total Annual Budget - Current	\$ 104,430,557	\$ 2,937,285	\$ 107,367,842
Total Annual Budget - Original	97,003,401	3,440,000	100,443,401
Total Budget Amendments	\$ 7,427,156	\$ (502,715)	\$ 6,924,441
<b>Year-to-Date (YTD) Net</b>	\$ 134,636	\$ (298,980)	\$ (164,344)
Year-to-Date Planned Fund Balance Expense	(441,069)	(562,830)	(1,003,900)
Year-to-Date Net (without FB planned loss)	\$ 575,706	\$ 263,850	\$ 839,556

Notes YTD Net:

*Notes:*

(1) & (2)      (3) & (4)

(1) Month of December included staff incentive pay of \$350K

(2) Month of July, added add'l MAC \$517K, qtrly claims: \$648K, \$885K, \$877K, will prepare one more qtr in FY2019, accrued June/July rev

(3) Month of March net proceeds \$265K sale of 8606 Colonial Drive

(4) Month of July, Capital Projects, SAMHSA IT rev \$202K

1) Fund Balance	Fund Balance Category	2018 Ending Fund Balance	FY2019 YTD	
			Net Operations	FY2019 YTD Fund Balance
Operations	Unassigned	\$ 5,786,603	\$ (1,724,389)	
Waiver	Assigned	13,413,156		
Fiscal Year to Date Net Operations			\$ 134,636	
Sale of 8606 Colonial \$265,123 & S.Lamar renovation (\$1,273)			\$ 263,850	
		\$ 19,199,759	\$ (1,325,903)	\$ 17,873,856
Waiver DY7 Revenue (Reserve 2019), Capital Outlay	Committed	2,537,285	(562,830)	1,974,455
Oak Springs Housing First, FY2018	Nonspendable	4,640,995		4,640,995
Oak Springs Housing First, FY2019	Nonspendable		1,724,389	1,724,389
Total Fund Balance		\$ 26,378,040	\$ (164,344)	\$ 26,213,696
		<u>Notes:</u>	(1)	

2) Unrestricted Fund Balance Days of Operation	
FY2019 YTD Fund Balance Operations & Waiver	\$ 17,873,856
Fund Balance Operations Balance	(63,203)
FY2019 YTD Adjusted Fund Balance	\$ 17,810,654
FY2019 YTD Average Daily Expense	\$ 259,802
YTD Days of Operation	69

Notes, Fund Balance:

(1) 2018 Ending Fund Balance: \$1,904,486 accrued compensated absences + \$26,378,040 = \$28,282,526 = audit pg. 41

(2) Month of February, transferred \$1.7 to Housing First LP, changed financials to total amounts of notes receivable as "nonspendable" fund balance, therefore, reduced the days of ..

Note, IT: (1) SAMHSA CCBHC rev in July \$202K

3) 2019 Fund Balance Budget & Capital Outlay:	Annual Budget	Used to Date	Budget Balance
<b>Committed Fund Balance - Waiver DY7 Revenue:</b>			
<b>Capital Outlay:</b>			
IT	Note, IT (1): \$ (2,097,285)	\$ (78,020)	\$ (2,019,265)
Facilities Consultant	(250,000)	(248,339)	(1,661)
Rundberg Build-Out	(190,000)	(236,472)	
Total Committed Fund Balance, Waiver DY7	\$ (2,537,285)	\$ (562,830)	\$ (2,020,927)
S. Lamar Build Out		\$ (1,273)	
Total Capital Outlay	\$ (2,537,285)	\$ (564,103)	\$ (2,020,926)
Net Sale Proceeds 8606 Colonial Drive		\$ 265,123	
Total YTD Net Capital Projects		\$ (298,980)	
<i>Note: SAMHSA CCBHC contract funds \$400K IT budget = total capital outlay budget \$2,937,285</i>			
<b>Unassigned Fund Balance:</b>			
Infant Parent Program, Early Childhood Intervention (ECI)	\$ (240,400)	\$ (177,197)	\$ (63,203)
UTDMS - Integrated Practice Units (IPU)	(192,951)	(263,872)	
Total Unassigned Fund Balance - Operations	\$ (433,351)	\$ (441,069)	\$ (63,203)
Total Planned Fund Balance Use in FY2019	\$ (2,970,636)	\$ (1,003,900)	\$ (2,084,129)

<u>FISCAL YEAR 2019 YTD BUDGET AMENDMENTS</u>	<u>Budget - Revised</u>	<u>Budget - Original</u>	<u>Total Budget Revisions</u>	<u>FTE Budget Changes</u>
<i>There were no July budget amendments</i>				
<b><u>Expanded Mobile Crisis Outreach Team (EMCOT)</u></b>				
City of Austin EMCOT	1,147,229	-	1,147,229	
Travis County EMCOT	764,819	-	764,819	
<b>EMCOT</b>	<b>1,912,048</b>	<b>-</b>	<b>1,912,048</b>	<b>(1.78)</b>
Reserve-Unearned Cost Reimb (EMCOT contract beg 10/1)			(115,000)	
<b><u>City of Austin</u></b>				
Interlocal Agreement - Projects for Assistance in Transition from Homelessness (PATH) Expansion	1,998,591	1,868,591	130,000	<b>2.00</b>
Downtown Alliance Community Court (DACC)	261,669		261,669	
City of Austin Rapid Rehousing	400,000		400,000	<b>1.00</b>
<b>City of Austin (excludes EMCOT Total)</b>			<b>791,669</b>	<b>3.00</b>
<b><u>Travis County</u></b>				
Travis County ThriveCare	125,000		125,000	
<b><u>SAMHSA</u></b>				
SAMHSA Mental Health Awareness Training (MHAT)	125,000	-	125,000	<b>1.15</b>
SAMHSA Amplify Care Through CCBHC (Certified Community Behavioral Health Clinic)	2,000,000	-	2,000,000	<b>15.50</b>
SAMHSA Clinical High Risk Psychosis (CHR-P)	400,000	-	400,000	<b>3.35</b>
<b>SAMHSA</b>	<b>2,525,000</b>	<b>-</b>	<b>2,525,000</b>	<b>20.00</b>
<b><u>AISD</u></b>				
CCC In-School	420,000	300,000	120,000	
AISD In-School Program	683,000	400,000	283,000	
DSHS Integrated Care in Schools (HB13)	856,972	500,000	356,972	
FFS	304,050	83,000	220,612	
<b>IN-SCHOOL</b>	<b>2,264,022</b>	<b>1,283,000</b>	<b>980,584</b>	<b>10.50</b>
<b><u>HHSC DSHS MH</u></b>				
DSHS Residency Program	116,667	70,000	46,667	
DSHS - Consumer Operated Services	181,500	71,500	110,000	
DSHS MH First Aid	142,000	50,000	92,000	
Reserve - Unearned FFS Contract Max-MHFA			(60,000)	
HHSC Suicide Care Pilot Project (regional expansion)	401,200		401,200	<b>1.60</b>
<b>DSHS-MH</b>			<b>589,867</b>	
<b><u>Other</u></b>				
Lifeworks	120,000		120,000	
UT DMS (SAMHSA) Integrated Community Recovery	209,942		209,942	<b>3.10</b>
TCOOMMI (Adult & Juvenile)	159,185		159,185	
<b>Waiver, Committed Fund Balance</b>	<b>\$ 2,537,285</b>	<b>3,763,340</b>	<b>(1,226,055)</b>	
<b>All Other Amendments (line items &lt; \$100K)</b>			<b>852,201</b>	<b>11.82</b>
<b>Total FYTD Budget Amendments, July 2019</b>			<b>\$ 6,924,441</b>	<b>48.24</b>
<b>Original Budget</b>			<b>\$ 100,443,401</b>	<b>917.16</b>
<b>Current Budget, July 2019</b>			<b>\$ 107,367,842</b>	<b>965.40</b>

**Balance Sheet - General Operating Fund - Schedule N2**  
As of 07/31/2019

	Unaudited Beginning Balance 9/01/2018	Prior Period Balance 06/30/2019	Current Period Balance 07/31/2019	Notes	Current Period Change	Year To Date Change	Current Period % Change	Year To Date % Change
<b>Schedule N2 Balance Sheet Gen. Op. Fund</b>								
<b>Assets</b>								
<b>Current Assets</b>								
Cash	\$ 16,739,381	\$ 11,459,207	\$ 20,164,678		\$ 8,705,471	\$ 3,425,296	75.97%	20.46%
Accounts Receivable	14,124,052	17,174,816	17,466,647	(1)	291,831	3,342,595	1.70%	23.67%
Deposits and Prepays	794,319	562,605	520,341		(42,264)	(273,979)	(7.51%)	(34.49%)
Inventory	-	-	-		-	-		
<b>Total Current Assets</b>	<b>\$ 31,657,752</b>	<b>\$ 29,196,628</b>	<b>\$ 38,151,666</b>		<b>\$ 8,955,037</b>	<b>\$ 6,493,913</b>	30.67%	20.51%
<b>Noncurrent Assets</b>								
Investment in Tejas	\$ -	\$ -	\$ -		\$ -	\$ -		
Investment in NMF	128,649	128,649	128,649		-	-	0.00%	0.00%
Long-term Note Receivable HFOS LP	-	6,365,384	6,365,384		-	6,365,384	0.00%	
<b>Total Noncurrent Assets</b>	<b>\$ 128,649</b>	<b>\$ 6,494,033</b>	<b>\$ 6,494,033</b>		<b>\$ -</b>	<b>\$ 6,365,384</b>	0.00%	4947.87%
<b>Total Assets</b>	<b>\$ 31,786,401</b>	<b>\$ 35,690,661</b>	<b>\$ 44,645,699</b>		<b>\$ 8,955,037</b>	<b>\$ 12,859,297</b>	25.09%	40.46%
<b>Liabilities</b>								
<b>Current Liabilities</b>								
Interfund Payables	\$ (4,342,260)	\$ 266,621	\$ 259,196		\$ (7,425)	\$ 4,601,456	(2.78%)	(105.97%)
Accounts Payable	5,843,193	2,184,052	2,237,107	(2)	53,055	(3,606,085)	2.43%	(61.71%)
Deferred Revenue	1,103,456	3,437,972	11,195,477	(3)	7,757,505	10,092,022	225.64%	914.58%
Fringe Payables	999,016	2,025,600	2,751,201		725,601	1,752,185	35.82%	175.39%
<b>Total Current Liabilities</b>	<b>\$ 3,603,405</b>	<b>\$ 7,914,245</b>	<b>\$ 16,442,981</b>		<b>\$ 8,528,736</b>	<b>\$ 12,839,577</b>	107.76%	356.32%
<b>Noncurrent Liabilities</b>								
Accrued Compensated Absences	\$ 1,804,957	\$ 2,036,600	\$ 1,989,022		\$ (47,579)	\$ 184,065	(2.34%)	10.20%
<b>Total Noncurrent Liabilities</b>	<b>\$ 1,804,957</b>	<b>\$ 2,036,600</b>	<b>\$ 1,989,022</b>		<b>\$ (47,579)</b>	<b>\$ 184,065</b>	(2.34%)	10.20%
<b>Total Liabilities</b>	<b>\$ 5,408,361</b>	<b>\$ 9,950,846</b>	<b>\$ 18,432,003</b>		<b>\$ 8,481,157</b>	<b>\$ 13,023,641</b>	85.23%	240.81%
<b>Fund Equity</b>								
<b>Fund Balance - Operations</b>								
Fund Balance - Operations	\$ 19,199,759	\$ 19,199,759	\$ 19,199,759		\$ -	\$ -	0.00%	0.00%
Net Income - Operations	-	(8,481,371)	134,636		8,616,007	134,636	(101.59%)	
Net Income - Capital Projects (non Dsg Funds)	-	263,850	263,850		-	263,850	0.00%	
FY2019 Cash Transfer - Housing First LP	-	(1,724,389)	(1,724,389)		-	(1,724,389)	0.00%	
<b>Total Fund Balance - Operations</b>	<b>\$ 19,199,759</b>	<b>\$ 9,257,849</b>	<b>\$ 17,873,857</b>	(4)	<b>\$ 8,616,007</b>	<b>\$ (1,325,903)</b>	93.07%	(6.91%)
<b>Fund Balance - Capital Project - Designated Funds</b>								
Fund Balance - Capital Project - Designated Funds	\$ 2,537,285	\$ 2,537,285	\$ 2,537,285		\$ -	\$ -	0.00%	0.00%
Net Income - Capital Project - Designated Funds	-	(753,408)	(562,830)		190,578	(562,830)	(25.30%)	
<b>Total Fund Balance - Capital Project - Designated Funds</b>	<b>\$ 2,537,285</b>	<b>\$ 1,783,877</b>	<b>\$ 1,974,455</b>	(5)	<b>\$ 190,578</b>	<b>\$ (562,830)</b>	10.68%	(22.18%)
<b>Fund Balance - Restricted - HFOS</b>								
Fund Balance - Restricted - HFOS	\$ 4,640,995	\$ 4,640,995	\$ 4,640,995		\$ -	\$ -	0.00%	0.00%
Net Income - Restricted - HFOS	-	-	-		-	-		
FY2019 Cash Transfer - Housing First LP	-	1,724,389	1,724,389		-	1,724,389	0.00%	
<b>Total Fund Balance - Restricted - HFOS</b>	<b>\$ 4,640,995</b>	<b>\$ 6,365,384</b>	<b>\$ 6,365,384</b>		<b>\$ -</b>	<b>\$ 1,724,389</b>	0.00%	37.16%
<b>Total Fund Equity</b>	<b>\$ 26,378,040</b>	<b>\$ 17,407,110</b>	<b>\$ 26,213,696</b>		<b>\$ 8,806,585</b>	<b>\$ (164,344)</b>	50.59%	(0.62%)
<b>Total Liabilities and Fund Equity</b>	<b>\$ 31,786,401</b>	<b>\$ 27,357,956</b>	<b>\$ 44,645,699</b>		<b>\$ 17,287,743</b>	<b>\$ 12,859,297</b>	63.19%	40.46%



**BALANCE SHEET NOTES**  
**Period Ending 7/31/2019**

**Note 1 Accounts Receivable, \$17,466,647:**

3rd Party FFS A/R	\$ 1,018,397
3rd Party FFS A/R - Allowance	(336,983)
<b>Sub-Total 3rd Party FFS A/R</b>	<b>\$ 681,413</b>
Contracts Receivable	6,418,891
Contracts Receivable - Accrued Revenue (MAC, EMCOT, etc.)	539,752
Oak Springs LP (construction cost)	9,483,321
Employee Advances - Payroll Pay Period Conversion & Cobra	333,328
Rental Operations	9,941
<b>Total Accounts Receivable</b>	<b>\$ 17,466,647</b>

**Note 2 Accounts Payable, \$2,237,107:**

Accrued Accounts Payable (mainly Contract Provider Exp and DSHS/DADS prior years unspent cost reimb advances)	\$ 922,143
Accounts Payable	82,018
Retainage	1,227,327
Tenant Security Deposits	5,620
<b>Total Accounts Payable</b>	<b>\$ 2,237,107</b>

**Note 3 Deferred Revenue, \$11,195,477:**

HHSC DSHS	1,766,696
HHSC DADS	408,825
St. David's (Herman Center, HCC Capital, MHFA)	1,605,750
CCC	404,654
1115 Waiver	5,369,177
Episcopal Health Foundation	657,950
All Other (27 accounts)	982,426
<b>Total Deferred Revenue</b>	<b>\$ 11,195,477</b>

**Note 4 Fund Balance Operations (includes Unassigned, Waiver Assigned) \$17,873,361:**

<b>Fund Balance Ending 8/31/2018 (includes Unassigned &amp; Waiver)</b>	<b>\$ 19,199,759</b>
FY2019 YTD Net Operations	134,636
FY2019 Colonial House Net Proceeds & Capital S.Lamar Buildout	263,850
FY2019 Cash Transfer Housing First LP	(1,724,389)
<b>Fund Balance Ending (Operations &amp; Middelberg)</b>	<b>\$ 17,873,856</b>

**Note 5 Fund Balance Waiver DY7, FY2019 Reserve, \$1,974,455:**

<b>Fund Balance Ending 8/31/2018</b>	<b>\$ 2,537,285</b>
FY2019 YTD DY7 Reserve Use	(562,830)
<b>Total Waiver Fund Balance</b>	<b>\$ 1,974,455</b>

**Note 6 Fund Balance Nonspendable, Oak Springs Housing First, \$6,365,384:**

<b>Fund Balance Nonspendable, Oak Springs Housing First, Fund Balance Ending 8/31/2018</b>	<b>4,640,995</b>
FY2019 Cash Transfer Housing First LP	1,724,389
<b>Total YTD Fund Balance</b>	<b>\$ 6,365,384</b>
<b>Total Fund Balance</b>	<b>\$ 26,213,696</b>

**Statement of Revenues and Expenditures - Schedule C1 - Combined**  
07/01/2019 Through 07/31/2019

	<b>Original Budget</b>	<b>Budget Revisions</b>	<b>Revised Budget</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Percent Variance</b>
<b>Schedule C1 - Combined</b>								
<b>REVENUES</b>								
<b>Local Funds</b>								
City of Austin	\$ 5,364,678	\$ 2,098,639	\$ 7,463,317	\$ 568,900	\$ 5,937,818	\$ 6,841,362	\$ (903,544)	(13.21%)
Travis County	5,843,576	1,148,228	6,991,804	612,267	5,678,265	6,409,194	(730,929)	(11.40%)
Central Health	10,766,618	120,000	10,886,618	777,974	7,496,742	9,979,398	(2,482,656)	(24.88%)
Other Local	4,209,787	391,160	4,600,947	294,672	4,570,442	4,217,565	352,877	8.37%
<b>Total Local Funds</b>	<b>\$ 26,184,659</b>	<b>\$ 3,758,027</b>	<b>\$ 29,942,686</b>	<b>\$ 2,253,814</b>	<b>\$ 23,683,268</b>	<b>\$ 27,447,519</b>	<b>\$ (3,764,251)</b>	<b>(13.71%)</b>
<b>State Funds</b>								
DSHS Mental Health	\$ 31,209,855	\$ 1,049,346	\$ 32,259,201	\$ 2,517,935	\$ 27,516,406	\$ 29,570,948	\$ (2,054,542)	(6.95%)
DSHS Substance Abuse	2,251,968	(17,582)	2,234,386	253,894	2,498,106	2,048,167	449,939	21.97%
DADS	3,975,199	78,823	4,054,022	279,503	3,461,286	3,716,196	(254,910)	(6.86%)
TCOOMMI	1,812,913	159,185	1,972,098	126,564	1,662,982	1,807,773	(144,791)	(8.01%)
DARS (Early Childhood Intervention)	627,170	-	627,170	52,024	604,110	574,904	29,206	5.08%
Other State	176,510	-	176,510	-	130,681	161,799	(31,118)	(19.23%)
<b>Total State Funds</b>	<b>\$ 40,053,615</b>	<b>\$ 1,269,772</b>	<b>\$ 41,323,387</b>	<b>\$ 3,229,919</b>	<b>\$ 35,873,569</b>	<b>\$ 37,879,787</b>	<b>\$ (2,006,218)</b>	<b>(5.30%)</b>
<b>Federal Funds</b>								
Medicare/Medicaid/HMO	\$ 10,914,774	\$ 323,842	\$ 11,238,616	\$ 960,512	\$ 10,057,893	\$ 10,302,237	\$ (244,344)	(2.37%)
HCS/Tx Hm Lvg Waiver	264,167	1,157	265,324	19,565	228,938	243,210	(14,272)	(5.87%)
Other Federal	3,681,955	2,797,698	6,479,653	1,184,585	4,662,910	5,939,714	(1,276,804)	(21.50%)
<b>Total Federal Funds</b>	<b>\$ 14,860,896</b>	<b>\$ 3,122,697</b>	<b>\$ 17,983,593</b>	<b>\$ 2,164,662</b>	<b>\$ 14,949,741</b>	<b>\$ 16,485,161</b>	<b>\$ (1,535,420)</b>	<b>(9.31%)</b>
<b>Waiver Funds</b>								
1115 Waiver	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,169,210	\$ 12,666,402	\$ 13,885,256	\$ (1,218,854)	(8.78%)
<b>Total Waiver Funds</b>	<b>\$ 15,147,540</b>	<b>\$ -</b>	<b>\$ 15,147,540</b>	<b>\$ 1,169,210</b>	<b>\$ 12,666,402</b>	<b>\$ 13,885,256</b>	<b>\$ (1,218,854)</b>	<b>(8.78%)</b>
<b>Total REVENUES</b>	<b>\$ 96,246,710</b>	<b>\$ 8,150,496</b>	<b>\$ 104,397,206</b>	<b>\$ 8,817,605</b>	<b>\$ 87,172,980</b>	<b>\$ 95,697,723</b>	<b>\$ (8,524,743)</b>	<b>(8.91%)</b>
<b>EXPENDITURES</b>								
<b>Operating expenditures</b>								
Salaries	\$ 52,044,465	\$ 4,050,881	\$ 56,095,346	\$ 4,541,431	\$ 48,154,489	\$ 51,421,073	\$ 3,266,584	6.35%
Fringe benefits	13,147,585	699,117	13,846,702	1,058,147	11,098,324	12,693,582	1,595,258	12.57%
Travel/Workshop	971,259	174,278	1,145,537	113,421	913,745	1,050,269	136,524	13.00%
Prescription Drugs & Medicine	336,115	1,624	337,739	65,623	382,568	309,595	(72,973)	(23.57%)
Consumable Supplies	384,193	32,735	416,928	41,665	289,119	382,349	93,230	24.38%
Contracts & Consultants	19,919,096	1,671,161	21,590,257	1,376,075	15,314,720	19,791,266	4,476,546	22.62%
Capital Outlay	3,216,412	(459,784)	2,756,628	42,712	513,416	2,526,909	2,013,493	79.68%
Furniture & Equipment	956,828	105,759	1,062,587	121,450	1,554,689	974,050	(580,639)	(59.61%)
Facility/Telephone/Utility	5,982,763	145,394	6,128,157	615,232	5,692,406	5,618,470	(73,936)	(1.32%)
Insurance Costs	364,126	15,532	379,658	28,424	330,160	348,106	17,946	5.16%
Transportation Costs	130,000	29,080	159,080	17,070	201,734	145,882	(55,852)	(38.29%)
Professional Fees	170,738	5,000	175,738	16,392	156,527	161,106	4,579	2.84%
Other Operating Costs	759,985	290,299	1,050,284	126,406	876,085	962,786	86,701	9.01%
Client Support Costs	2,059,836	163,365	2,223,201	179,678	1,859,340	2,037,970	178,630	8.77%
<b>Total Operating expenditures</b>	<b>\$ 100,443,401</b>	<b>\$ 6,924,441</b>	<b>\$ 107,367,842</b>		<b>\$ 87,337,324</b>	<b>\$ 98,423,413</b>	<b>\$ 11,086,089</b>	<b>11.26%</b>
<b>Total EXPENDITURES</b>	<b>\$ 100,443,401</b>	<b>\$ 6,924,441</b>	<b>\$ 107,367,842</b>	<b>\$ 8,343,725</b>	<b>\$ 87,337,324</b>	<b>\$ 98,423,413</b>	<b>\$ 11,086,089</b>	<b>11.26%</b>
<b>Total Gain/Loss Operating before FB</b>	<b>\$ (4,196,691)</b>	<b>\$ 1,226,055</b>	<b>\$ (2,970,636)</b>	<b>\$ 473,880</b>	<b>\$ (164,344)</b>	<b>\$ (2,725,690)</b>	<b>\$ 2,561,346</b>	<b>(93.97%)</b>
<b>Fund Balance</b>								
Fund Balance	\$ 4,196,691	\$ (1,226,055)	\$ 2,970,636	\$ -	\$ -	\$ 2,723,072	\$ (2,723,072)	(100.00%)
<b>Total Fund Balance</b>	<b>\$ 4,196,691</b>	<b>\$ (1,226,055)</b>	<b>\$ 2,970,636</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,723,072</b>	<b>\$ (2,723,072)</b>	<b>(100.00%)</b>
<b>Total Gain/Loss Operating With FB</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 473,880</b>	<b>\$ (164,344)</b>	<b>\$ (2,618)</b>	<b>\$ (161,726)</b>	

**Statement of Revenues and Expenditures - Schedule C2 - Operations**  
07/01/2019 Through 07/31/2019

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Notes	Percent Variance
<b>Schedule C2 - Operations</b>									
<b>REVENUES</b>									
<b>Local Funds</b>									
City of Austin	\$ 5,364,678	\$ 2,098,639	\$ 7,463,317	\$ 568,900	\$ 5,937,818	\$ 6,841,362	\$ (903,544)	(1)	(13.21%)
Travis County	5,843,576	1,148,228	6,991,804	612,267	5,678,265	6,409,194	(730,929)	(2)	(11.40%)
Central Health	10,766,618	120,000	10,886,618	777,974	7,496,742	9,979,398	(2,482,656)	(3)	(24.88%)
Other Local	4,209,787	391,160	4,600,947	294,672	4,284,942	4,217,565	67,377		1.60%
<b>Total Local Funds</b>	<b>\$ 26,184,659</b>	<b>\$ 3,758,027</b>	<b>\$ 29,942,686</b>	<b>\$ 2,253,814</b>	<b>\$ 23,397,768</b>	<b>\$ 27,447,519</b>	<b>\$ (4,049,751)</b>		<b>(14.75%)</b>
<b>State Funds</b>									
DSHS Mental Health	\$ 31,209,855	\$ 1,049,346	\$ 32,259,201	\$ 2,517,935	\$ 27,516,406	\$ 29,570,948	\$ (2,054,542)	(4)	(6.95%)
DSHS Substance Abuse	2,251,968	(17,582)	2,234,386	253,894	2,498,106	2,048,167	449,939	(5)	21.97%
DADS	3,975,199	78,823	4,054,022	279,503	3,461,286	3,716,196	(254,910)	(6)	(6.86%)
TCOOMMI	1,812,913	159,185	1,972,098	126,564	1,662,982	1,807,773	(144,791)	(7)	(8.01%)
DARS (Early Childhood Intervention)	627,170	0	627,170	52,024	604,110	574,904	29,206		5.08%
Other State	176,510	0	176,510	0	130,681	161,799	(31,118)		(19.23%)
<b>Total State Funds</b>	<b>\$ 40,053,615</b>	<b>\$ 1,269,772</b>	<b>\$ 41,323,387</b>	<b>\$ 3,229,919</b>	<b>\$ 35,873,569</b>	<b>\$ 37,879,787</b>	<b>\$ (2,006,218)</b>		<b>(5.30%)</b>
<b>Federal Funds</b>									
Medicare/Medicaid/HMO	\$ 10,914,774	\$ 323,842	\$ 11,238,616	\$ 960,512	\$ 10,057,893	\$ 10,302,237	\$ (244,344)	(8)	(2.37%)
HCS/Tx Hm Lvg Waiver	264,167	1,157	265,324	19,565	228,938	243,210	(14,272)		(5.87%)
Other Federal	3,681,955	2,397,698	6,079,653	982,987	4,461,312	5,573,051	(1,111,739)	(9)	(19.95%)
<b>Total Federal Funds</b>	<b>\$ 14,860,896</b>	<b>\$ 2,722,697</b>	<b>\$ 17,583,593</b>	<b>\$ 1,963,064</b>	<b>\$ 14,748,143</b>	<b>\$ 16,118,498</b>	<b>\$ (1,370,355)</b>		<b>(8.50%)</b>
<b>Waiver Funds</b>									
1115 Waiver	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,169,210	\$ 12,666,402	\$ 13,885,256	\$ (1,218,854)	(10)	(8.78%)
<b>Total Waiver Funds</b>	<b>\$ 15,147,540</b>	<b>\$ -</b>	<b>\$ 15,147,540</b>	<b>\$ 1,169,210</b>	<b>\$ 12,666,402</b>	<b>\$ 13,885,256</b>	<b>\$ (1,218,854)</b>		<b>(8.78%)</b>
<b>Total REVENUES</b>	<b>\$ 96,246,710</b>	<b>\$ 7,750,496</b>	<b>\$ 103,997,206</b>	<b>\$ 8,616,007</b>	<b>\$ 86,685,882</b>	<b>\$ 95,331,060</b>	<b>\$ (8,645,178)</b>		<b>(9.07%)</b>
<b>EXPENDITURES</b>									
<b>Operating expenditures</b>									
Salaries	\$ 52,044,465	\$ 4,050,881	\$ 56,095,346	\$ 4,541,431	\$ 48,154,489	\$ 51,421,073	\$ 3,266,584	(12)	6.35%
Fringe benefits	13,147,585	699,117	13,846,702	1,058,147	11,098,324	12,693,582	1,595,258		12.57%
Travel/Workshop	971,259	174,278	1,145,537	113,421	913,425	1,050,269	136,844	(13)	13.03%
Prescription Drugs & Medicine	336,115	1,624	337,739	65,623	382,568	309,595	(72,973)		(23.57%)
Consumable Supplies	384,193	32,735	416,928	41,665	289,119	382,349	93,230		24.38%
Contracts & Consultants	19,669,096	1,671,161	21,340,257	1,376,075	15,004,658	19,562,103	4,557,445	(14)	23.30%
Capital Outlay	26,412	42,931	69,343	42,712	165,421	63,569	(101,852)	(15)	(160.22%)
Furniture & Equipment	956,828	105,759	1,062,587	121,450	1,493,009	974,050	(518,959)	(16)	(53.28%)
Facility/Telephone/Utility	5,982,763	145,394	6,128,157	604,212	5,646,950	5,618,470	(28,480)		(0.51%)
Insurance Costs	364,126	15,532	379,658	28,424	330,160	348,106	17,946		5.16%
Transportation Costs	130,000	29,080	159,080	17,070	201,734	145,882	(55,852)		(38.29%)
Professional Fees	170,738	5,000	175,738	16,392	156,339	161,106	4,767		2.96%
Other Operating Costs	759,985	290,299	1,050,284	126,406	855,708	962,786	107,078	(17)	11.12%
Client Support Costs	2,059,836	163,365	2,223,201	179,678	1,859,340	2,037,970	178,630	(18)	8.77%
<b>Total Operating expenditures</b>	<b>\$ 97,003,401</b>	<b>\$ 7,427,156</b>	<b>\$ 104,430,557</b>		<b>\$ 86,551,246</b>	<b>\$ 95,730,910</b>	<b>\$ 9,179,664</b>		<b>9.59%</b>
<b>Total EXPENDITURES</b>	<b>\$ 97,003,401</b>	<b>\$ 7,427,156</b>	<b>\$ 104,430,557</b>	<b>\$ -</b>	<b>\$ 86,551,246</b>	<b>\$ 95,730,910</b>	<b>\$ 9,179,664</b>		<b>9.59%</b>
<b>Total Gain/Loss Operating before FB</b>	<b>\$ (756,691)</b>	<b>\$ 323,340</b>	<b>\$ (433,351)</b>	<b>\$ 8,616,007</b>	<b>\$ 134,636</b>	<b>\$ (399,850)</b>	<b>\$ 534,486</b>		<b>(133.67%)</b>
<b>Fund Balance</b>									
Fund Balance	\$ 756,691	\$ (323,340)	\$ 433,351	\$ -	\$ -	\$ 397,232	\$ (397,232)	(11)	(100.00%)
<b>Total Fund Balance</b>	<b>\$ 756,691</b>	<b>\$ (323,340)</b>	<b>\$ 433,351</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 397,232</b>	<b>\$ (397,232)</b>		<b>(100.00%)</b>
<b>Total Gain/Loss Operating With FB</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,616,007</b>	<b>\$ 134,636</b>	<b>\$ (2,618)</b>	<b>\$ 137,254</b>		

**REVENUE BUDGET VARIANCE NOTES - OPERATIONS**

Period Ending 7/31/2019

**General Note:** All contracts are budgeted at contract amount. In some instances we will budget a contra budget if we believe that we do not have the capacity to earn all funds, ie some DSHS SUD contracts.

**Note 1: City of Austin - YTD Budget Variance (\$903,544):**

City of Austin - Expanded Mobile Crisis Outreach Team (EMCOT)	\$ (187,635)	Contract Began 10/1/2018
City of Austin - Main Interlocal	(77,618)	Additional funds \$130K added to contract for PATH
City of Austin - Downtown Alliance Community Court (DACC)	(230,984)	New DACC contract \$261,669, begins 4/1/2019
City of Austin - Rapid ReHousing	(354,832)	New Contract, executed April
City of Austin - SAMSO	113,868	Contract term date 9/30, month of Sept \$72K > 1 mo bud
City of Austin - Project Recovery	(124,355)	
City of Austin - All Other (6 line items)	(41,988)	Cost Reimbursement Contracts
<b>Total City of Austin Budget Variance</b>	<b>\$ (903,544)</b>	

**Note 2: Travis County - YTD Budget Variance (\$730,929):**

Travis County - Expanded Mobile Crisis Outreach Team (EMCOT)	\$ (124,830)	Contract Began 10/1/2018
Travis County - Correctional Complex	(288,517)	Increase contract, added APN prescriber
Travis County - SAMSO	(123,115)	
Travis County - Juvenile Probation	(79,864)	
Travis County - All Other (12 line items)	(114,603)	
<b>Total Travis County Budget Variance</b>	<b>\$ (730,929)</b>	

**Note 3: CCC-Central Health - YTD Budget Variance (\$2,482,656):**

In-Patient / Respite	\$ (2,284,985)	Cost Reimbursement, contract end 9/30 spend DSHS 1st
CommUnity Care- EMERGE Program	(212,797)	Cost Reimbursement Contract
Medication Assisted Therapy (MAT)	20,717	
AISD In-School Counseling	(5,591)	Contract Began 10/1/2018
<b>Total Central Health Budget Variance</b>	<b>\$ (2,482,656)</b>	

**Note 4: DSHS Mental Health - YTD Budget Variance (\$2,054,542):**

Mental Health First Aid	\$ (73,374)	
Forensic ACT (SB292)	(479,543)	Includes one-time funds, can rollover to FY2020
Integrated Care In-School (HB13)	(438,046)	Includes one-time funds, can rollover to FY2021
Healthy Community Collaborative (HCC)	(341,699)	
Residency Program	(106,942)	
Suicide Care Pilot Project (regional expansion)	(356,388)	Contract executed April 2019
All Other (9 line items)	(258,550)	
<b>Total DADS Budget Variance</b>	<b>\$ (2,054,542)</b>	

**Note 5: Other DSHS Substance Use Disorder \$449,939:**

DSHS Opioid	\$ (145,976)	
All Other (13 line items)	(370,710)	
Contra Reserve Budget Unearned FFS Contract Max	966,625	
<b>Total DSHS Substance Use Disorder Budget Variance</b>	<b>\$ 449,939</b>	

**Note 6: DADS (\$254,910):**

Transition Support Team	\$ (98,656)
All Other ( 5 line items)	(156,254)
<b>Total DADS</b>	<b>\$ (254,910)</b>

**Note 7: TCOOMMI (\$144,791):**

Adult	\$ (144,778)
Juvenile	(13)
<b>Total TCOOMMI</b>	<b>\$ (144,791)</b>

**Note 8: Medicare / Medicaid / HMO (\$244,344):**

Other Medicaid	\$ 6,672
Substance Use Disorder	(1,917)
Case Management	47,408
Rehab	(459,083)
Medicare	25,479
IDD Service Coordination	(87,600)
Contra Reserve Budget Unearned FFS Revenues	224,697
<b>Total Medicare/Medicaid/HMO Budget Variance</b>	<b>\$ (244,344)</b>

**Note 9: Other Federal YTD Budget Variance (\$1,111,739)**

SAMHSA - CCBHC (Certified Behavioral Health Clinic)	\$ (951,372)
SAMHSA - CHR-P (Clinical High Risk Psychosis, similar to DSHS RA1SE)	(209,181)
UT DMS (SAMHSA)	(182,368)
MAC	320,562
All Other (4 line items)	(89,380)
<b>Total Medicare/Medicaid/HMO Budget Variance</b>	<b>\$ (1,111,739)</b>

New Award, contract began 9/30/2018

New Award, contract began 9/30/2018

New Award, contract began 9/30/2018

**Note 10: 1115 Transformation Waiver Budget Variance (\$1,218,854):**

Waiver Reserve Funds	\$ (1,196,052)
Waiver - added mid-yr positions	(31,607)
EMCOT, City/County Contracts begin 10/1/18, fund Sept expenses	8,805
<b>Total Waiver Budget Variance</b>	<b>\$ (1,218,854)</b>

**Note 11: Fund Balance - Operations (\$397,232):**

UT DMS IPU - Annual Budget (\$192,951)	\$ (176,869)
ECI Infant Parent Program - Annual Budget (\$240,400)	(220,363)
<b>Total Fund Balance Budget Variance</b>	<b>\$ (397,232)</b>

**EXPENSE BUDGET VARIANCE NOTES - OPERATIONS**

Period Ending 7/31/2019

	<u>Note 12:</u>	<u>Note 13:</u>	<u>Note 14:</u>	<u>Note 15:</u>	<u>Note 16:</u>	<u>Note 17:</u>	<u>Note 18:</u>
<b>Major Funding Types:</b>	<b>Salaries &amp; Fringe Benefits</b>	<b>Travel / Workshop</b>	<b>Contracts &amp; Consultants</b>	<b>Capital Outlay</b>	<b>Furniture &amp; Equipment</b>	<b>Other Operating Costs</b>	<b>Client Support</b>
1.) Cost Reimbursement	\$ 3,717,690	\$ 137,806	\$ 2,788,766	\$ 9,244	\$ (175,799)	\$ 152,032	\$ 171,674
2.) FFS Contract Max	408,988	5,151	301,455	3,844	(10,787)	14,203	5,425
3.) DSHS Adult & Child / Housing	361,617	6,728	1,348,334	(67,877)	(192,512)	37,845	3,267
4.) DADS	91,033	4,789	14,759	(224)	(44,521)	(5,629)	(9,192)
5.) TxHmLvg	4,738	2,498	(2,020)	-	(2,279)	311	9,586
6.) Program Support & Community Collaboratives	11,282	950	193,856	(475)	(25,607)	(24,976)	(3,119)
7.) Admin / Authority	266,494	(21,078)	(87,705)	(46,364)	(67,454)	(66,708)	989
<b>Total Expense (over)/under YTD Budget</b>	<b>\$ 4,861,842</b>	<b>\$ 136,844</b>	<b>\$ 4,557,445</b>	<b>\$ (101,852)</b>	<b>\$ (518,959)</b>	<b>\$ 107,078</b>	<b>\$ 178,630</b>

**Major Funding Category Notes YTD Budget Variances \$100,000 & >:**

**Note 13 Travel / Workshop - Cost Reimbursement**

There are 50 programs in this category	\$ 137,806
<b>Cost Reimbursement</b>	<b>\$ 137,806</b>

**Note 14 Contracts & Consultants - Cost Reimbursement**

CCC / Central Health In-Patient	\$ 2,146,783
DSHS In-Patient	\$ 166,759
St. David's MHFA	70,296
DSHS HCC	94,567
City of Austin HIV	76,657
All Other 52 Programs	233,702
<b>Cost Reimbursement</b>	<b>\$ 2,788,764</b>

**Note 14 Contracts & Consultants - FFS Contract Max**

YES Waiver	\$ 309,681
All Other (7 programs)	(8,226)
<b>FFS Contract Max</b>	<b>\$ 301,455</b>

**Note 14 Contracts & Consultants - DSHS Adult,Child,Hsg**

Waiver Reserve (original EMCOT)	\$ 1,196,041
DSHS Reserve	85,866
All Other 26 Programs	66,427
<b>DSHS Adult &amp; Child / Hsg</b>	<b>\$ 1,348,334</b>

**Note 14 Contracts & Consultants - Prog Support & Comm Collaboratives**

HHSC Residency Program	\$ 93,258
MAC Reserve	91,663
All Other 4 Programs	8,935
<b>Prog Supp &amp; Comm Collab</b>	<b>\$ 193,856</b>

**Note 16 Furniture & Equipment - Cost Reimbursement**

There are 55 Programs in this category	\$ (175,799)
<b>Cost Reimbursement</b>	<b>\$ (175,799)</b>

**Note 16 Furniture & Equipment - DSHS Adult / Child / Hsg**

28 Programs in this category	(192,512)
<b>DSHS Adult / Child / Hsg</b>	<b>\$ (192,512)</b>

**Note 17 Other Operating Costs - Cost Reimbursement**

DSHS Suicide Prevention Regional Pilot Project	\$ 188,122
All Other 49 programs	(36,090)
<b>DSHS Adult, Child &amp; Housing</b>	<b>\$ 152,032</b>

**Note 18 Client Support - Cost Reimbursement**

City of Austin Rapid Rehousing	\$ 206,250
All Other 34 Programs	(34,576)
<b>Cost Reimbursement</b>	<b>\$ 171,674</b>

**Statement of Revenues and Expenditures - Schedule C4 - Capital Projects**  
07/01/2019 Through 07/31/2019

Schedule C4 - Capital Projects

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Percent Variance
<b>REVENUES</b>								
<b>Local Funds</b>								
Other Local	\$ -	\$ -	\$ -	\$ -	\$ 285,500	\$ -	\$ 285,500	0.00%
<b>Total Local Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 285,500</b>	<b>\$ -</b>	<b>\$ 285,500</b>	<b>0.00%</b>
<b>Federal Funds</b>								
Other Federal	\$ -	\$ 400,000	\$ 400,000	\$ 201,598	\$ 201,598	\$ 366,663	\$ (165,065)	(45.02%)
<b>Total Federal Funds</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 201,598</b>	<b>\$ 201,598</b>	<b>\$ 366,663</b>	<b>\$ (165,065)</b>	<b>(45.02%)</b>
<b>Total REVENUES</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 201,598</b>	<b>\$ 487,098</b>	<b>\$ 366,663</b>	<b>\$ 120,435</b>	<b>32.85%</b>
<b>EXPENDITURES</b>								
<b>Operating expenditures</b>								
Travel/Workshop	\$ -	\$ -	\$ -	\$ -	\$ 320	\$ -	\$ (320)	0.00%
Contracts & Consultants	250,000	-	250,000	-	310,062	229,163	(80,899)	(35.30%)
Capital Outlay	3,190,000	(502,715)	2,687,285	-	347,995	2,463,340	2,115,345	85.87%
Furniture & Equipment	-	-	-	-	61,680	-	(61,680)	0.00%
Facility/Telephone/Utility	-	-	-	11,020	45,456	-	(45,456)	0.00%
Professional Fees	-	-	-	-	188	-	(188)	0.00%
Other Operating Costs	-	-	-	-	20,377	-	(20,377)	0.00%
<b>Total Operating expenditures</b>	<b>\$ 3,440,000</b>	<b>\$ (502,715)</b>	<b>\$ 2,937,285</b>	<b>\$ 11,020</b>	<b>\$ 786,078</b>	<b>\$ 2,692,503</b>	<b>\$ 1,906,425</b>	<b>70.80%</b>
<b>Total EXPENDITURES</b>	<b>\$ 3,440,000</b>	<b>\$ (502,715)</b>	<b>\$ 2,937,285</b>	<b>\$ 11,020</b>	<b>\$ 786,078</b>	<b>\$ 2,692,503</b>	<b>\$ 1,906,425</b>	<b>70.80%</b>
<b>Total Gain/Loss Operating before FB</b>	<b>(3,440,000)</b>	<b>902,715</b>	<b>(2,537,285)</b>	<b>190,578</b>	<b>(298,980)</b>	<b>(2,325,840)</b>	<b>2,026,860</b>	
<b>Fund Balance</b>								
Fund Balance	\$ 3,440,000	\$ (902,715)	\$ 2,537,285	\$ -	\$ -	\$ 2,325,840	\$ (2,325,840)	(100.00%)
<b>Total Fund Balance</b>	<b>\$ 3,440,000</b>	<b>\$ (902,715)</b>	<b>\$ 2,537,285</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,325,840</b>	<b>\$ (2,325,840)</b>	<b>(100.00%)</b>
<b>Total Gain/Loss Operating with FB</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 190,578</b>	<b>\$ (298,980)</b>	<b>\$ -</b>	<b>\$ (298,980)</b>	

**FUND BALANCE NOTE**

	Original Budget	Budget Revisions	Revised Budget	Prior Period Balance	Current Month Actual	YTD Actual	Budget Balance	
IT	\$ 3,000,000	\$ (902,715)	\$ 2,097,285	\$ (279,618)	\$ 201,598	\$ (78,020)	\$ 2,019,265	
Facilities Consultant	\$ 250,000	\$ -	\$ 250,000	(237,319)	(11,020)	(248,339)	1,661	
Rundberg build-Out	\$ 190,000	\$ -	\$ 190,000	(236,472)	-	(236,472)	(46,472)	
<b>Total Fund Balance Desg. Cap. Proj.</b>	<b>3,440,000</b>	<b>(902,715)</b>	<b>2,537,285</b>	<b>(753,408)</b>	<b>190,578</b>	<b>(562,830)</b>	<b>1,974,455</b>	- FBal Desg Capital Projects
Other Capital Projects	\$ -	\$ -	\$ -	263,850	-	263,850	263,850	
<b>Total Fund Balance - Non-Desg. Cap. Proj.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>263,850</b>	<b>-</b>	<b>263,850</b>	<b>263,850</b>	- FBal Operations

# V. Discuss and Take Appropriate Action to Approve FY 2020 Budget

**Della Thompson**



**VI. Discuss and Take Appropriate Action Authorizing Approval for the Board Chair and/or Chief Executive Officer and/or His Designee, as applicable, to Sign the Health and Human Services Local Mental Health Authority Contract for FY 2020**

**Della Thompson**

**Background:** The Performance Contract with Health and Human Services Commission (HHSC) is the primary contract between Integral Care and HHSC for provision of mental health services and designates Integral Care as the Local Mental Health Authority (LMHA).

**Current Status:** The FY20 Performance Contract with HHSC is in route and includes the following funding:

Program	Funding through HHSC
MH Performance Contract Notebook	\$15,792,727
MH Consumer Operated Services	\$181,500
MH Outpatient Competency Restoration	\$567,030
MH Psychiatric Emergency Service Center	\$3,419,892
MH Private Psychiatric Beds	\$2,007,500
MH Supported Housing Basic Rental	\$320,831
MH Veterans Service Program	\$99,286
Total FY19	\$22,388,766

Integral Care also has additional contracts and statements of work with HHSC for mental health services such as:

- Senate Bill 292,
- House Bill 13,
- Mental Health First Aid,
- Psychiatric Residency, and
- First Episode Psychosis (RA1SE).

New funds of approximately \$1,453,622 will follow in a subsequent amendment.

**Recommendation:** Staff recommends that the Finance Committee and Board of Trustees authorize the Board Chair and/or CEO and/or his designee, as applicable, to sign the Health and Human Services Fiscal Year 2020 Performance Contract for Mental Health services.

**VII. Discuss and Take Appropriate Action Authorizing Approval for the Board Chair and/or Chief Executive Officer and/or His Designee, as applicable, to Sign the Health and Human Services Local Intellectual and Developmental Disability Authority Contract for FY 2020**

**Della Thompson**

**Background:** The Performance Contract with Health and Human Services Commission (HHSC) is the primary contract between Integral Care and HHSC for provision of local intellectual and developmental disability authority services and designates Integral Care as the Local Intellectual and Developmental Disability Authority (LIDDA).

**Current Status:** The FY20 Performance Contract with HHSC has been received and includes the following base funding:

Program	Funding through HHSC
General Revenue	\$2,655,100
Permanency Planning	\$34,589
Community Living Option Information Process	\$322,348
IDD Crisis Intervention Specialists	\$264,432
IDD Crisis Respite Services	\$193,310
Enhanced Community Coordination	\$60,369
HUB	\$168,750
Total	\$3,698,898



**Recommendation:** Staff recommends that the Finance Committee and Board of Trustees authorize the Board Chair and/or CEO and/or his designee, as applicable, to sign the Health and Human Services Fiscal Year 2020 Performance Contract related to Local Intellectual and Developmental Disability Authority services.

# VIII. Update on Resource Development

**Ellen Richards**  
**Jodie Eldridge**

**RESOURCE DEVELOPMENT QUARTERLY REPORT - Q4**

*June, July, August- FY19*

<b>FOUNDATION</b>	<b>STAGE</b>	<b>AMOUNT</b>	<b>INITIATIVE</b>
<b>GRANTS AWARDED</b>			
St. David's Foundation	Awarded	\$1,619,613	Herman Center Operations
Health Resources & Services Administration (HRSA) Graduate Psychology Education (GPE)	Awarded	\$1,100,000	Dell Medical School was awarded this grant. Graduate Psychology Education to train 20 doctoral psychology precticum students for 3 years in integrated services. One site is 3000 Oak Springs
Health Resources & Services Administration (HRSA) Opioid Workforce Education Program (OWEP)	Awarded	\$1,300,000	Dell Medical School was awarded this grant. Establish an <i>Addiction &amp; Recovery Scholars</i> track within the <i>IBH Scholars Program</i> to develop and pilot a model SUD training curriculum for the campus. This grant is dependent on a robust academic-community partnership with local mental health authority Integral Care
	<b>AWARDED TOTAL:</b>	<b>\$4,019,613</b>	
<b>GRANTS SUBMITTED - AWAITING NOTIFICATION</b>			
Meadows Foundation	submitted 8/15/2019	\$143,500	Healthy Transitions Integrated Healthcare Team for Youth with Mood Disorders (with Dell Medical School)
Health and Human Services	submitted 7/23/19	\$915,111	3-year grant renewal for PATH
Judicial Commission on Mental Health	submitted 5/17/19	\$6,967	IDD training
Substance Abuse and Mental Health Services Administration	submitted 5/17/19	\$255,000	Supportive Employment with our Recovery After an Initial Schizophrenia Episode (RA1SE) program (submitted by Dell Medical School)
Kressge Foundation	submitted 5/7/19	\$48,000	partnering with CCC. Integral Care ask: 1 clinician (QMHP)
SAMHSA	submitted 4/22/19	\$500,000	AISD services -Minority AIDS initiative High Risk Populations
DMS - Application (step 2 from LOI)	submitted 4/18/19 notification 6/25/19 - next steps in fall 2019		PATH & Eviction Court/Constable Officers
HHSC	submitted 4/4/19	\$242,713	Substance Use and Misuse Prevention: Youth Prevention Indicated, Strengthening Families Curriculum
SAMHSA	submitted 3/25/19		Provided letter of commitment to Foundation Communities for Targeted Capacity Expansion Special Projects
Office of Governor - VOCA (victims of crime)	submitted 2/28/19 revisions submitted 6/26/19	\$2,598,042	Crisis Services - General Victim Assistance Program
ASH Redesign HHSC RFI	submitted on 1/29/19		· PSH- Mix Use Apartment Community/ Retail -Center of Excellence in Addiction Medicine -Coordination Center/ IDD and System Integration
	<b>SUBMITTED TOTAL:</b>	<b>\$3,650,722</b>	



<b>GRANTS TO BE SUBMITTED</b>			
Foundation for Opioid Response Efforts	LOI Due 8/23/2019	\$300,000	Improving Access to Opioid Use Disorder Treatment and Recovery Services for Underserved Populations and Communities
Religious Coalition to Assist the Homeless	8/26/2019	\$50,000	Wraparound Services
Lola Wright Foundation	8/30/2019	TBD (est. \$100,000)	Child & Family Services Staff Drop-In Collaborative Workspace
HUD	9/5/2019	TBD	Mainstream Voucher Program - Provide Statement of Need and MOU for HACA (lead applicant)
St. David's Foundation	9/16/2019	\$685,907	Mental Health First Aid Renewal (2 years)
Andrews Foundation		\$5,000	Client Assistance for Terrace at Oak Springs
Wells Fargo	10/1/2019	\$10,000	green space at Terrace at Oak Springs
	<b>PENDING TOTAL:</b>	<b>\$1,050,907</b>	
<b>GRANTS DECLINED</b>			
Health Human Services	declined 8/1/19	\$449,340	Texas System of Care Expansion and Sustainability (Child Family Services)
HHSC	declined 7/24/19	\$227,622	Substance Use and Misuse Prevention: Youth Prevention Indicated, Curriculum Based Support Group
HHSC	declined 7/24/19	\$573,520	Substance Use and Misuse Prevention: Prevention Resource Center
HHSC	declined 7/24/19	\$229,572	Substance Use and Misuse Prevention: Community Coalition Partnerships
Topfer Foundation	declined 6/24/19	\$5,000	Foster Care initiative with Child Family Services
SAMHSA	declined 6/3/19	\$1,008,576	Suicide Prevention Lifeline Crisis Center Follow-Up Expansion Grant Program
AISD RFP (re-issued) - replaces AISD VOCA Application	declined 5/17/19	\$2,195,000	School Mental Health Centers at Elementary, Middle and High School
	<b>DECLINED TOTAL:</b>	<b>\$4,688,630</b>	

# IX. Announcements

## X. New Business

- **Identify Consent/Non-Consent Agenda Items**
  - **Consent: Items III, VI, VII**
  - **Non-Consent: Items IV, V**

# XI. Citizens' Comments