



FINANCE COMMITTEE MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

DATE: Monday, January 28, 2019
TIME: 12:00 p.m.
PLACE: 1430 Collier St. – Board Room
Austin, Texas 78704

AGENDA

- I. Citizens' Comments (Presentations are limited to 3 minutes) – page 2**
- II. Approval of Finance Committee Minutes for December 10, 2018 – pages 3-8**
- III. Discuss and Take Appropriate Action on the FY 2018 Financial Audit (Weden, EideBailly LLP) – page 9**
- IV. Discuss and Take Appropriate Action on Cash & Investment Reports – November, 2018 and December, 2018 (Weden) – pages 10-17**
- V. Discuss and Take Appropriate Action on Financial Statements and Amendments (if applicable) for the Periods Ending November 30, 2018 and December 31, 2018 (Subject to Audit) (Weden, Thompson) – pages 18-33**
- VI. Update on Facility Master Plan/Broadband Planning (Weden) – pages 34-55**
- VII. Update on 1st Quarter FY2019 Business Plan (Weden) – Verbal Report – page 56**
- VIII. Update on EHR Implementation (Weden, Ghazi) – Verbal Report – page 57**
- IX. Update on Transformation 1115 Waiver (Weden) – Verbal Report – page 58**
- X. Announcements – page 59**
- XI. New Business – page 60**
 - a. Identify Consent/Non-Consent Agenda Items**
- XII. Citizens' Comments (Presentations are limited to 3 minutes) – page 61**

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*Note: The full packet is available on Integral Care's webpage at:
<http://integralcare.org/agendas-minutes/> (Under the heading "Finance Committee")*



**Board of Trustees
Finance Committee Meeting
January 28, 2019**



I. Citizens' Comments

II. Approval of Minutes for December 10, 2018 Finance Committee Meeting



FINANCE COMMITTEE MINUTES

DATE: December 10, 2018
TIME: 12:00 p.m.
PLACE: 1430 Collier St. – Board Room
Austin, Texas 78704

MEMBERS PRESENT: Tom Young, Cynthia Ramos

MEMBER ABSENT: Luanne Southern

Center staff were in attendance.

The meeting was called to order by Mr. Young at 12:00 p.m.

I. CITIZENS' COMMENTS

None.

II. APPROVAL OF FINANCE COMMITTEE MINUTES

No changes were noted to the minutes of the August 27, 2018 meeting. They stand approved as submitted.

III. DISCUSS AND TAKE APPROPRIATE ACTION ON CASH & INVESTMENT REPORT FOR OCTOBER, 2018

Mr. Young made a motion to recommend to the Board the acceptance of the Cash and Investment Report for October, 2018.

Ms. Ramos seconded.

Mr. Weden reviewed the Cash and Investment Report for October, 2018 stating the interest earned in 10/2018 was \$33,499 and total market and book value at end of month was \$16,806,077. He also stated there were no significant changes for the month. A comparison of FY 2017 vs. FY 2018 cash and investment amounts was reviewed. Discussion followed.

All were in favor. Motion carried.

IV. DISCUSS AND TAKE APPROPRIATE ACTION ON FINANCIAL STATEMENTS AND AMENDMENTS (IF APPLICABLE) FOR THE PERIOD ENDING OCTOBER 31, 2018 (SUBJECT TO AUDIT)

Mr. Young made a motion to recommend to the Board the acceptance of the Financial Statements and amendments (if applicable) for the period ending October 31, 2018, subject to audit.

Ms. Ramos seconded.

Ms. Thompson discussed the following information from the schedules found in the packet: Financial Summary, YTD Budget Amendments, Balance Sheet General Operating Fund and Notes (Schedule N2), Statement of Revenue and Expenditures Combined (Schedule C1), Statement of Revenue and Expenditures Operations (Schedule C2) and Notes, and Capital Projects (Schedule C4). Ms. Thompson discussed in detail the information on the Summary page including: Total Annual Budget; YTD Net; Fund Balance; Unrestricted Fund Balance Days of Operation; 2019 Fund Balance Budget & Capital Outlay. Discussion followed.

All were in favor. Motion carried.

V. DISCUSS AND TAKE APPROPRIATE ACTION ON BOARD POLICY “INVESTMENT AND CASH MANAGEMENT – 04.17” INCLUDING AUTHORIZED BROKER/DEALER LIST

Ms. Ramos made a motion to recommend to the Board approval of the Board Policy “Investment and Cash Management -04.17” including authorized broker/dealer list.

Mr. Young seconded.

Mr. Weden stated that the Texas Public Funds Investment Act (Sec.2256.005(e)) requires that the governing body of an investing entity shall review its investment policy and investment strategies not less than annually. Integral Care’s Policy was last reviewed by the Finance Committee and Board of Trustees on September 25, 2017. The proposed policy has been reviewed by the Investment Officers and by Linda Patterson of Patterson and Associates in order to ensure compliance with the Texas Public Funds Investment Act. There are no proposed changes to the current policy.

Staff recommends the Finance Committee and Board approve the Investment and Cash Management Policy with no changes.

Discussion followed.

All were in favor. Motion carried.

VI. DISCUSS AND TAKE APPROPRIATE ACTION AUTHORIZING CHIEF EXECUTIVE OFFICER AND/OR HIS DESIGNEE TO ENTER INTO A CONTRACT WITH NORTH AMERICA SECURITY SERVICES FOR SECURITY SERVICES

Mr. Young made a motion to recommend to the Board authorizing the Chief Executive Officer and/or his Designee to enter into a contract with North America Security Services for security services.

Ms. Ramos seconded.

Mr. Weden stated that Integral Care currently contracts with Pro Security Group which was awarded a contract based upon a Request for Proposal in December 2014. Integral Care issued a Request for Proposal for Security Services on September 26, 2018 with responses due by October 31, 2018. Reviewable proposals were received from seven vendors. Proposals were scored based on 10 criteria. Scoring was completed by Hans Riedel, Mark Watson, Sheryl Stiffler, and Brian Callanan. The highest average score was received by North America Security Services with an average of 70.75. Staff recommends the Board authorize the Chief Executive Officer and/or his designee, to finalize negotiations and, if successful, enter into a contract with North America Security Services for Security Services.

Discussion followed.

All were in favor. Motion carried.

VII. DISCUSS AND TAKE APPROPRIATE ACTION REGARDING AUTHORIZING REVENUE ANTICIPATION NOTES WITH FROST BANK

Mr. Young made a motion to recommend authorizing Revenue Anticipation Notes with Frost Bank.

Ms. Ramos seconded.

Mr. Weden stated Integral Care submits an Intergovernmental Transfer (IGT) to Health and Human Services Commission (HHSC) in order to draw down the Federal Medical Assistance Percentages (FMAP) associated with achieving the 1115 Waiver measures. The Notes will be

drawn upon at the time when the IGT is due (beginning of January and beginning of July) and will be repaid when the full payment is received. Full payment is typically received by the end of the same month in which the IGT is made. Staff recommends the Finance Committee and Board authorize the Board Chair and Secretary/Treasurer to execute the appropriate documents for \$11,100,000 in Revenue Anticipation Notes with Frost Bank. Discussion followed.

All were in favor. Motion carried.

VIII. UPDATE ON TRANSFORMATION 1115 WAIVER

Mr. Weden reviewed the slides found in the packet on pages 88-98 and included detailed information in the following areas:

- 1115 Waiver – October Reporting
- 1115 Waiver – Status for April Reporting
- 1115 Waiver – Future

Discussion followed.

IX. UPDATE ON NEW MILESTONES FOUNDATION

Ms. Hearon discussed the following information regarding NMF: 1st Quarter Report; Bridging the Gap Gala recap Summary; Gala Co-Chairs; Impact Story at the Gala; Mental Health Champion Award; Board of Directors 2019; David Springer joining the NMF Board. Discussion followed.

X. ANNOUNCEMENTS

None.

XI. NEW BUSINESS

- Non-Consent: Item IV
- Consent: Items III, V, VI, VII

XII. CITIZENS' COMMENTS

None.

There being no further business, the meeting adjourned at 12:35 p.m.

Tom Young, Chair
Finance Committee

Date

Libby Worsham

Libby Worsham,
Executive Assistant

III. Discuss and Take Appropriate Action on the FY 2018 Financial Audit

**David Weden
EideBailly, LLP**

IV. Cash and Investment Report

November, 2018 and December, 2018

David Weden



CASH AND INVESTMENT REPORT

For the month ended November 30, 2018

Cash and Cash Equivalents	Investments Market Value	Investments Book Value	Percentage of Portfolio	Monthly Interest	Interest Rates	Stated Maturity Term	Average Days to Maturity
<u>Chase Bank of Texas</u>							
Deposit Account	118,215	118,215	0.98%	85	0.65%	1	1
<u>Frost Bank</u>							
Deposit Account	9,727,670	9,727,670	80.24%	22,679	2.13%	1	1
<u>Short-term Investments:</u>							
TexPool Fund - Operating	2,271,041.13	2,271,041	18.73%	4,105	2.20%	1	1
TexPool Fund - Midelburg Trust	6,786	6,786	0.06%	12	2.20%	1	1
Totals and Averages, current month	<u>12,123,712</u>	<u>12,123,712</u>	<u>100.00%</u>	<u>26,881</u>	<u>2.13%</u>	<u>1</u>	<u>1</u>
Totals and Averages, previous month	\$ 16,806,077	\$ 16,806,077	100.00%	\$ 33,499	2.07%	1	1
Totals and Averages, previous year	\$ 17,498,639	\$ 17,498,639	100.00%	14,477	0.82%	1	1
Benchmark: 90-day T-bill rate at 11/30/18 - 2.33%							

This report is in full compliance with the investment policy as established for the Investment Portfolio, the Public Funds Investment Act (Chapter 2256.023 and Generally Accepted Accounting Principles (GAAP).

(1) - The period change is the result of changes in cash position and not fluctuations in market value of investments.

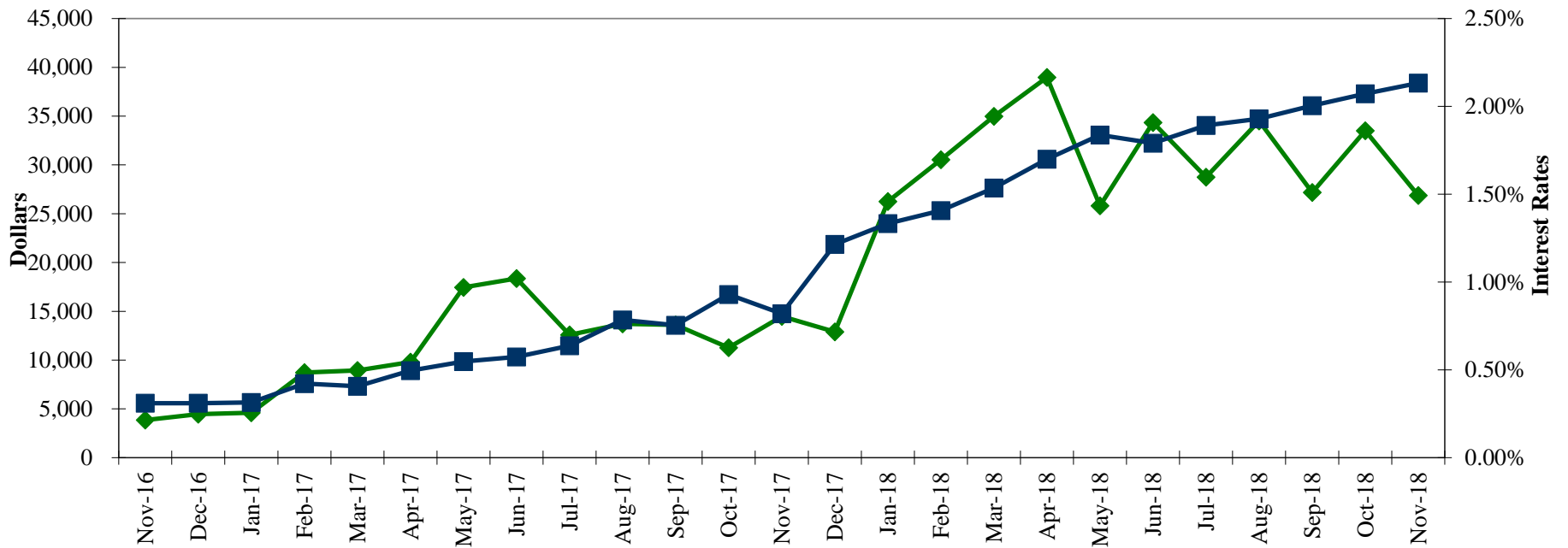

David A. Weden, CAO/CFO

11/18/19


Mark Watson, Director of Accounting

11/18/2019

Interest Rates and Earnings Comparison



Interest Rate
Earnings

Nov'16
0.31%
3,852

Nov'17
0.82%
14,477

Nov'18
2.13%
26,881



LIST OF SECURITIES

For the month ended November 30, 2018

Cash and Cash Equivalents	Purchase Dates	Investments Book Values	Interest Rates	Maturity Dates	Average Days to Maturity
<u>Chase Bank of Texas</u>					
Chase Bank Depository Account	6/1/2007	\$ 118,215	0.65%		1
<u>Frost Bank</u>					
Frost Bank Depository Account	2/1/2017	9,727,670	2.13%		1
<u>Edward Jones</u>					
TexPool Fund - Midelburg Trust	6/1/2007	6,786	2.20%		1
Total		<u>\$ 12,123,712</u>	<u>2.13%</u>		<u>1</u>



CASH AND INVESTMENT REPORT

For the month ended December 31, 2018

Cash and Cash Equivalents	Investments Market Value	Investments Book Value	Percentage of Portfolio	Monthly Interest	Interest Rates	Stated Maturity Term	Average Days to Maturity
<u>Chase Bank of Texas</u>							
Deposit Account	77,129	77,129	0.50%	60	0.60%	1	1
<u>Frost Bank</u>							
Deposit Account	13,176,785	13,176,785	84.81%	25,913	2.25%	1	1
<u>Short-term Investments:</u>							
TexPool Fund - Operating	2,275,452.80	2,275,453	14.65%	4,412	2.29%	1	1
TexPool Fund - Midelburg Trust	6,799	6,799	0.04%	13	2.29%	1	1
Totals and Averages, current month	15,536,166	15,536,166	100.00%	30,398	2.25%	1	1
Totals and Averages, previous month	\$ 12,123,712	\$ 12,123,712	100.00%	\$ 26,881	2.13%	1	1
Totals and Averages, previous year	\$ 17,867,397	\$ 17,867,397	100.00%	12,896	1.21%	1	1

Benchmark: 90-day T-bill rate at 12/31/18 - 2.37%

This report is in full compliance with the investment policy as established for the Investment Portfolio, the Public Funds Investment Act (Chapter 2256.023 and Generally Accepted Accounting Principles (GAAP).

(1) - The period change is the result of changes in cash position and not fluctuations in market value of investments.

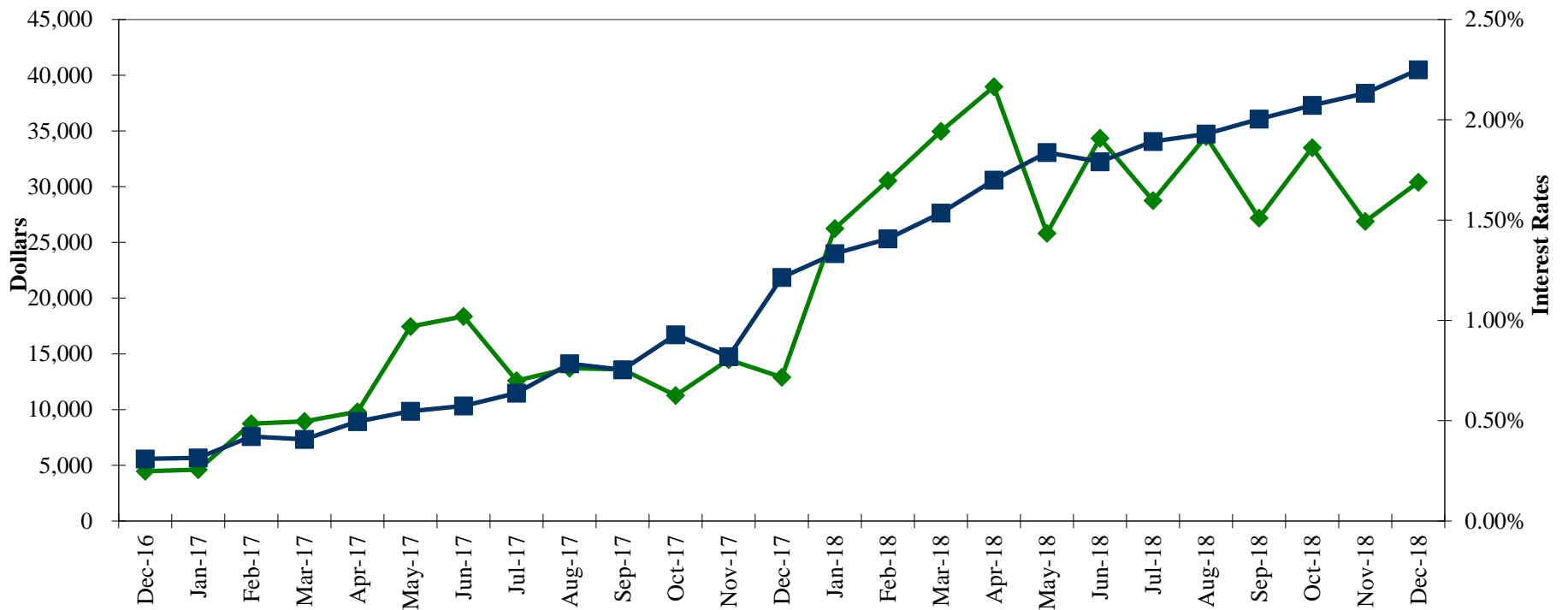

David A. Weden, CAO/CFO

11/18/19


Mark Watson, Director of Accounting

01/19/2019

Interest Rates and Earnings Comparison



Interest Rate
Earnings

Dec'16
0.31%
4,466

Dec'17
1.21%
12,896

Dec'18
2.25%
30,398



For the month ended December 31, 2018

For the month ended December 31, 2018

Cash and Cash Equivalents	Purchase Dates	Investments Book Values	Interest Rates	Maturity Dates	Average Days to Maturity
<u>Chase Bank of Texas</u>					
Chase Bank Depository Account	6/1/2007	\$ 77,129	0.60%		1
<u>Frost Bank</u>					
Frost Bank Depository Account	2/1/2017	13,176,785	2.25%		1
<u>Edward Jones</u>					
Cash	12/6/2017	0	0.00%		0
Stock Donations	12/6/2017	0	0.00%		1
<u>Short-term Investments:</u>					
TexPool Fund - Operating	6/1/2007	2,275,453	2.29%		1
TexPool Fund - Midelburg Trust	6/1/2007	6,799	2.29%		1
Total		\$ 15,536,166	2.25%		1

IV. Discuss and Take Appropriate Action on Cash & Investment Reports For November, 2018 and December, 2018

V. Financial Statements Ending

November, 2018 and December, 2018

**David Weden
Della Thompson**

Balance Sheet - General Operating Fund - Schedule N2
As of 11/30/2018

	Unaudited Beginning Balance 9/01/2018	Prior Period Balance 10/31/2018	Current Period Balance 11/30/2018	Notes	Current Period Change	Year To Date Change	Current Period % Change	Year To Date % Change
Schedule N2 Balance Sheet Gen. Op. Fund								
Assets								
Current Assets								
Cash	\$ 16,787,188	\$ 16,818,074	\$ 12,130,381		\$ (4,687,693)	\$ (4,656,807)	(27.87%)	(38.39%)
Accounts Receivable	9,834,515	13,303,707	16,691,527		3,387,820	6,857,012	25.47%	41.08%
Deposits and Prepaids	755,198	823,513	855,000		31,486	99,802	3.82%	11.67%
Inventory	-	-	-		-	-		
Total Current Assets	\$ 27,376,900	\$ 30,945,295	\$ 29,676,908		\$ (1,268,387)	\$ 2,300,008	(4.10%)	8.40%
Noncurrent Assets								
Investment in Tejas	\$ -	\$ -	\$ -		\$ -	\$ -		
Investment in NMF	128,649	128,649	128,649		-	-	0.00%	0.00%
Investment in Housing First Oak Springs	-	-	-		-	-		
Total Noncurrent Assets	\$ 128,649	\$ 128,649	\$ 128,649		\$ -	\$ -	0.00%	0.00%
Total Assets	\$ 27,505,549	\$ 31,073,944	\$ 29,805,557		\$ (1,268,387)	\$ 2,300,008	(4.08%)	8.36%
Liabilities								
Current Liabilities								
Interfund Payables	\$ (4,321,595)	\$ (4,350,840)	\$ (4,337,444)		\$ 13,396	\$ (15,849)	(0.31%)	0.37%
Accounts Payable	2,967,804	1,426,645	1,584,395		157,749	(1,383,409)	11.06%	(87.31%)
Deferred Revenue	1,305,585	6,888,792	4,069,805		(2,818,987)	2,764,220	(40.92%)	67.92%
Fringe Payables	977,249	1,603,935	1,873,920		269,985	896,671	16.83%	47.85%
Total Current Liabilities	\$ 929,044	\$ 5,568,533	\$ 3,190,676		\$ (2,377,857)	\$ 2,261,632	(42.70%)	243.44%
Noncurrent Liabilities								
Accrued Compensated Absences	\$ 1,832,740	\$ 1,912,572	\$ 1,956,750		\$ 44,178	\$ 124,010	2.31%	6.77%
Total Noncurrent Liabilities	\$ 1,832,740	\$ 1,912,572	\$ 1,956,750		\$ 44,178	\$ 124,010	2.31%	6.77%
Total Liabilities	\$ 2,761,784	\$ 7,481,105	\$ 5,147,426		\$ (2,333,678)	\$ 2,385,643	(31.19%)	86.38%
Fund Equity								
Fund Balance - Operations								
Fund Balance - Operations	\$ 20,980,426	\$ 20,980,426	\$ 20,980,426		\$ -	\$ -	0.00%	0.00%
Fund Balance - Waiver DY7 Rev. Reserve - Operation	323,340	323,340	323,340		-	-	0.00%	0.00%
Net Income - Operations	-	209,200	111,532		(97,669)	111,532	(46.69%)	
Net Income - Capital Projects (non Dsg Funds)	-	-	-		-	-		
Total Fund Balance - Operations	\$ 21,303,766	\$ 21,512,966	\$ 21,415,297		\$ (97,669)	\$ 111,532	(0.45%)	0.52%
Fund Balance - 1115 Waiver								
Fund Balance - 1115 Waiver	\$ -	\$ -	\$ -		\$ -	\$ -		
Net Income - 1115 Waiver	-	-	-		-	-		
Total Fund Balance - 1115 Waiver	\$ -	\$ -	\$ -		\$ -	\$ -		
Fund Balance - Capital Project - Designated Funds								
Fund Balance - Capital Project - Designated Funds	\$ 3,440,000	\$ 3,440,000	\$ 3,440,000		\$ -	\$ -	0.00%	0.00%
Net Income - Capital Project - Designated Funds	-	\$ (1,360,127)	\$ (197,167)		1,162,960	(197,167)	(85.50%)	
Total Fund Balance - Capital Project - Designated Funds	\$ 3,440,000	\$ 2,079,873.34	\$ 3,242,833.12		\$ 1,162,960	\$ (197,167)	55.91%	(5.73%)
Total Fund Equity	\$ 24,743,766	\$ 23,592,839	\$ 24,658,131		\$ 1,065,291	\$ (85,635)	4.52%	(0.35%)
Total Liabilities and Fund Equity	\$ 27,505,549	\$ 31,073,944	\$ 29,805,557		\$ (1,268,387)	\$ 2,300,008	(4.08%)	8.36%

Statement of Revenues and Expenditures - Schedule C1 - Combined
11/01/2018 Through 11/30/2018

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Percent Variance
Schedule C1 - Combined								
REVENUES								
Local Funds								
City of Austin	\$ 5,364,678	\$ 1,212,229	\$ 6,576,907	\$ 1,396,821	\$ 3,489,588	\$ 1,644,228	\$ 1,845,360	112.23%
Travis County	5,843,576	783,950	6,627,526	495,630	1,336,234	1,656,888	(320,654)	(19.35%)
Central Health	10,766,618	120,000	10,886,618	627,039	1,610,642	2,721,651	(1,111,009)	(40.82%)
Other Local	4,209,787	239,565	4,449,352	483,897	1,141,886	1,112,346	29,540	2.66%
Total Local Funds	\$ 26,184,659	\$ 2,355,744	\$ 28,540,403	\$ 3,003,388	\$ 7,578,349	\$ 7,135,113	\$ 443,236	6.21%
State Funds								
DSHS Mental Health	\$ 31,209,855	\$ 605,640	\$ 31,815,495	\$ 2,471,143	\$ 6,989,888	\$ 7,953,882	\$ (963,994)	(12.12%)
DSHS Substance Abuse	2,251,968	(81,440)	2,170,528	217,349	647,624	542,625	104,999	19.35%
DADS	3,975,199	-	3,975,199	304,866	924,771	993,801	(69,030)	(6.95%)
TCOOMMI	1,812,913	-	1,812,913	166,512	473,454	453,231	20,223	4.46%
DARS (Early Childhood Intervention)	627,170	-	627,170	55,224	160,372	156,792	3,580	2.28%
Other State	176,510	-	176,510	11,489	32,803	44,127	(11,324)	(25.66%)
Total State Funds	\$ 40,053,615	\$ 524,200	\$ 40,577,815	\$ 3,226,583	\$ 9,228,912	\$ 10,144,458	\$ (915,546)	(9.03%)
Federal Funds								
Medicare/Medicaid/HMO	\$ 10,914,774	\$ 220,437	\$ 11,135,211	\$ 862,743	\$ 2,655,106	\$ 2,783,850	\$ (128,744)	(4.62%)
HCS/Tx Hm Lvg Waiver	264,167	1,157	265,324	21,206	64,224	66,330	(2,106)	(3.17%)
Other Federal	3,681,955	2,525,000	6,206,955	298,894	893,949	1,551,741	(657,792)	(42.39%)
Total Federal Funds	\$ 14,860,896	\$ 2,746,594	\$ 17,607,490	\$ 1,182,843	\$ 3,613,279	\$ 4,401,921	\$ (788,642)	(17.92%)
Waiver Funds								
1115 Waiver	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,154,927	\$ 3,494,969	\$ 3,786,891	\$ (291,922)	(7.71%)
Total Waiver Funds	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,154,927	\$ 3,494,969	\$ 3,786,891	\$ (291,922)	(7.71%)
Total REVENUES	\$ 96,246,710	\$ 5,626,538	\$ 101,873,248	\$ 8,567,741	\$ 23,915,510	\$ 25,468,383	\$ (1,552,873)	(6.10%)
EXPENDITURES								
Operating expenditures								
Salaries	\$ 52,044,465	\$ 2,263,668	\$ 54,308,133	\$ 4,333,900	\$ 12,891,751	\$ 13,577,109	\$ 685,358	5.05%
Fringe benefits	13,147,585	473,695	13,621,280	968,617	2,898,289	3,405,483	507,194	14.89%
Travel/Workshop	971,259	106,833	1,078,092	91,750	154,885	269,574	114,689	42.54%
Prescription Drugs & Medicine	336,115	(965)	335,150	32,287	80,682	83,787	3,105	3.71%
Consumable Supplies	384,193	28,321	412,514	44,121	85,166	103,179	18,013	17.46%
Contracts & Consultants	19,919,096	2,132,797	22,051,893	1,457,747	3,134,721	5,513,019	2,378,298	43.14%
Capital Outlay	3,216,412	421,651	3,638,063	(361,711)	2,078,272	909,516	(1,168,756)	(128.50%)
Furniture & Equipment	956,828	74,822	1,031,650	114,422	360,749	257,913	(102,836)	(39.87%)
Facility/Telephone/Utility	5,982,763	64,322	6,047,085	526,760	1,426,752	1,512,030	85,278	5.64%
Insurance Costs	364,126	8,142	372,268	28,349	86,311	93,096	6,785	7.29%
Transportation Costs	130,000	(1,273)	128,727	21,127	59,753	32,199	(27,554)	(85.57%)
Professional Fees	170,738	5,000	175,738	43,640	73,833	43,938	(29,895)	(68.04%)
Other Operating Costs	759,985	47,815	807,800	60,976	203,907	201,951	(1,956)	(0.97%)
Client Support Costs	2,059,836	1,710	2,061,546	140,465	466,075	515,394	49,319	9.57%
Total Operating expenditures	\$ 100,443,401	\$ 5,626,538	\$ 106,069,939	\$ 7,502,450	\$ 24,001,145	\$ 26,518,188	\$ 2,517,043	9.49%
Total EXPENDITURES	\$ 100,443,401	\$ 5,626,538	\$ 106,069,939	\$ 7,502,450	\$ 24,001,145	\$ 26,518,188	\$ 2,517,043	9.49%
Total Gain/Loss Operating before FB	\$ (4,196,691)	\$ -	\$ (4,196,691)	\$ 1,065,291	\$ (85,635)	\$ (1,049,805)	\$ 964,170	(91.84%)
Fund Balance								
Fund Balance	\$ 4,196,691	\$ -	\$ 4,196,691	\$ -	\$ -	\$ 1,049,169	\$ (1,049,169)	(100.00%)
Total Fund Balance	\$ 4,196,691	\$ -	\$ 4,196,691	\$ -	\$ -	\$ 1,049,169	\$ (1,049,169)	(100.00%)
Total Gain/Loss Operating With FB	\$ -	\$ -	\$ -	\$ 1,065,291	\$ (85,635)	\$ (636)	\$ (84,999)	

Statement of Revenues and Expenditures - Schedule C2 - Operations
11/01/2018 Through 11/30/2018

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Notes	Percent Variance
Schedule C2 - Operations									
REVENUES									
Local Funds									
City of Austin	\$ 5,364,678	\$ 1,212,229	\$ 6,576,907	\$ 552,112	\$ 1,527,125	\$ 1,644,228	\$ (117,103)		(7.12%)
Travis County	5,843,576	783,950	6,627,526	495,630	1,336,234	1,656,888	(320,654)		(19.35%)
Central Health	10,766,618	120,000	10,886,618	627,039	1,610,642	2,721,651	(1,111,009)		(40.82%)
Other Local	4,209,787	239,565	4,449,352	483,897	1,141,886	1,112,346	29,540		2.66%
Total Local Funds	\$ 26,184,659	\$ 2,355,744	\$ 28,540,403	\$ 2,158,678	\$ 5,615,887	\$ 7,135,113	\$ (1,519,226)		(21.29%)
State Funds									
DSHS Mental Health	\$ 31,209,855	\$ 605,640	\$ 31,815,495	\$ 2,471,143	\$ 6,989,888	\$ 7,953,882	\$ (963,994)		(12.12%)
DSHS Substance Abuse	2,251,968	(81,440)	2,170,528	217,349	647,624	542,625	104,999		19.35%
DADS	3,975,199	0	3,975,199	304,866	924,771	993,801	(69,030)		(6.95%)
TCOOMMI	1,812,913	0	1,812,913	166,512	473,454	453,231	20,223		4.46%
DARS (Early Childhood Intervention)	627,170	0	627,170	55,224	160,372	156,792	3,580		2.28%
Other State	176,510	0	176,510	11,489	32,803	44,127	(11,324)		(25.66%)
Total State Funds	\$ 40,053,615	\$ 524,200	\$ 40,577,815	\$ 3,226,583	\$ 9,228,912	\$ 10,144,458	\$ (915,546)		(9.03%)
Federal Funds									
Medicare/Medicaid/HMO	\$ 10,914,774	\$ 220,437	\$ 11,135,211	\$ 862,743	\$ 2,655,106	\$ 2,783,850	\$ (128,744)		(4.62%)
HCS/Tx Hm Lvg Waiver	264,167	1,157	265,324	21,206	64,224	66,330	(2,106)		(3.17%)
Other Federal	3,681,955	2,525,000	6,206,955	298,894	893,949	1,551,741	(657,792)		(42.39%)
Total Federal Funds	\$ 14,860,896	\$ 2,746,594	\$ 17,607,490	\$ 1,182,843	\$ 3,613,279	\$ 4,401,921	\$ (788,642)		(17.92%)
Waiver Funds									
1115 Waiver	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,154,927	\$ 3,494,969	\$ 3,786,891	\$ (291,922)		(7.71%)
Total Waiver Funds	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,154,927	\$ 3,494,969	\$ 3,786,891	\$ (291,922)		(7.71%)
Total REVENUES	\$ 96,246,710	\$ 5,626,538	\$ 101,873,248	\$ 7,723,032	\$ 21,953,048	\$ 25,468,383	\$ (3,515,335)		(13.80%)
EXPENDITURES									
Operating expenditures									
Salaries	\$ 52,044,465	\$ 2,263,668	\$ 54,308,133	\$ 4,333,900	\$ 12,891,751	\$ 13,577,109	\$ 685,358		5.05%
Fringe benefits	13,147,585	473,695	13,621,280	968,617	2,898,289	3,405,483	507,194		14.89%
Travel/Workshop	971,259	106,833	1,078,092	91,750	154,565	269,574	115,009		42.66%
Prescription Drugs & Medicine	336,115	(965)	335,150	32,287	80,682	83,787	3,105		3.71%
Consumable Supplies	384,193	28,321	412,514	44,121	85,166	103,179	18,013		17.46%
Contracts & Consultants	19,669,096	2,132,797	21,801,893	1,451,298	3,121,827	5,450,520	2,328,693		42.72%
Capital Outlay	26,412	421,651	448,063	5,848	42,534	112,017	69,483		62.03%
Furniture & Equipment	956,828	74,822	1,031,650	103,844	288,491	257,913	(30,578)		(11.86%)
Facility/Telephone/Utility	5,982,763	64,322	6,047,085	523,235	1,426,752	1,512,030	85,278		5.64%
Insurance Costs	364,126	8,142	372,268	28,349	86,311	93,096	6,785		7.29%
Transportation Costs	130,000	(1,273)	128,727	21,127	59,753	32,199	(27,554)		(85.57%)
Professional Fees	170,738	5,000	175,738	14,883	35,413	43,938	8,525		19.40%
Other Operating Costs	759,985	47,815	807,800	60,976	203,907	201,951	(1,956)		(0.97%)
Client Support Costs	2,059,836	1,710	2,061,546	140,465	466,075	515,394	49,319		9.57%
Total Operating expenditures	\$ 97,003,401	\$ 5,626,538	\$ 102,629,939	\$ 7,820,700	\$ 21,841,516	\$ 25,658,190	\$ 3,816,674		14.88%
Total EXPENDITURES	\$ 97,003,401	\$ 5,626,538	\$ 102,629,939	\$ 7,820,700	\$ 21,841,516	\$ 25,658,190	\$ 3,816,674		14.88%
Total Gain/Loss Operating before FB	\$ (756,691)	\$ -	\$ (756,691)	\$ (97,669)	\$ 111,532	\$ (189,807)	\$ 301,339		(158.76%)
Fund Balance									
Fund Balance	\$ 756,691	\$ -	\$ 756,691	\$ -	\$ -	\$ 189,171	\$ (189,171)		(100.00%)
Total Fund Balance	\$ 756,691	\$ -	\$ 756,691	\$ -	\$ -	\$ 189,171	\$ (189,171)		(100.00%)
Total Gain/Loss Operating With FB	\$ -	\$ -	\$ -	\$ (97,669)	\$ 111,532	\$ (636)	\$ 112,168		(17636.43%)



Statement of Revenues and Expenditures - Schedule C4 - Capital Projects
11/01/2018 Through 11/30/2018

Schedule C4 - Capital Projects

REVENUES

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Percent Variance
Local Funds								
City of Austin	\$ -	\$ -	\$ -	\$ 844,709	\$ 1,962,462	\$ -	\$ 1,962,462	0.00%
Total Local Funds	\$ -	\$ -	\$ -	\$ 844,709	\$ 1,962,462	\$ -	\$ 1,962,462	0.00%
Federal Funds								
Other Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Federal Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total REVENUES	\$ -	\$ -	\$ -	\$ 844,709	\$ 1,962,462	\$ -	\$ 1,962,462	0.00%

EXPENDITURES

Operating expenditures								
Travel/Workshop	\$ -	\$ -	\$ -	\$ -	\$ 320	\$ -	\$ (320)	0.00%
Contracts & Consultants	250,000	-	250,000	6,449	12,894	62,499	49,605	79.37%
Capital Outlay	3,190,000	-	3,190,000	(367,559)	2,035,738	797,499	(1,238,239)	(155.27%)
Furniture & Equipment	-	-	-	10,578	72,258	-	(72,258)	0.00%
Facility/Telephone/Utility	-	-	-	3,525	-	-	-	0.00%
Professional Fees	-	-	-	28,757	38,420	-	(38,420)	0.00%
Total Operating expenditures	\$ 3,440,000	\$ -	\$ 3,440,000	\$ (318,250)	\$ 2,159,629	\$ 859,998	\$ (1,299,631)	(151.12%)
Total EXPENDITURES	\$ 3,440,000	\$ -	\$ 3,440,000	\$ (318,250)	\$ 2,159,629	\$ 859,998	\$ (1,299,631)	(151.12%)
Total Gain/Loss Operating before FB	(3,440,000)	-	(3,440,000)	1,162,960	(197,167)	(859,998)	662,831	
Fund Balance								
Fund Balance	\$ 3,440,000	\$ -	\$ 3,440,000	\$ -	\$ -	\$ 859,998	\$ (859,998)	(100.00%)
Total Fund Balance	\$ 3,440,000	\$ -	\$ 3,440,000	\$ -	\$ -	\$ 859,998	\$ (859,998)	(100.00%)
Total Gain/Loss Operating with FB	\$ -	\$ -	\$ -	\$ 1,162,960	\$ (197,167)	\$ -	\$ (197,167)	

FUND BALANCE NOTE

	Original Budget	Budget Revisions	Revised Budget	Prior Period Balance	Current Month Actual	YTD Actual	Budget Balance	
IT	\$ 3,000,000	\$ -	\$ 3,000,000	\$ (1,263,863)	\$ 1,215,477	\$ (48,387)	\$ 2,951,613	
Facilities Consultant	250,000	-	250,000	-	-	-	250,000	
Rundberg build-Out	190,000	-	190,000	(96,264)	(52,517)	(148,780)	41,220	
Total Fund Balance Desg. Cap. Proj.	3,440,000	-	3,440,000	(1,360,127)	1,162,960	(197,167)	3,242,833	- Fund Balance Designated Capital Projects
Other Capital Projects	-	-	-	-	-	-	-	- Fund Balance Operations

Integral Care
Financial Summary Period Ending December 31, 2018

	Operations	Capital Projects	Total
Total Annual Budget - Current	\$ 101,947,700	\$ 2,937,285	\$ 104,884,985
Total Annual Budget - Original	97,003,401	3,440,000	100,443,401
Total Budget Amendments	\$ 4,944,299	\$ (502,715)	\$ 4,441,584
Year-to-Date (YTD) Net	\$ (351,357)	\$ (164,162)	\$ (515,519)
Year-to-Date Planned Fund Balance Expense	(151,669)	(164,162)	(315,831)
Year-to-Date Net (without FB planned loss)	\$ (199,688)	\$ -	\$ (199,688)

Note: Month of December included staff incentive pay of \$350K

1) **Fund Balance**

	Fund Balance Category	2018 Ending Fund Balance	FY2019 YTD Net Operations	FY2019 YTD Fund Balance
Operations	Unassigned	\$ 7,451,680		
Waiver	Assigned	13,413,156		
	Subtotal	\$ 20,864,837	\$ (351,357)	\$ 20,513,479
Waiver DY7 Revenue (Reserve 2019), Capital Outlay	Committed	2,537,285	(164,162)	2,373,124
Oak Springs Housing First	Nonspendable	2,975,918		2,975,918
	Total Fund Balance	\$ 26,378,040	\$ (515,519)	\$ 25,862,521

Note, 2018 Ending Fund Balance: \$1,904,486 accrued compensated absences + \$26,378,040 = \$28,282,526 Fund Balance per 2018 audit and Nonspendable \$2,975,285 represent fundraising collections toward \$4,640,995 Note Receivable Oak Springs LP

2) **Unrestricted Fund Balance Days of Operation**

FY2019 YTD Fund Balance Operations & Waiver	\$ 20,513,479
Fund Balance Operations Balance	(281,682)
FY2019 YTD Adjusted Fund Balance	\$ 20,231,797
FY2019 YTD Average Daily Expense	\$ 245,365
YTD Days of Operation	82

3) **2019 Fund Balance Budget & Capital Outlay:**

	Annual Budget	Used to Date	Budget Balance
Committed Fund Balance - Waiver DY7 Revenue:			
Capital Outlay:			
IT	\$ (2,097,285)	\$ (15,381)	\$ (2,081,904)
Facilities Consultant	(250,000)		(250,000)
Rundberg Build-Out	(190,000)	(148,780)	(41,220)
Total Committed Fund Balance, Waiver DY7	\$ (2,537,285)	\$ (164,162)	\$ (2,373,123)
Unassigned Fund Balance:			
Infant Parent Program, Early Childhood Intervention (ECI)	\$ (240,400)	\$ (74,182)	\$ (166,218)
UTDMS - Integrated Practice Units (IPU)	(192,951)	(77,487)	(115,464)
Total Unassigned Fund Balance - Operations	\$ (433,351)	\$ (151,669)	\$ (281,682)
Total Planned Fund Balance Use in FY2019	\$ (2,970,636)	\$ (315,831)	\$ (2,654,805)

4) **Budget Amendments: 2019 Fund Balance Budget & Capital Outlay:**

Committed Fund Balance, Waiver DY7	
Capital Outlay	\$ 3,440,000
Operations, Admin	323,340
Total Original Committed Fund Balance Budget	\$ 3,763,340
Reversed 1st pmt Netsmart to FY2018	(1,226,055)
Total Revised Committed Fund Balance Budget	\$ 2,537,285
Capital Outlay:	
IT Original Budget	\$ 3,000,000
Reversed 1st pmt Netsmart to FY2018	(1,226,055)
Operations Admin Original Budget, moved to IT (new contracts increased admin budget)	323,340
IT Revised Committed Fund Balance Budget	\$ 2,097,285
Facilities Consultant	250,000
Rundberg Build-Out	190,000
Total Revised Committed Fund Balance Budget	\$ 2,537,285
SAMHSA Amplify Care through CCBHC - IT	400,000
Total Revised Capital Outlay Budget	\$ 2,937,285

FISCAL YEAR 2019 YTD BUDGET AMENDMENTS	Budget - Revised	Budget - Original	Total Budget Revisions	FTE Budget Changes
<u>SAMHSA</u>				
SAMHSA MHAT	125,000	-	125,000	1.15
SAMHSA CCBHC	2,000,000	-	2,000,000	16.00
SAMHSA CHR-P	400,000	-	400,000	4.00
SAMHSA	2,525,000	-	2,525,000	21.15
<u>AISD</u>				
CCC In-School	420,000	300,000	120,000	
AISD In-School Program	683,000	400,000	283,000	
DSHS Integrated Care in Schools (HB13)	856,972	500,000	356,972	
FFS	304,050	83,000	220,612	
IN-SCHOOL	2,264,022	1,283,000	980,584	10.50
<u>Expanded Mobile Crisis Outreach Team (EMCOT)</u>				
City of Austin EMCOT	1,147,229	-	1,147,229	
Travis County EMCOT	764,819	-	764,819	
EMCOT	1,912,048	-	1,912,048	(1.78)
Reserve-Unearned Cost Reimb (EMCOT contract beg 10/1)			(115,000)	
<u>State DSHS MH</u>				
DSHS Residency Program	116,667	70,000	46,667	
DSHS - Consumer Operated Services	181,500	71,500	110,000	
DSHS MH First Aid	142,000	50,000	92,000	
Reserve - Unearned FFS Cost Reimbursement-MHFA			(60,000)	
DSHS-MH			188,667	
<u>Committed Fund Balance, Waiver DY7</u>	\$ 2,537,285	3,763,340	(1,226,055)	
All Other Amendments (line items < \$100K)			176,340	3.05
Total FYTD Budget Amendments, December 2018			\$ 4,441,584	32.92
Original Budget			\$ 100,443,401	917.16
Current Budget, October 2018			\$ 104,884,985	950.08

Balance Sheet - General Operating Fund - Schedule N2
 As of 12/31/2018

	Unaudited Beginning Balance 9/01/2018	Prior Period Balance 11/30/2018	Current Period Balance 12/31/2018	Notes	Current Period Change	Year To Date Change	Current Period % Change	Year To Date % Change
Schedule N2 Balance Sheet Gen. Op. Fund								
Assets								
Current Assets								
Cash	\$ 16,739,381	\$ 12,130,381	\$ 15,544,210		\$ 3,413,829	\$ (1,195,171)	28.14%	(7.69%)
Accounts Receivable	14,124,052	18,325,801	20,414,383	(1)	2,088,582	6,290,331	11.40%	30.81%
Deposits and Prepaids	794,319	855,000	806,916		(48,084)	12,597	(5.62%)	1.56%
Inventory	-	-	-		-	-		
Total Current Assets	\$ 31,657,752	\$ 31,311,182	\$ 36,765,509		\$ 5,454,327	\$ 5,107,757	17.42%	16.13%
Noncurrent Assets								
Investment in Tejas	\$ -	\$ -	\$ -		\$ -	\$ -		
Investment in NMF	128,649	128,649	128,649		-	-	0.00%	0.00%
Long-term Note Receivable HFOS LP	-	-	4,640,995		4,640,995	4,640,995		
Total Noncurrent Assets	\$ 128,649	\$ 128,649	\$ 4,769,644		\$ 4,640,995	\$ 4,640,995	3607.49%	3607.49%
Total Assets	\$ 31,786,401	\$ 31,439,831	\$ 41,535,153		\$ 10,095,322	\$ 9,748,752	32.11%	30.67%
Liabilities								
Current Liabilities								
Interfund Payables	\$ (4,342,260)	\$ (4,337,444)	\$ 278,237		\$ 4,615,681	\$ 4,620,497	(106.41%)	1660.63%
Accounts Payable	5,843,193	1,584,395	1,583,042	(2)	(1,353)	(4,260,150)	(0.09%)	(269.11%)
Deferred Revenue	1,103,456	4,069,805	9,345,037	(3)	5,275,232	8,241,581	129.62%	88.19%
Fringe Payables	999,016	1,873,920	2,467,766		593,846	1,468,750	31.69%	59.52%
Total Current Liabilities	\$ 3,603,405	\$ 3,190,676	\$ 13,674,082		\$ 10,483,406	\$ 10,070,678	328.56%	279.48%
Noncurrent Liabilities								
Accrued Compensated Absences	\$ 1,804,957	\$ 1,956,750	\$ 1,998,550		\$ 41,800	\$ 193,593	2.14%	10.73%
Total Noncurrent Liabilities	\$ 1,804,957	\$ 1,956,750	\$ 1,998,550		\$ 41,800	\$ 193,593	2.14%	10.73%
Total Liabilities	\$ 5,408,361	\$ 5,147,426	\$ 15,672,632		\$ 10,525,206	\$ 10,264,271	204.48%	189.79%
Fund Equity								
Fund Balance - Operations								
Fund Balance - Operations	\$ 20,864,837	\$ 20,864,837	\$ 20,864,837		\$ -	\$ -	0.00%	0.00%
Fund Balance - Waiver DY7 Rev. Reserve - Operation	-	-	-		-	-		
Net Income - Operations	-	111,532	(351,357)		(462,889)	(351,357)	(415.03%)	
Net Income - Capital Projects (non Dsg Funds)	-	-	-		-	-		
Total Fund Balance - Operations	\$ 20,864,837	\$ 20,976,368	\$ 20,513,480	(4)	\$ (462,889)	\$ (351,357)	(2.21%)	(1.68%)
Fund Balance - Capital Project - Designated Funds								
Fund Balance - Capital Project - Designated Funds	\$ 2,537,285	\$ 2,537,285	\$ 2,537,285		\$ -	\$ -	0.00%	0.00%
Net Income - Capital Project - Designated Funds	-	(197,167)	(164,162)		33,005	(164,162)	(16.74%)	
Total Fund Balance - Capital Project - Designated Funds	\$ 2,537,285	\$ 2,340,118	\$ 2,373,123	(5)	\$ 33,005	\$ (164,162)	1.41%	(6.47%)
Fund Balance - Restricted - HFOS								
Fund Balance - Restricted - HFOS	\$ 2,975,918	\$ 2,975,918	\$ 2,975,918		\$ -	\$ -	0.00%	0.00%
Net Income - Restricted - HFOS	-	-	-		-	-		
Total Fund Balance - Restricted - HFOS	\$ 2,975,918	\$ 2,975,918	\$ 2,975,918	(6)	\$ -	\$ -	0.00%	0.00%
Total Fund Equity	\$ 26,378,040	\$ 26,292,404	\$ 25,862,521		\$ (429,884)	\$ (515,519)	(1.64%)	(1.95%)
Total Liabilities and Fund Equity	\$ 31,786,401	\$ 31,439,831	\$ 41,535,153		\$ 10,095,322	\$ 9,748,752	32.11%	30.67%

BALANCE SHEET NOTES

Period Ending 12/31/2018

Note 1 Accounts Receivable, \$20,414,383:

3rd Party FFS A/R	\$ 1,167,864
3rd Party FFS A/R - Allowance	(345,458)
Sub-Total 3rd Party FFS A/R	\$ 822,406
Contracts Receivable	7,783,796
Contracts Receivable - Accrued Revenue (1115 Waiver, MAC, etc.)	6,014,233
Oak Springs LP (construction cost)	5,399,286
Employee Advances - Payroll Pay Period Conversion	363,127
Rental Operations	31,535
Total Accounts Receivable	\$ 20,414,383

Note 2 Accounts Payable, \$1,583,042:

Accrued Accounts Payable (mainly Contract Provider Exp and DSHS/DADS prior years unspent cost reimb advances)	\$ 995,011
Accounts Payable	65,633
Retainage	516,778
Tenant Security Deposits	5,620
Total Accounts Payable	\$ 1,583,042

Note 3 Deferred Revenue, \$9,345,037:

DSHS	5,320,780
DADS	1,425,409
St. David's (Herman Center, HCC Capital, MHFA)	1,321,046
CCC	382,815
All Other (27 accounts)	894,987
Total Deferred Revenue	\$ 9,345,037

Note 4 Fund Balance Operations (includes Unassigned, Waiver Assigned) \$21,511,531:

Fund Balance Ending 8/31/2018 (includes Unassigned & Waiver)	\$ 20,864,837
FY2019 YTD Net Operations	(351,357)
Fund Balance Ending (Operations & Midelberg)	\$ 20,513,480

Note 5 Fund Balance Waiver DY7, FY2019 Reserve, \$2,373,124:

Fund Balance Ending 8/31/2018	\$ 2,537,285
FY2019 YTD DY7 Reserve Use	(164,162)
Total Waiver Fund Balance	\$ 2,373,123

Note 6 Fund Balance Restricted, Oak Springs Housing First, Fund Balance Ending 8/31/2018

Total YTD Fund Balance	25,862,521

Statement of Revenues and Expenditures - Schedule C1 - Combined
12/01/2018 Through 12/31/2018

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Percent Variance
Schedule C1 - Combined								
REVENUES								
Local Funds								
City of Austin	\$ 5,364,678	\$ 1,217,654	\$ 6,582,332	\$ (1,398,648)	\$ 2,090,940	\$ 2,194,112	\$ (103,172)	(4.70%)
Travis County	5,843,576	783,950	6,627,526	545,974	1,882,207	2,209,184	(326,977)	(14.80%)
Central Health	10,766,618	120,000	10,886,618	503,704	2,114,345	3,628,868	(1,514,523)	(41.74%)
Other Local	4,209,787	160,355	4,370,142	310,482	1,452,368	1,456,728	(4,360)	(0.30%)
Total Local Funds	\$ 26,184,659	\$ 2,281,959	\$ 28,466,618	\$ (38,489)	\$ 7,539,861	\$ 9,488,892	\$ (1,949,031)	(20.54%)
State Funds								
DSHS Mental Health	\$ 31,209,855	\$ 602,324	\$ 31,812,179	\$ 2,969,312	\$ 9,959,200	\$ 10,604,064	\$ (644,864)	(6.08%)
DSHS Substance Abuse	2,251,968	36,762	2,288,730	244,924	892,548	762,900	129,648	16.99%
DADS	3,975,199	-	3,975,199	333,055	1,257,826	1,325,064	(67,238)	(5.07%)
TCOOMMI	1,812,913	-	1,812,913	169,640	643,094	604,308	38,786	6.42%
DARS (Early Childhood Intervention)	627,170	-	627,170	57,024	217,396	209,056	8,340	3.99%
Other State	176,510	-	176,510	15,880	48,684	58,836	(10,152)	(17.26%)
Total State Funds	\$ 40,053,615	\$ 639,086	\$ 40,692,701	\$ 3,789,836	\$ 13,018,748	\$ 13,564,228	\$ (545,480)	(4.02%)
Federal Funds								
Medicare/Medicaid/HMO	\$ 10,914,774	\$ 220,437	\$ 11,135,211	\$ 829,139	\$ 3,484,245	\$ 3,711,800	\$ (227,555)	(6.13%)
HCS/Tx Hm Lvg Waiver	264,167	1,157	265,324	20,184	84,408	88,440	(4,032)	(4.56%)
Other Federal	3,681,955	2,525,000	6,206,955	283,207	1,177,156	2,068,988	(891,832)	(43.10%)
Total Federal Funds	\$ 14,860,896	\$ 2,746,594	\$ 17,607,490	\$ 1,132,530	\$ 4,745,809	\$ 5,869,228	\$ (1,123,419)	(19.14%)
Waiver Funds								
1115 Waiver	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,134,861	\$ 4,629,830	\$ 5,049,184	\$ (419,354)	(8.31%)
Total Waiver Funds	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,134,861	\$ 4,629,830	\$ 5,049,184	\$ (419,354)	(8.31%)
Total REVENUES	\$ 96,246,710	\$ 5,667,639	\$ 101,914,349	\$ 6,018,738	\$ 29,934,248	\$ 33,971,532	\$ (4,037,284)	(11.88%)
EXPENDITURES								
Operating expenditures								
Salaries	\$ 52,044,465	\$ 2,437,508	\$ 54,481,973	\$ 4,810,048	\$ 17,701,799	\$ 18,160,748	\$ 458,949	2.53%
Fringe benefits	13,147,585	423,293	13,570,878	1,059,239	3,957,528	4,523,840	566,312	12.52%
Travel/Workshop	971,259	109,953	1,081,212	87,270	242,155	360,476	118,321	32.82%
Prescription Drugs & Medicine	336,115	(465)	335,650	39,057	119,739	111,884	(7,855)	(7.02%)
Consumable Supplies	384,193	22,966	407,159	31,414	116,580	135,780	19,200	14.14%
Contracts & Consultants	19,919,096	1,709,697	21,628,793	1,468,663	4,603,384	7,209,656	2,606,272	36.15%
Capital Outlay	3,216,412	(480,375)	2,736,037	(1,931,539)	146,733	912,012	765,279	83.91%
Furniture & Equipment	956,828	73,924	1,030,752	174,611	535,359	343,588	(191,771)	(55.81%)
Facility/Telephone/Utility	5,982,763	84,296	6,067,059	472,545	1,899,297	2,022,692	123,395	6.10%
Insurance Costs	364,126	7,933	372,059	28,711	115,022	124,056	9,034	7.28%
Transportation Costs	130,000	(1,273)	128,727	19,631	79,384	42,932	(36,452)	(84.91%)
Professional Fees	170,738	5,000	175,738	(26,203)	47,629	58,584	10,955	18.70%
Other Operating Costs	759,985	49,315	809,300	73,082	276,990	269,768	(7,222)	(2.68%)
Client Support Costs	2,059,836	(188)	2,059,648	142,093	608,168	686,560	78,392	11.42%
Total Operating expenditures	\$ 100,443,401	\$ 4,441,584	\$ 104,884,985	\$ 6,448,621	\$ 30,449,767	\$ 34,962,576	\$ 4,512,809	12.91%
Total EXPENDITURES	\$ 100,443,401	\$ 4,441,584	\$ 104,884,985	\$ 6,448,621	\$ 30,449,767	\$ 34,962,576	\$ 4,512,809	12.91%
Total Gain/Loss Operating before FB	\$ (4,196,691)	\$ 1,226,055	\$ (2,970,636)	\$ (429,884)	\$ (515,519)	\$ (991,044)	\$ 475,525	(47.98%)
Fund Balance								
Fund Balance	\$ 4,196,691	\$ (1,226,055)	\$ 2,970,636	\$ -	\$ -	\$ 990,208	\$ (990,208)	(100.00%)
Total Fund Balance	\$ 4,196,691	\$ (1,226,055)	\$ 2,970,636	\$ -	\$ -	\$ 990,208	\$ (990,208)	(100.00%)
Total Gain/Loss Operating With FB	\$ -	\$ -	\$ -	\$ (429,884)	\$ (515,519)	\$ (836)	\$ (514,683)	

Statement of Revenues and Expenditures - Schedule C2 - Operations
12/01/2018 Through 12/31/2018

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Notes	Percent Variance
Schedule C2 - Operations									
REVENUES									
Local Funds									
City of Austin	\$ 5,364,678	\$ 1,217,654	\$ 6,582,332	\$ 563,815	\$ 2,090,940	\$ 2,194,112	\$ (103,172)	(1)	(4.70%)
Travis County	5,843,576	783,950	6,627,526	545,974	1,882,207	2,209,184	(326,977)	(2)	(14.80%)
Central Health	10,766,618	120,000	10,886,618	503,704	2,114,345	3,628,868	(1,514,523)	(3)	(41.74%)
Other Local	4,209,787	160,355	4,370,142	310,482	1,452,368	1,456,728	(4,360)		(0.30%)
Total Local Funds	\$ 26,184,659	\$ 2,281,959	\$ 28,466,618	\$ 1,923,974	\$ 7,539,861	\$ 9,488,892	\$ (1,949,031)		(20.54%)
State Funds									
DSHS Mental Health	\$ 31,209,855	\$ 602,324	\$ 31,812,179	\$ 2,969,312	\$ 9,959,200	\$ 10,604,064	\$ (644,864)	(4)	(6.08%)
DSHS Substance Abuse	2,251,968	36,762	2,288,730	244,924	892,548	762,900	129,648	(5)	16.99%
DADS	3,975,199	0	3,975,199	333,055	1,257,826	1,325,064	(67,238)		(5.07%)
TCOOMMI	1,812,913	0	1,812,913	169,640	643,094	604,308	38,786		6.42%
DARS (Early Childhood Intervention)	627,170	0	627,170	57,024	217,396	209,056	8,340		3.99%
Other State	176,510	0	176,510	15,880	48,684	58,836	(10,152)		(17.26%)
Total State Funds	\$ 40,053,615	\$ 639,086	\$ 40,692,701	\$ 3,789,836	\$ 13,018,748	\$ 13,564,228	\$ (545,480)		(4.02%)
Federal Funds									
Medicare/Medicaid/HMO	\$ 10,914,774	\$ 220,437	\$ 11,135,211	\$ 829,139	\$ 3,484,245	\$ 3,711,800	\$ (227,555)	(6)	(6.13%)
HCS/Tx Hm Lvg Waiver	264,167	1,157	265,324	20,184	84,408	88,440	(4,032)		(4.56%)
Other Federal	3,681,955	2,125,000	5,806,955	283,207	1,177,156	1,935,656	(758,500)	(7)	(39.19%)
Total Federal Funds	\$ 14,860,896	\$ 2,346,594	\$ 17,207,490	\$ 1,132,530	\$ 4,745,809	\$ 5,735,896	\$ (990,087)		(17.26%)
Waiver Funds									
1115 Waiver	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,134,861	\$ 4,629,830	\$ 5,049,184	\$ (419,354)	(8)	(8.31%)
Total Waiver Funds	\$ 15,147,540	\$ -	\$ 15,147,540	\$ 1,134,861	\$ 4,629,830	\$ 5,049,184	\$ (419,354)		(8.31%)
Total REVENUES	\$ 96,246,710	\$ 5,267,639	\$ 101,514,349	\$ 7,981,200	\$ 29,934,248	\$ 33,838,200	\$ (3,903,952)		(11.54%)
EXPENDITURES									
Operating expenditures									
Salaries	\$ 52,044,465	\$ 2,437,508	\$ 54,481,973	\$ 4,810,048	\$ 17,701,799	\$ 18,160,748	\$ 458,949	(10)	2.53%
Fringe benefits	13,147,585	423,293	13,570,878	1,059,239	3,957,528	4,523,840	566,312		12.52%
Travel/Workshop	971,259	109,953	1,081,212	87,270	241,835	360,476	118,641	(11)	32.91%
Prescription Drugs & Medicine	336,115	(465)	335,650	39,057	119,739	111,884	(7,855)		(7.02%)
Consumable Supplies	384,193	22,966	407,159	31,414	116,580	135,780	19,200		14.14%
Contracts & Consultants	19,669,096	1,709,697	21,378,793	1,471,434	4,593,261	7,126,324	2,533,063	(12)	35.55%
Capital Outlay	26,412	22,340	48,752	12,348	54,882	16,252	(38,630)		(237.69%)
Furniture & Equipment	956,828	73,924	1,030,752	185,189	473,679	343,588	(130,091)	(13)	(37.86%)
Facility/Telephone/Utility	5,982,763	84,296	6,067,059	472,545	1,899,297	2,022,692	123,395	(14)	6.10%
Insurance Costs	364,126	7,933	372,059	28,711	115,022	124,056	9,034		7.28%
Transportation Costs	130,000	(1,273)	128,727	19,631	79,384	42,932	(36,452)		(84.91%)
Professional Fees	170,738	5,000	175,738	12,029	47,441	58,584	11,143		19.02%
Other Operating Costs	759,985	49,315	809,300	73,082	276,990	269,768	(7,222)		(2.68%)
Client Support Costs	2,059,836	(188)	2,059,648	142,093	608,168	686,560	78,392		11.42%
Total Operating expenditures	\$ 97,003,401	\$ 4,944,299	\$ 101,947,700	\$ 8,444,089	\$ 30,285,605	\$ 33,983,484	\$ 3,697,879		10.88%
Total EXPENDITURES	\$ 97,003,401	\$ 4,944,299	\$ 101,947,700	\$ 8,444,089	\$ 30,285,605	\$ 33,983,484	\$ 3,697,879		10.88%
Total Gain/Loss Operating before FB	\$ (756,691)	\$ 323,340	\$ (433,351)	\$ (462,889)	\$ (351,357)	\$ (145,284)	\$ (206,073)		141.84%
Fund Balance									
Fund Balance	\$ 756,691	\$ (323,340)	\$ 433,351	\$ -	\$ -	\$ 144,448	\$ (144,448)	(9)	(100.00%)
Total Fund Balance	\$ 756,691	\$ (323,340)	\$ 433,351	\$ -	\$ -	\$ 144,448	\$ (144,448)		(100.00%)
Total Gain/Loss Operating With FB	\$ -	\$ -	\$ -	\$ (462,889)	\$ (351,357)	\$ (836)	\$ (350,521)		41928.37%

REVENUE BUDGET VARIANCE NOTES - OPERATIONS

Period Ending 12/31/2018

General Note: All contracts are budgeted at contract amount. In some instances we will budget a contra budget if we believe that we do not have the capacity to earn all funds, ie some DSHS SUD contracts.

Note 1: City of Austin - YTD Budget Variance (\$103,172):

City of Austin - Expanded Mobile Crisis Outreach Team (EMCOT)	\$ (127,245)	Contract Begins 10/1/2018
City of Austin - SAMSO	63,923	
City of Austin - All Other (9 line items)	(39,850)	Cost Reimbursement Contracts
Total City of Austin Budget Variance	\$ (103,172)	

Note 2: Travis County - YTD Budget Variance (\$326,977):

Travis County - Expanded Mobile Crisis Outreach Team (EMCOT)	\$ (84,832)	Contract Begins 10/1/2018
Travis County - Correctional Complex	(76,507)	Cost Reimbursement Contract
Travis County - Families with Voices	(50,055)	Cost Reimbursement Contract
Travis County - All Other (13 line items)	(115,583)	
Total Travis County Budget Variance	\$ (326,977)	

CCC-Central Health - YTD Budget Variance (\$1,514,523):

Note 3: In-Patient / Respite	\$ (1,342,991)	Cost Reimbursement, contract end 9/30 spend DSHS 1st
CommUnity Care- EMERGE Program	(85,812)	Cost Reimbursement Contract
Medication Assisted Therapy (MAT)	(12,438)	
AISD In-School Counseling	(73,282)	Contract Begins 10/1/2018
Total Central Health Budget Variance	\$ (1,514,523)	

Note 4: DSHS Mental Health - YTD Budget Variance (\$644,864):

In Patient	\$ (112,636)
Forensic ACT (SB292)	(231,190)
Healthy Community Collaborative (HCC)	(150,215)
All Other (12 line items)	(150,823)
Total DADS Budget Variance	\$ (644,864)

Note 5: Other DSHS Substance Use Disorder \$129,648:

DSHS Opiod	\$ (53,110)
All Other (12 line items)	(137,782)
Contra Reserve Budget Unearned FFS Contract Max	320,540
Total DSHS Substance Use Disorder Budget Variance	\$ 129,648

Note 6: Medicare / Medicaid / HMO (\$227,555):

Other Medicaid	\$ (11,305)
Substance Use Disorder	\$ 5,600
Case Management	\$ (53,232)
Rehab	\$ (227,620)
Medicare	\$ 18,440
IDD Service Coordination	\$ (41,147)
Contra Reserve Budget Unearned FFS Revenues	\$ 81,709
Total Medicare/Medicaid/HMO Budget Variance	\$ (227,555)

Note 7: Other Federal YTD Budget Variance (\$758,500)

SAMHSA - CCBHC (Certified Behavioral Health Clinic)	\$ (533,336)	New Award, contract begins 9/30/2018
SAMHSA - CHR-P (Clinical High Risk Psychosis, similar to DSHS RA1SE)	(133,336)	New Award, contract begins 9/30/2018
SAMHSA - MHAT (Mental Health Awareness Training, similar DSHS MH First Aid	(41,668)	New Award, contract begins 9/30/2018
All Other (5 line items)	\$ (50,160)	
Total Medicare/Medicaid/HMO Budget Variance	\$ (758,500)	

Note 8: 1115 Transformation Waiver Budget Variance (\$419,354):

Waiver Reserve Funds	(495,240)
EMCOT, City/County Contracts begin 10/1/18, fund Sept expenses	75,886
Total Waiver Budget Variance	(419,354)

Note 9: Fund Balance - Operations (\$144,448):

UT DMS IPU - Annual Budget (\$192,951), ytd (\$32,158)	(64,316)
ECI Infant Parent Program - Annual Budget (\$240,400), ytd \$(40,066)	(80,132)
Total Fund Balance Budget Variance	\$ (144,448)

EXPENSE BUDGET VARIANCE NOTES - OPERATIONS
Period Ending 12/31/2018

	<u>Note 10:</u>	<u>Note 11:</u>	<u>Note 12:</u>	<u>Note 13:</u>	<u>Note14:</u>
Major Funding Types:	Salaries & Fringe Benefits	Travel / Workshop	Contracts & Consultants	Furniture & Equipment	Facility / Telephone / Utilities
1.) Cost Reimbursement	\$ 1,114,464	\$ 65,047	\$ 1,738,800	\$ (33,158)	\$ 44,590
2.) FFS Contract Max	91,666	2,988	93,428	(3,818)	6,018
3.) DSHS Adult & Child / Housing	(196,870)	12,796	580,937	(54,841)	57,948
4.) DADS	(14,463)	9,997	31,374	(18,206)	11,405
5.) TxHmLvg	(1,441)	1,036	(5,158)	(860)	550
6.) Program Support & Community Collaboratives	690	26,582	42,023	(5,194)	60
7.) Admin / Authority	31,215	195	51,659	(14,014)	2,824
Total Expense (over)/under YTD Budget	\$ 1,025,261	\$ 118,641	\$ 2,533,063	\$(130,091)	\$ 123,395

Major Funding Category Notes YTD Budget Variances \$100,000 & >:

Note 12 Contracts & Consultants - Cost Reimbursement

CCC / Central Health In-Patient	\$ 1,310,472
DSHS In-Patient	112,636
Herman Center	79,002
DSHS HCC	69,726
All Other 47 Programs	166,964
Contracts & Consultants - Cost Reimbursement	\$ 1,738,800

Contracts & Consultants - DSHS Adult, Child, Hsg

Waiver Reserve (original EMCOT)	\$ 495,240
Jail Diversion Program, 15th St.	78,415
All Other 25 Programs	7,282
Contracts & Consultants - DSHS Adult & Child /	\$ 580,937



Statement of Revenues and Expenditures - Schedule C4 - Capital Projects
12/01/2018 Through 12/31/2018

Schedule C4 - Capital Projects

REVENUES

Local Funds

City of Austin

\$	-	\$	-	\$	-	\$	(1,962,462)	\$	-	\$	-	\$	-	0.00%
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Total Local Funds

\$	-	\$	-	\$	-	\$	(1,962,462)	\$	-	\$	-	\$	-	0.00%
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Federal Funds

Other Federal

\$	-	\$	400,000	\$	400,000	\$	-	\$	-	\$	133,332	\$	(133,332)	(100.00%)
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Total Federal Funds

\$	-	\$	400,000	\$	400,000	\$	-	\$	-	\$	133,332	\$	(133,332)	(100.00%)
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Total REVENUES

\$	-	\$	400,000	\$	400,000	\$	(1,962,462)	\$	-	\$	133,332	\$	(133,332)	(100.00%)
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EXPENDITURES

Operating expenditures

Travel/Workshop

\$	-	\$	-	\$	-	\$	-	\$	320	\$	-	\$	(320)	0.00%
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Contracts & Consultants

	250,000		-		250,000		(2,771)		10,123		83,332		73,209	87.85%
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Capital Outlay

	3,190,000		(502,715)		2,687,285		(1,943,887)		91,851		895,760		803,909	89.75%
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Furniture & Equipment

	-		-		-		(10,578)		61,680		-		(61,680)	0.00%
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Facility/Telephone/Utility

	-		-		-		-		-		-		-	0.00%
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Professional Fees

	-		-		-		(38,232)		188		-		(188)	0.00%
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Total Operating expenditures

\$	3,440,000	\$	(502,715)	\$	2,937,285	\$	(1,995,467)	\$	164,162	\$	979,092	\$	814,930	83.23%
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Total EXPENDITURES

\$	3,440,000	\$	(502,715)	\$	2,937,285	\$	(1,995,467)	\$	164,162	\$	979,092	\$	814,930	83.23%
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Total Gain/Loss Operating before FB

	(3,440,000)		902,715		(2,537,285)		33,005		(164,162)		(845,760)		681,598	
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Fund Balance

Fund Balance

\$	3,440,000	\$	(902,715)	\$	2,537,285	\$	-	\$	-	\$	845,760	\$	(845,760)	(100.00%)
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Total Fund Balance

\$	3,440,000	\$	(902,715)	\$	2,537,285	\$	-	\$	-	\$	845,760	\$	(845,760)	(100.00%)
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Total Gain/Loss Operating with FB

\$	-	\$	-	\$	-	\$	33,005	\$	(164,162)	\$	-	\$	(164,162)	
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V. Discuss and Take Appropriate Action on Financial Statements and Budget Amendments (if applicable) for the periods Ending November 30, 2018 and December 31, 2018 (Subject to Audit)

VI. Update on Facility Master Plan/Broadbus Planning

David Weden

BROADDUS



MASTER PLAN

Presentation to Finance Committee
1/28/2019



Introductions

Broaddus *Planning*



Greg Hughes, AIA, ACHA, LEED AP
Principal, Facilitator, Planner



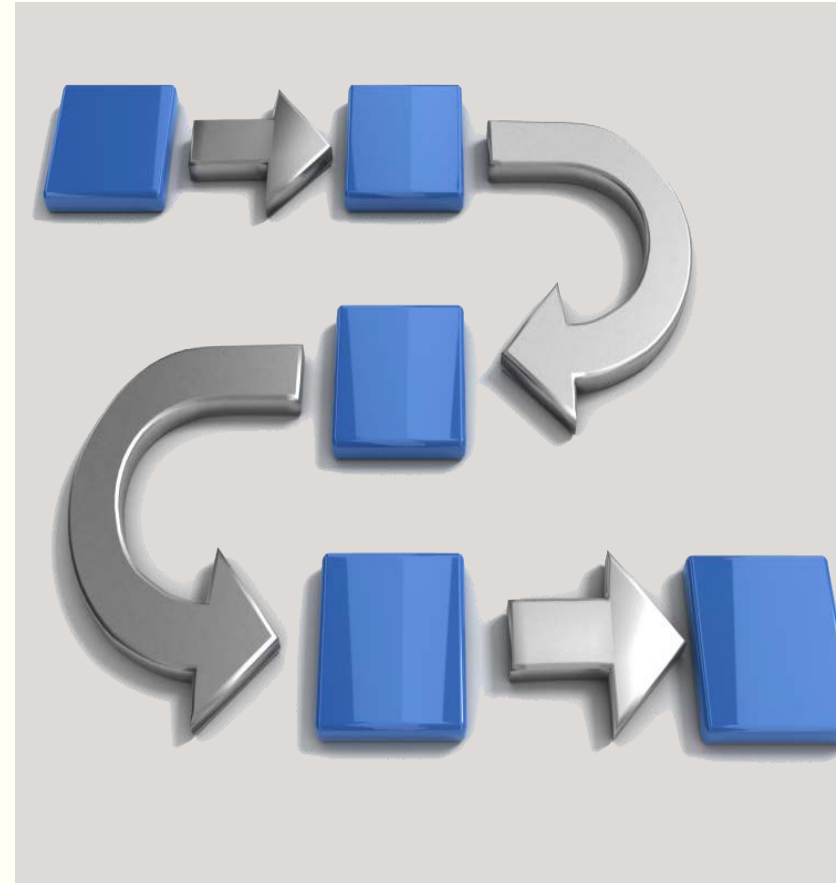
Denise Davis, RA
Sr. Programmer, Planner

This Executive Level Presentation Will Include

- Brief Process Overview
- Summary of Findings
- Summary of Key Recommendations

PROCESS OVERVIEW

Academic
Building



Four Primary Phases in the Process

- Community / Public Engagement
- Facilities Condition and Functional Assessments
- Planning Issues & Options
- Master Planning Recommendations for Implementation



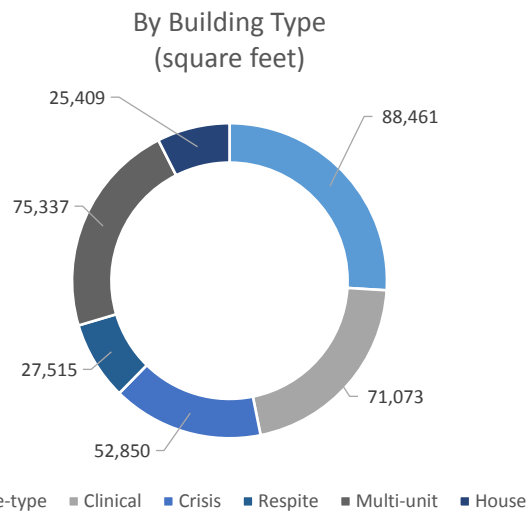
SUMMARY OF FINDINGS

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Buil

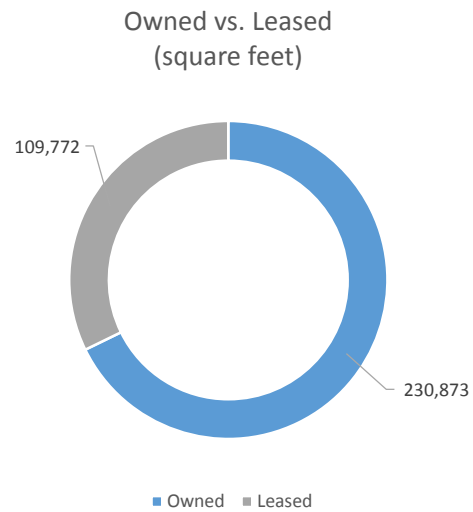


Facility Analysis Data

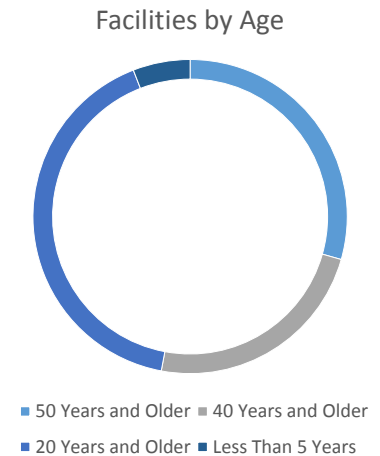
Functional Type



Leased vs Owned



Facility Age



Facilities Conditions Findings

- Inventory of Issues
- The colors represent condition scores
 - Red/Orange – Poor
 - Green Good
- The FCI rating ranks facilities based on required repairs vs. replacement value

Facility Type		Facility Name	Gross Area	Repair Cost	Replacement Cost	FCI
	Group	Grand Total:		\$10,024,234.50	\$79,846,517.00	12.55%
Offices	ADM	S. Lamar Office/Facilities	14,727	\$752,178.11	\$5,344,885.00	22.45%
	ADM	Collier Building	21,216	\$733,693.56	\$4,964,544.00	14.77%
	CFS	10th St ECI/YES Office	19,766	\$870,873.39	\$5,910,034.00	14.73%
	AS	S 1st St Office	3,600	\$110,695.79	\$702,000.00	15.76%
	DD	N Lamar Office	14,253	\$504,205.39	\$4,632,225.00	10.88%
	CFS	S. Congress Juvenile TCOOMMI	800	\$0.00	\$156,000.00	0.00%
	AS	IH-35 Probation Program	5,332	\$148,561.43	\$1,039,740.00	14.28%
Clinical	AS	2nd St Clinic #D	6,764	\$0.00	\$1,582,776.00	0.00%
	AS	2nd St Clinic #C	5,171	\$0.00	\$1,210,014.00	0.00%
	AS	2nd St Clinic #A	2,476	\$0.00	\$482,820.00	0.00%
	AS/CFS	IH-35 Dove Springs Clinic	29,981	\$612,225.66	\$7,600,184.00	8.05%
	AS/CFS	Rundberg Clinic	18,000	\$320,477.85	\$4,563,000.00	7.02%
	CFS	Riverside - Clinic	6,573	\$187,287.90	\$1,666,256.00	11.24%
	AS	Community 1st Health	2,108	\$4,781.70	\$479,570.00	0.99%
Crisis	CS	Hermann Center	12,050	\$206,756.37	\$3,916,250.00	5.27%
	AS/CS	Hopkins on Airport PES	26,000	\$251,169.11	\$6,760,000.00	3.71%
	AS	E 15th Genevieve Tarlton Hearon	14,800	\$939,348.40	\$3,463,200.00	27.12%
	CS	4019 Manchaca Residence	7,331	\$415,716.90	\$1,572,500.00	26.43%
Respite	CS	N. Lamar Next Step	15,000	\$386,758.26	\$2,925,000.00	13.22%
	AS	Riverside-Safe Haven	5,184	\$311,567.63	\$1,213,056.00	25.68%
	AS	3810 Manchaca Residence	8,070	\$225,059.50	\$2,045,745.00	11.00%

Facilities Conditions Findings

- Good news is that the majority of facilities are in relatively good condition.
- The best facilities are the newer clinics
- The poorest facilities were the individual residences
- Some facilities were so poor they were not reviewed in detail.

Facility Type		Facility Name	Gross Area	Repair Cost	Replacement Cost	FCI
Group		Grand Total:		\$10,024,234.50	\$79,846,517.00	12.55%
Multi-unit	AS	New Mile Residence	12,960	\$305,208.04	\$2,948,400.00	10.35%
	AS	Woodrow Residence	10,700	\$387,432.05	\$1,738,750.00	22.28%
	AS	Tahoe Trail Residence	4,752	\$250,452.97	\$1,204,632.00	20.79%
	AS	W 9th Residence	4,800	\$243,558.00	\$1,092,000.00	22.30%
	AS	E 12th Residence	7,735	\$218,641.06	\$1,307,215.00	16.72%
	AS	Kinney Residence	6,595	\$166,419.78	\$1,543,230.00	10.78%
	AS	S 4th Residence	8,070	\$142,403.50	\$1,678,560.00	8.48%
	AS	Nancy Residence	6,595	\$141,390.90	\$1,243,158.00	11.37%
	AS	Lynwood Residence	5,060	\$194,078.78	\$822,250.00	23.60%
	AS	6607 Guadalupe Residence	2,843	\$149,589.53	\$535,906.00	27.91%
	AS	7102 Guadalupe Residence	3,080	\$156,986.93	\$440,440.00	35.64%
House	AS	Geneva Residence	3,500	\$113,704.29	\$500,500.00	22.71%
	AS	King Albert Residence	1,624	\$40,245.93	\$295,568.00	13.61%
	AS	Hulsache Residence	1,812	\$99,014.18	\$294,450.00	33.62%
	AS	Spring Meadow Residence	1,800	\$84,671.50	\$257,400.00	32.89%
	DD	Corona Residence	2,032	\$78,427.92	\$330,200.00	23.75%
	DD	Colonial Residence	2,100	\$65,337.30	\$300,300.00	21.75%
	DD	Arboleda Residence	2,112	\$69,885.21	\$343,200.00	20.36%
	DD	Jones Residence	1,850	\$46,726.85	\$360,750.00	12.95%
	AS	Mountain Quail Residence	2,656	\$88,702.84	\$379,808.00	23.35%

Condition Assessment Needs by Category

- Immediate
- Critical
- Non-Critical
- Recommended
- No Priority
- \$10 Million in repair costs, if the recommendations in the MP are followed, this number is reduced to \$5.4 Million

Building Name	Immediate	Critical	Non-critical	Recommended	No Priority	Grand Total
Grand Total:	\$55,287.86	\$1,421,002.59	\$3,253,665.92	\$2,719,100.87	\$2,575,177.27	\$10,024,234.50
ADM	\$0.00	\$230,751.91	\$391,898.13	\$558,389.01	\$304,832.62	\$1,485,871.67
Collier Building	\$0.00	\$78,592.55	\$31,739.40	\$507,513.13	\$115,848.48	\$733,693.56
S. Lamar ACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
S. Lamar Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
S. Lamar Office/Facilities	\$0.00	\$152,159.36	\$360,158.73	\$50,875.88	\$188,984.14	\$752,178.11
AS	\$23,046.66	\$449,761.49	\$1,787,600.96	\$1,386,691.24	\$875,414.38	\$4,522,514.72
2nd St Clinic #A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2nd St Clinic #C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2nd St Clinic #D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3810 Manchaca Residence	\$0.00	\$6,507.65	\$44,591.40	\$44,241.88	\$129,718.58	\$225,059.50
6607 Guadalupe Residence	\$0.00	\$15,502.79	\$20,917.29	\$79,361.40	\$33,808.06	\$149,589.53
7102 Guadalupe Residence	\$23,046.66	\$17,851.68	\$22,703.18	\$50,891.15	\$42,494.26	\$156,986.93
Community 1st Health Resource Center	\$0.00	\$0.00	\$0.00	\$4,781.70	\$0.00	\$4,781.70
E 12th Residence	\$0.00	\$0.00	\$20,772.74	\$82,319.33	\$115,548.99	\$218,641.06
E 15th Genevieve Tarlton Hearon	\$0.00	\$136,709.50	\$219,295.44	\$541,209.06	\$42,134.40	\$939,348.40
Geneva Residence	\$0.00	\$176.40	\$73,116.54	\$28,375.20	\$12,036.15	\$113,704.29
Huisache Residence	\$0.00	\$11,508.03	\$79,181.83	\$1,849.33	\$6,474.99	\$99,014.18
IH-35 Probation Program	\$0.00	\$48,648.85	\$5,710.57	\$18,616.15	\$75,585.86	\$148,561.43
King Albert Residence	\$0.00	\$3,780.00	\$14,244.29	\$16,264.38	\$5,957.26	\$40,245.93
Kinney Residence	\$0.00	\$0.00	\$103,369.38	\$12,332.00	\$50,718.40	\$166,419.78
Lynwood Residence	\$0.00	\$38,242.51	\$102,949.03	\$29,155.90	\$23,731.34	\$194,078.78
Mountain Quail Residence	\$0.00	\$0.00	\$72,966.85	\$8,182.74	\$7,553.25	\$88,702.84
Nancy Residence	\$0.00	\$0.00	\$55,295.86	\$60,265.93	\$25,829.12	\$141,390.90
New Mile Residence	\$0.00	\$10,023.30	\$31,654.98	\$88,785.14	\$174,744.61	\$305,208.04
Riverside-Safe Haven	\$0.00	\$85,170.96	\$184,280.77	\$30,852.06	\$11,263.85	\$311,567.63
S 1st St Office	\$0.00	\$40.32	\$75,681.65	\$23,632.56	\$11,341.26	\$110,695.79
S 4th Residence	\$0.00	\$6,100.92	\$79,248.90	\$26,864.46	\$30,189.22	\$142,403.50
S. Lamar-Admin/UM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Meadow Residence	\$0.00	\$32,069.52	\$31,680.94	\$14,246.82	\$6,674.22	\$84,671.50
Tahoe Trail Residence	\$0.00	\$0.00	\$158,022.45	\$69,417.28	\$23,013.24	\$250,452.97
W 9th Residence	\$0.00	\$428.40	\$89,510.40	\$139,799.52	\$13,819.68	\$243,558.00
Woodrow Residence	\$0.00	\$37,000.66	\$302,406.49	\$15,247.26	\$32,777.64	\$387,432.05
AS/CFS	\$0.00	\$0.00	\$6,930.00	\$277,965.88	\$647,807.63	\$932,703.51
IH-35 Dove Springs Clinic	\$0.00	\$0.00	\$0.00	\$197,905.48	\$414,320.18	\$612,225.66
Rundberg Clinic	\$0.00	\$0.00	\$6,930.00	\$80,060.40	\$233,487.45	\$320,477.85
AS/CS	\$25,313.40	\$125,307.00	\$0.00	\$100,548.71	\$0.00	\$251,169.11
Hopkins on Airport PES	\$25,313.40	\$125,307.00	\$0.00	\$100,548.71	\$0.00	\$251,169.11
CFS	\$0.00	\$372,808.17	\$314,346.79	\$73,987.60	\$297,018.73	\$1,058,161.29
10th St ECI/YES Office	\$0.00	\$328,272.89	\$268,846.70	\$59,237.14	\$214,516.66	\$870,873.39
Riverside - Clinic	\$0.00	\$44,535.28	\$45,500.09	\$14,750.47	\$82,502.07	\$187,287.90
S. Congress Juvenile TCOOMMI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CS	\$6,927.80	\$63,822.14	\$573,935.70	\$177,968.46	\$186,577.45	\$1,009,231.54
4019 Manchaca Residence	\$6,927.80	\$0.00	\$301,329.82	\$87,019.14	\$20,440.15	\$415,716.90
Hermann Center	\$0.00	\$63,822.14	\$133,217.12	\$9,717.12	\$0.00	\$206,756.37
N. Lamar Next Step	\$0.00	\$0.00	\$139,388.76	\$81,232.20	\$166,137.30	\$386,758.26
DD	\$0.00	\$178,551.88	\$178,954.35	\$143,549.97	\$263,526.47	\$764,582.67
Arboleda Residence	\$0.00	\$31,575.00	\$17,506.54	\$13,560.08	\$7,243.59	\$69,885.21
Colonial Residence	\$0.00	\$0.00	\$2,910.60	\$24,814.44	\$37,612.26	\$65,337.30
Corona Residence	\$0.00	\$13,851.33	\$14,673.05	\$11,942.51	\$37,961.03	\$78,427.92
Jones Residence	\$0.00	\$0.00	\$20,707.22	\$20,083.14	\$5,936.49	\$46,726.85
N Lamar Office	\$0.00	\$133,125.55	\$123,156.94	\$73,149.80	\$174,773.10	\$504,205.39

Functional Assessment Findings

- The facilities were assessed for meeting the intended function, workflow, space and space relationships
- The poorest functioning buildings are the 2nd Street Clinic, Riverside – Safe Haven and 15th Street

Functional Analysis

Org Group	Facility Short Name	Address	Function	Workflow	Space	Relations	Overall Rating	Rating
ADM	Collier Building	1430 Collier St.	9	9	9	9	36	Best
AS	2nd St Clinic #D	1631 E. 2nd St. Building D	4	4	6	5	19	Poor
CS	2nd St Clinic #A	1631 E. 2nd St., Building A	2	2	0	0	4	Poor
AS	2nd St Clinic #C	1631 E. 2nd St., Building C	2	2	5	5	14	Poor
ADM	S. Lamar Office/Facilities	1700 S. Lamar #101, 104, 112	8	9	5	9	31	Good
ADM	S. Lamar Communications	1700 S. Lamar #230	6	5	10	10	31	Good
ADM	S. Lamar ACT	1700 S. Lamar #240	8	10	5	10	33	Good
AS	S. Lamar-Admin/UM	1700 S. Lamar #332	8	10	5	10	33	Good
CFS	10th St ECI/YES Office	1717 W. 10th St.	6	7	7	7	27	Fair
CFS	Riverside - Clinic	2410 E. Riverside Dr. Suite G-3	8	5	8	9	30	Good
CFS	S. Congress Juvenile TCOOMMI	2515 S. Congress	8	7	9	6	30	Good
AS	S 1st St Office	3205 S. 1st St	7	8	7	8	30	Good
AS	IH-35 Probation Program	4920 N. IH-35	10	9	7	7	33	Good
AS/CFS	IH-35 Dove Springs Clinic	5015 S. IH-35, Suite 200 D	9	9	9	9	36	Best
DD	N Lamar Office	5225 N. Lamar Blvd.	9	9	8	9	35	Best
AS/CFS	Rundberg Clinic	825 E. Rundberg Lane F-1, E-2	8	9	5	6	28	Good
AS	Community 1st Health Resource Center	9301 Hog Eye Rd.	6	7	5	7	25	Fair
AS	Riverside-Safe Haven	5307 E. Riverside	6	2	2	6	16	Poor
CS	N. Lamar Next Step	6222 N. Lamar	6	6	8	8	28	Fair
CS	Herman Center	6600 Ben White	10	9	7	7	33	Good
AS/CS	Hopkins on Airport PES	1165 Airport Blvd.	10	5	10	9	34	Good
AS	E 15th Residence	403 E. 15th	2	2	5	2	11	Poor
CS	4019 Manchaca Residence	4019 Manchaca Rd.	5	6	7	8	26	Fair
			Best	35-40		Fair	20-30	
			Good	30-35		Poor	Under 20	

Operating Costs – Leased vs Owned

- There is a distinct difference in the operational costs for leased vs owned facilities
- Expansion of existing facilities or re-use of existing buildings should be considered in lieu of leasing

Location	Total Operational Costs	W/O Rental/ Security	Base Cost/SF	W/Rental	W/Rental/ Security
2nd Street Clinic	\$ 206,936	\$ 156,188	\$ 10.84		\$ 14.36
1717 W. 10th	\$ 107,922	\$ 107,922	\$ 5.46		
5225 N. Lamar	\$ 80,162	\$ 80,162	\$ 5.62		
1430 Collier	\$ 204,170	\$ 204,170	\$ 9.62		
1700 S. Lamar	\$ 865,225	\$ 127,238	\$ 5.42	\$ 36.83	
4019 Manchaca Road	\$ 59,508	\$ 59,508	\$ 8.12		
3205 S. 1st	\$ 22,886	\$ 22,886	\$ 6.36		
9408 Mt. Quail	\$ 9,932	\$ 9,932	\$ 3.74		
7403 Geneva Drive	\$ 26,536	\$ 26,536	\$ 7.58		
2006 Jones Road	\$ 5,198	\$ 5,198			
1900 Corona	\$ 7,023	\$ 7,023	\$ 3.46		
8606 Colonial	\$ 12,349	\$ 12,349	\$ 5.88		
5406 Spring Meadow	\$ 7,207	\$ 7,207	\$ 4.00		
5307 Riverside	\$ 37,322	\$ 37,322	\$ 7.20		
4920 N. IH-35	\$ 89,265	\$ 1,441	\$ 0.27	\$ 16.74	
6222 N. Lamar	\$ 134,655	\$ 66,799	\$ 4.45		\$ 8.98
403 E. 15th ST	\$ 221,331	\$ 94,927	\$ 5.90		\$ 13.75
825 E. Rundberg	\$ 381,101	\$ 33,326	\$ 1.85	\$ 19.18	\$ 21.17
5015 S. IH-35	\$ 905,732	\$ 148,102	\$ 4.94	\$ 30.21	
2410 E. Riverside	\$ 243,093	\$ 40,564	\$ 6.17	\$ 36.98	
6600 E. Ben White	\$ 80,245	\$ 18,728	\$ 1.55		\$ 6.66
9301 Hog Eye	\$ 15,180	\$ 15,180	\$ 7.20		
Total	\$ 3,722,979	\$ 1,282,710			
Rental		\$ 2,097,963			
Security		\$ 342,305			

Primary Drivers for Options and Considerations

- The findings results became the primary drivers in all the planning considerations and option development process

Facility Conditions

Functional Conditions

Operating Costs

SUMMARY OF KEY RECOMMENDATIONS



Physical Assessments

- Tier One Projects
 - Client Service Needs
- Tier Two Projects
 - Leased Efficiencies
- Tier Three Projects
 - Administrative Efficiencies

	Facility	Square Footage	Estimated Order of Magnitude Project Costs
Tier One- First Priority Client Services Needs			
New Clinical/Crisis/Respite	2nd Street Clinic+ 1st Street + Methadone	25,000	\$ 7,103,103
	E 15th Residence	20,000	\$ 5,850,000
	IH-35 Probation/MCOT/APD/Crisis Call Center/FAC	14,000	\$ 3,500,000
	4019 Manchaca/Substance Abuse/Respite Center	32,700	\$ 8,175,000
	Totals:	91,700	\$ 24,628,103
Renovation	Hopkins on Airport PES	400	\$ 112,000
	Totals:	400	\$ 112,000
Expand Facilities	Next Step on N. Lamar	4,800	\$ 1,200,000
	Totals:	4,800	\$ 1,200,000
Backfill into 15th Facility	Riverside-Safe Haven	5,184	\$ 5,184
	Totals:	5,184	\$ 5,184
	Total Estimated Expenditures for Tier One:		\$ 25,940,103
Tier Two- Second Priority Leased vs. Owned Efficiencies			
New Clinical Facilities	Rundberg Clinic/Methadone Clinic	25,000	\$ 7,103,103
	IH-35 Dove Springs Clinic	25,000	\$ 7,103,103
	Riverside - Clinic	10,000	\$ 2,841,241
	Total Estimated Expenditure for Tier Two:	60,000	\$ 17,047,446
Backfill into Existing Facilities	Backfill S. Lamar into City-owned property OR Addition to Collier	23,494	TBD
New Facility Lease Savings		Sq. Footage	Lease Savings
	Backfill S. Lamar into City-owned property OR Addition to Collier	23,494	\$ 737,947
	Rundberg Clinic	18,000	\$ 311,940
	IH-35 Dove Springs Clinic	29,981	\$ 757,620
	Riverside - Clinic	6,573	\$ 202,514
	IH-35 Probation Program	5,332	\$ 87,818
	Total Lease Savings/Year:	83,380	\$ 2,097,839
Tier Three- Third Priority Administrative Efficiencies and Operating Cost Reductions			
Divested Properties		Sq. Foot	Est Value
	S 1st St Office	3,600	\$ 702,000
	Corona Residence	2,032	\$ 330,200
	Colonial Residence	2,100	\$ 300,300
	Geneva Residence	3,500	\$ 500,500
	Spring Meadow Residence	1,800	\$ 257,400
	Mountain Quail Residence	2,656	\$ 379,808
	6607 Guadalupe Residence	2,843	\$ 535,906
	7102 Guadalupe Residence	3,080	\$ 440,440
	9th Street	4,800	\$ 480,000
	Approximate Gain from Property Sales for Tier Three:	26,411	\$ 3,926,554
	Estimated Values are derived from the IC Estimate of Portfolio Value prepared by Southwest Strategies Group		

2nd Street Redevelopment Opportunity

- Current functions are crowded and increasingly congested
- Relocate and distribute the methadone program to clinics
- Shift the other site functions to new or re-purposed existing facilities
- Redevelop the site to create a new Administrative Tower



15th Street Redevelopment Opportunity

- Current functions are dysfunctional and in need of additional space
- Relocate the current functions into new facilities or re-use of existing City-owned facilities
- Redevelop the facility to house the current Riverside Safe Haven program
- The existing facilities are suited to accommodate this function with renovation



Leased vs Owned

- Exit from leased locations where possible
- Must consider leased expiration dates
- Co-locate administrative functions (Collier Expansion or new 2nd Facility or renovate an existing City-owned building)



Divest Residential Properties

- Where appropriate, divest of the residential properties and forge partnerships with other entities for housing needs
- New Milestones Foundation
- Housing Authority of the City of Austin (HACA)
- HCV Program (section 8)
(Housing Choice Voucher)
- RAD Program
(Rental Assistance Demonstration)



Can We Address Any Questions ?





thank you!

VII. Update on 1st Quarter FY 2019 Business Plan (Verbal Report)

David Weden

VIII. Update on EHR Implementation (Verbal Report)

**David Weden
Amina Ghazi**

IX. Update on Transformation 1115 Waiver (Verbal Report)

David Weden

X. Announcements

XI. New Business

- **Identify Consent/Non-Consent Agenda Items**
 - **Consent: Item IV**
 - **Non-Consent: Items III, V**

XII. Citizens' Comments