



FINANCE COMMITTEE MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

DATE: Monday, April 23, 2018
TIME: 12:00 p.m.
PLACE: 1430 Collier St. – Board Room
Austin, Texas 78704

AGENDA

- I. Citizens' Comments** (Presentations are limited to 3 minutes)
- II. Approval of Finance Committee Minutes for February 19, 2018** – pages 1-3
- III. Discuss and Take Appropriate Action on Cash & Investment Reports – February, 2018 and March, 2018** (Watson) – pages 4-9
- IV. Discuss and Take Appropriate Action on Financial Statements and Amendments (if applicable) for the Period Ending March 31, 2018 (Subject to Audit)** (Thompson) – pages 10-19
- V. Discuss and Take Appropriate Action on MIS solution for Managed Printing** (Ball) – pages 20-36
- VI. Discuss and Take Appropriate Action on MIS solution Co-Location/Disaster Recovery (DR)** (Ball) – pages 37-45
- VII. Discuss and Take Appropriate Action on MIS solution Agency Cellular Devices** (Ball) - pages 46-51
- VIII. Update on Fee-for-Service/Productivity Project** (Handley, Thompson, Cook) – pages 52-59
- IX. Announcements** – page 60
- X. New Business** – page 61
 - Identify Consent/Non-Consent Agenda Items
 - Approve May 24th Finance Committee meeting date due to Memorial Day Holiday
- XI. Citizens' Comments** (Presentations are limited to 3 minutes) – page 62

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Note: The full packet is available on Integral Care's webpage at: <http://integralcare.org/agendas-minutes/> (Under the heading "Finance Committee")



FINANCE COMMITTEE MINUTES

DATE: February 19, 2018
TIME: 12:00 p.m.
PLACE: 1430 Collier St. – Board Room
Austin, Texas 78704

MEMBERS PRESENT: Tom Young & Luanne Southern

MEMBERS ABSENT: Robert Chapa, Jr.

OTHERS IN ATTENDANCE: Center staff

The meeting was called to order by Mr. Young at 12:01 p.m.

I. CITIZENS' COMMENTS

None.

II. APPROVAL OF FINANCE COMMITTEE MINUTES

No changes were noted to the minutes of the January 22, 2018 meeting. They stand approved as submitted.

III. DISCUSS AND TAKE APPROPRIATE ACTION ON CASH & INVESTMENT REPORT FOR JANUARY, 2018

Ms. Southern made a motion to recommend to the Board the acceptance of the Cash and Investment Report for January 2018.

Mr. Young seconded.

Mr. Weden reviewed the Cash and Investment Report for January 2018 stating the interest earned in 1/2018 was \$26,257 and total market and book value at end of month was \$32,716,013. A comparison of FY 2016 vs. FY 2017 cash and investment amounts were reviewed. Mr. Weden also informed the committee that the waiver funds had been received.

All were in favor. Motion carried.

IV. DISCUSS AND TAKE APPROPRIATE ACTION ON FINANCIAL STATEMENTS AND AMENDMENTS (IF APPLICABLE) FOR THE PERIOD ENDING JANUARY 31, 2018 (SUBJECT TO AUDIT)

Mr. Young made a motion to recommend to the Board the acceptance of the Financial Statements and amendments (if applicable) for the period ending January 31, 2018 subject to audit.

Ms. Southern seconded.

Mr. Weden and Ms. Thompson discussed the following information from the schedules found in the packet: Financial Summary, Balance Sheet General Operating Fund and Notes (Schedule N2), Combined (Schedule C1), Statement of Revenue and Expenditures and Notes (Schedule C2), Waiver (Schedule C3), and Capital Projects (Schedule C4). Discussion followed.

All were in favor. Motion carried.

V. DISCUSS AND TAKE APPROPRIATE ACTION REGARDING RESOLUTION AMENDING AUTHORIZED REPRESENTATIVES ON TEXPOOL INVESTMENTS

Ms. Southern made a motion to recommend the Board approve the Resolution amending authorized representatives on TexPool Investments.

Mr. Young seconded.

Mr. Weden gave background information on the Resolution in reference to signature authority.

All were in favor. Motion carried.

VI. UPDATE ON REVENUE TREND ANALYSIS

Mr. Weden gave an update on the fee for service revenue over the past 3 years. It was reviewed by month, fiscal year and fiscal year by month. Discussion followed.

VII. UPDATE RESOURCE DEVELOPMENT

Jodie Eldridge gave an update on Housing First Oak Springs and a quarterly Resource Development update. Ms. Eldridge informed the Committee that the Rathgeber Challenge has been met.

VIII. UPDATE ON 1115 TRANSFORMATION WAIVER

Kim Macakiage gave an update on the 1115 Transformation Waiver. CMS approved a 5 year extension. Discussion followed.

IX. ANNOUNCEMENTS

Mr. Weden gave updates on Senate Bill 292, House Bill 13 and the Facility Master Plan. The kickoff meeting was held and we are waiting to see how much funding will be received. Mr. Weden would like to get Board involvement on the Facility Master Plan.

X. NEW BUSINESS

- Non-Consent: Items III, IV
- Consent: Items V

XI . CITIZENS' COMMENTS

None.

There being no further business, the meeting adjourned at 12:46 p.m.

Tom Young, Chair Date
Finance Committee

Kendra Green

Kendra Green
Executive Assistant



CASH AND INVESTMENT REPORT

For the month ended February 28, 2018

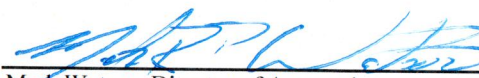
<u>Cash and Cash Equivalents</u>	<u>Investments Market Value</u>	<u>Investments Book Value</u>	<u>Percentage of Portfolio</u>	<u>Monthly Interest</u>	<u>Interest Rates</u>	<u>Stated Maturity Term</u>	<u>Average Days to Maturity</u>
<u>Chase Bank of Texas</u>							
Deposit Account	474,885	474,885	1.64%	1,658	0.42%	1	1
<u>Frost Bank</u>							
Deposit Account	26,159,146	26,159,146	90.58%	27,305	1.43%	1	1
<u>Edward Jones</u>							
Cash	0	0	0.00%	-	0.00%	1	1
Stock Donations	0	0	0.00%	-		1	1
<u>Short-term Investments:</u>							
TexPool Fund - Operating	1,931,340	1,931,340	6.69%	1,989	1.34%	1	1
TexPool Fund - Midelburg Trust	314,590	314,590	1.09%	324	1.34%	1	1
Totals and Averages, current month	28,879,962	28,879,962	100.00%	31,275	1.41%	1	1
Totals and Averages, previous month	\$ 32,716,013	\$ 32,716,013	100.00%	\$ 26,257	1.33%	1	1
Totals and Averages, previous year	\$ 30,401,332	\$ 30,401,332	100.00%	8,730	0.42%	1	1

Benchmark: 90-day T-bill rate at 2/28/18 - 1.57%

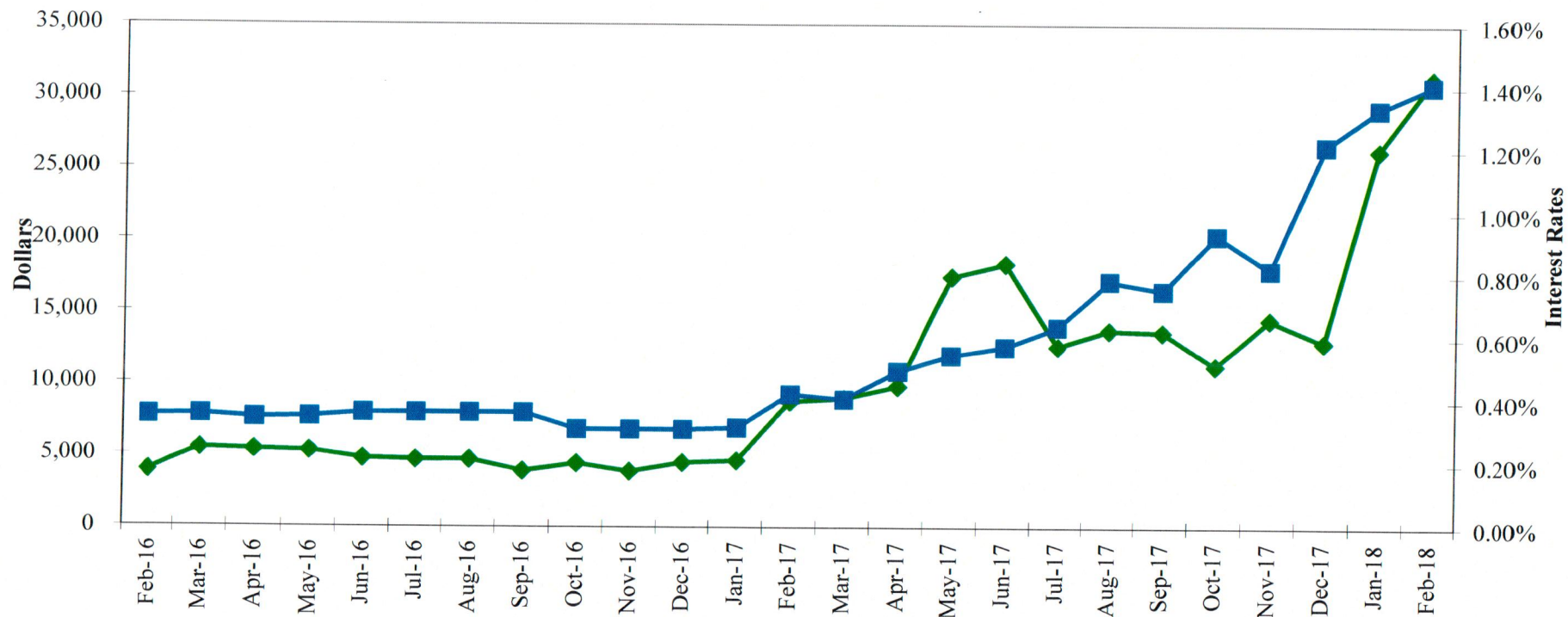
This report is in full compliance with the investment policy as established for the Investment Portfolio, the Public Funds Investment Act (Chapter 2256.023 and Generally Accepted Accounting Principles (GAAP).

(1) - The period change is the result of changes in cash position and not fluctuations in market value of investments.

 3/15/18
 David A. Weden, CAO/CFO

 2/15/2019
 Mark Watson, Director of Accounting

Interest Rates and Earnings Comparison



Interest Rate
Earnings

February'16
0.35%
3,870

February'17
0.42%
8,730

February'18
1.41%
31,275



LIST OF SECURITIES

For the month ended February 28, 2018

<u>Cash and Cash Equivalents</u>	<u>Purchase Dates</u>	<u>Investments Book Values</u>	<u>Interest Rates</u>	<u>Maturity Dates</u>	<u>Average Days to Maturity</u>
<u>Chase Bank of Texas</u>					
Chase Bank Depository Account	6/1/2007	\$ 474,885	0.42%		1
<u>Frost Bank</u>					
Frost Bank Depository Account	2/1/2017	26,159,146	1.43%		1
<u>Edward Jones</u>					
Cash	12/6/2017	0	0.00%		0
Stock Donations	12/6/2017	0	0.00%		1
<u>Short-term Investments:</u>					
TexPool Fund - Operating	6/1/2007	1,931,340	1.34%		1
TexPool Fund - Midelburg Trust	6/1/2007	314,590	1.34%		1
Total		<u>\$ 28,879,962</u>	<u>1.41%</u>		<u>1</u>



CASH AND INVESTMENT REPORT


For the month ended March 31, 2018

<u>Cash and Cash Equivalents</u>	<u>Investments Market Value</u>	<u>Investments Book Value</u>	<u>Percentage of Portfolio</u>	<u>Monthly Interest</u>	<u>Interest Rates</u>	<u>Stated Maturity Term</u>	<u>Average Days to Maturity</u>
<u>Chase Bank of Texas</u>							
Deposit Account	332,566	332,566	1.09%	1,739	0.42%	1	1
<u>Frost Bank</u>							
Deposit Account	27,811,860	27,811,860	91.51%	30,343	1.55%	1	1
<u>Edward Jones</u>							
Cash	0	0	0.00%	-	0.00%	1	1
Stock Donations	0	0	0.00%	-		1	1
<u>Short-term Investments:</u>							
TexPool Fund - Operating	1,933,826	1,933,826	6.36%	2,486	1.34%	1	1
TexPool Fund - Midelburg Trust	314,995	314,995	1.04%	405	1.34%	1	1
Totals and Averages, current month	30,393,248	30,393,248	100.00%	34,973	1.52%	1	1
Totals and Averages, previous month	\$ 28,879,962	\$ 28,879,962	100.00%	\$ 30,538	1.41%	1	1
Totals and Averages, previous year	\$ 28,268,778	\$ 28,268,778	100.00%	8,944	0.41%	1	1

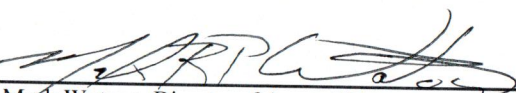
Benchmark: 90-day T-bill rate at 3/31/18 - 1.70%

This report is in full compliance with the investment policy as established for the Investment Portfolio, the Public Funds Investment Act (Chapter 2256.023 and Generally Accepted Accounting Principles (GAAP).

(1) - The period change is the result of changes in cash position and not fluctuations in market value of investments.

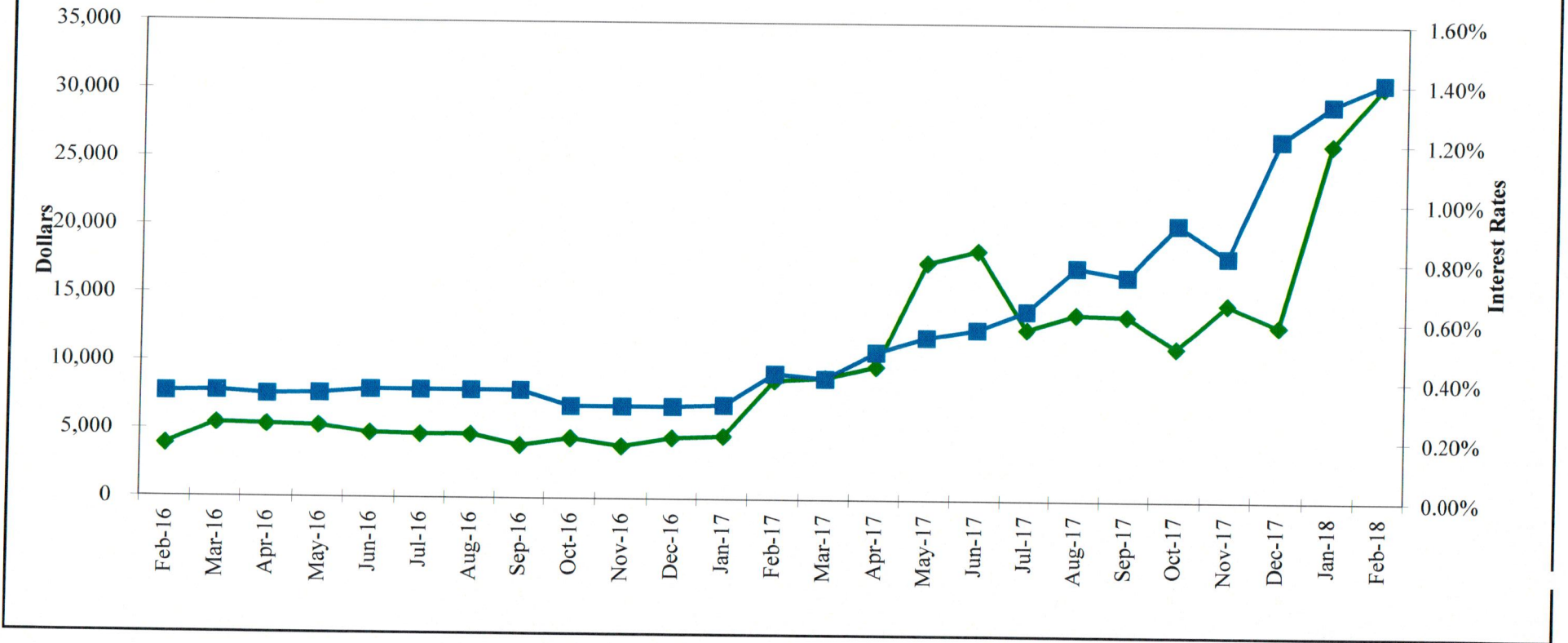

 David A. Weden, CAO/CFO

4/18/18


 Mark Watson, Director of Accounting

4/18/2018

Interest Rates and Earnings Comparison



Interest Rate
Earnings

March'16
0.36%
5,426

March'17
0.41%
8,944

March'18
1.52%
34,973



LIST OF SECURITIES
For the month ended March 31, 2018

<u>Cash and Cash Equivalents</u>	<u>Purchase Dates</u>	<u>Investments Book Values</u>	<u>Interest Rates</u>	<u>Maturity Dates</u>	<u>Average Days to Maturity</u>
<u>Chase Bank of Texas</u>					
Chase Bank Depository Account	6/1/2007	\$ 332,566	0.42%		1
<u>Frost Bank</u>					
Frost Bank Depository Account	2/1/2017	27,811,860	1.55%		1
<u>Edward Jones</u>					
Cash	12/6/2017	0	0.00%		0
Stock Donations	12/6/2017	0	0.00%		1
<u>Short-term Investments:</u>					
TexPool Fund - Operating	6/1/2007	1,933,826	1.34%		1
TexPool Fund - Midelburg Trust	6/1/2007	314,995	1.34%		1
Total		\$ 30,393,248	1.52%		1

**Integral Care
Financial Summary Period Ending March 31, 2018**

	Sub-Total				
	Operations	Waiver	Waiver	Capital Projects	Total
Total Annual Budget - Current	\$ 80,616,748	\$ 15,198,172	\$ 95,814,920	\$ 22,906,383	\$ 118,538,400
Total Annual Budget - Original	\$ 80,457,247	\$ 15,198,172	\$ 95,655,419	\$ 22,906,383	\$ 118,561,802
Total Budget Amendments	\$ 159,501	\$ -	\$ 159,501	\$ -	\$ (23,402)
Year-to-Date (YTD) Net	\$ (578,742)	\$ 831,083	\$ 252,341	\$ (3,414,540)	\$ (3,162,198)
Year-to-Date Planned Fund Balance Exp	\$ (100,190)		\$ (1,565,939)	\$ (2,232,708)	\$ (2,332,898)
Year-to-Date Net (without FB planned loss)	\$ (478,552)	\$ 831,083	\$ 352,531	\$ (1,181,831)	\$ (829,300)

Notes:

1) Fund Balance	Fund Balance Category	2017 Ending Fund Balance	FY2018 YTD Net Operations	FY2018 YTD Fund Balance	Unrestricted Fund Balance Days of Operation	
Operations	Unassigned	\$ 9,268,380	\$ (2,427,342)	\$ 6,841,038	\$ 6,841,038	Total Unrestricted / Waiver FB \$ 19,323,054
Middelberg	Restricted	6,653	-	6,653		FY18 Fund Balance Budget-Bal (290,445)
Waiver	Assigned	11,650,932	831,083	12,482,016	\$ 12,482,016	FY2018 YTD Adj Fund Balance \$ 19,032,609
Sale of NLJ/Purchase Renovation 1165 Airport	Assigned	1,565,939	(1,565,939)	-		YTD Average Operations Expense \$ 242,707
Total Fund Balance		\$ 22,491,905	\$ (3,162,198)	\$ 19,329,707	\$ 19,323,054	YTD Unrestricted Days of Operation 78

2) 2018 Fund Balance Budget	Annual Budget	Used to Date	Budget Balance
Unrestricted:			
Airport Facility Renovation (restricted sale of NLJ Property)	(666,769)	(1,813,555)	
Early Child Intervention (ECI) Program	(167,015)	(36,365)	(130,650)
Unallowable Type Expenses (recurring type expenses)	(223,620)	(63,825)	(159,795)
Total Unrestricted Fund Balance Budget	\$ (1,057,404)	\$ (1,913,745)	\$ (290,445)
Airport Facility Renovation (restricted sale of NLJ Property)	(1,565,939)	(1,565,939)	-
Total FY2017 Fund Balance	\$ (2,623,343)	\$ (3,479,685)	\$ (290,445)

3) Capital Projects Include:	Budget	YTD Revenue	YTD Expense	YTD Net
IT Project Plan Future EMR	\$ 1,000,000	\$ -	\$ -	\$ -
Collier Facility Roof Replacement	600,000	-	-	-
S. Lamar New Lease Build-Out	242,700	242,700	272,619	(29,919)
Airport Facility Renovation	2,783,326	0	3,379,495	(3,379,495)
HCC Oaksprings Facility	18,280,357	749,595	749,595	-
Rundberg Facility Expansion Build Out	-	-	5,126	(5,126)
Total Capital Projects	\$ 22,906,383	\$ 992,295	\$ 4,406,835	\$ (3,414,540)

4) The following are the divisions of Waiver revenue budget, fiscal year to date revenues and reserves:				
Division:	Budget:	FYTD Budget	FYTD Revenue:	
Waiver Programs	\$ 12,806,458	\$ 7,470,434	\$ 7,383,384	The FYTD budget includes 7/12th total budget, actual includes 1/6th of class/comp budget
Program Indirect	2,649,636	\$ 1,545,621	1,545,622	
Administration / Authority	758,034	\$ 442,187	442,187	
Capital Outlay	1,842,700	\$ 1,074,908	242,700	Capital Outlay Budget, only the S.Lamar lease build-out revenue recognized
Reserve Class Comp (effective March 1, 2018)	240,935	\$ 140,545	-	Balance after class comp budget
Total Waiver Revenue	\$ 18,297,763	\$ 10,673,695	\$ 9,613,893	

Balance Sheet - General Operating Fund - Schedule N2
As of 03/31/2018

	Unaudited Beginning Balance 9/01/2017	Prior Period Balance 02/28/2018	Current Period Balance 03/31/2018	Notes	Current Period Change	Year To Date Change	Current Period % Change	Year To Date % Change
Schedule N2 Balance Sheet Gen. Op. Fund								
Assets								
Current Assets								
Cash	\$ 23,193,912	\$ 28,883,925	\$ 30,353,828		\$ 1,469,903	\$ 7,159,917	5.09%	23.59%
Accounts Receivable	12,278,627	9,879,836	7,718,879	(1)	(2,160,957)	(4,559,748)	(21.87%)	(59.07%)
Deposits and Prepaids	578,257	603,582	673,571		69,989	95,315	11.60%	14.15%
Inventory	-	-	-		-	-		
Total Current Assets	\$ 36,050,795	\$ 39,367,344	\$ 38,746,279		\$ (621,065)	\$ 2,695,484	(1.58%)	7.48%
Noncurrent Assets								
Investment in Tejas	\$ -	\$ -	\$ -		\$ -	\$ -		
Investment in NMF	128,649	128,649	128,649		-	-	0.00%	0.00%
Investment in Housing First Oak Springs	-	-	-		-	-		
Total Noncurrent Assets	\$ 128,649	\$ 128,649	\$ 128,649		\$ -	\$ -	0.00%	0.00%
Total Assets	\$ 36,179,444	\$ 39,495,993	\$ 38,874,928		\$ (621,065)	\$ 2,695,484	(1.57%)	7.45%
Liabilities								
Current Liabilities								
Interfund Payables	\$ 414,251	\$ (4,291,488)	\$ (4,303,824)	(2)	\$ (12,336)	\$ (4,718,074)	0.29%	(1138.94%)
Accounts Payable	6,134,382	2,235,986	2,203,767	(3)	(32,219)	(3,930,615)	(1.44%)	(64.08%)
Deferred Revenue	2,220,956	17,954,273	18,473,947	(4)	519,674	16,252,991	2.89%	731.80%
Fringe Payables	3,246,609	2,586,884	1,353,809		(1,233,075)	(1,892,800)	(47.67%)	(58.30%)
Total Current Liabilities	\$ 12,016,198	\$ 18,485,656	\$ 17,727,700		\$ (757,956)	\$ 5,711,502	(4.10%)	47.53%
Noncurrent Liabilities								
Accrued Compensated Absences	\$ 1,671,342	\$ 1,887,728	\$ 1,817,521		\$ (70,207)	\$ 146,180	(3.72%)	8.75%
Total Noncurrent Liabilities	\$ 1,671,342	\$ 1,887,728	\$ 1,817,521		\$ (70,207)	\$ 146,180	(3.72%)	8.75%
Total Liabilities	\$ 13,687,539	\$ 20,373,384	\$ 19,545,221		\$ (828,163)	\$ 5,857,682	(4.06%)	42.80%
Fund Equity								
Fund Balance - Operations								
Fund Balance - Operations	\$ 9,275,033	\$ 9,275,033	\$ 9,275,033		\$ -	\$ -	0.00%	0.00%
Net Income - Operations	-	(505,764)	(578,742)		(72,978)	(578,742)	14.43%	
Net Income - Capital Projects (excluding Airport)	-	(1,822,607)	(1,848,600)		(25,993)	(1,848,600)	1.43%	
Total Fund Balance - Operations	\$ 9,275,033	\$ 6,946,662	\$ 6,847,691	(5)	\$ (98,971)	\$ (2,427,342)	(1.42%)	(26.17%)
Fund Balance - 1115 Waiver								
Fund Balance - 1115 Waiver	\$ 11,650,932	\$ 11,650,932	\$ 11,650,932		\$ -	\$ -	0.00%	0.00%
Net Income - 1115 Waiver	-	525,014	831,083		306,069	831,083	58.30%	
Total Fund Balance - 1115 Waiver	\$ 11,650,932	\$ 12,175,946	\$ 12,482,016	(6)	\$ 306,069	\$ 831,083	2.51%	7.13%
Fund Balance - Airport Building Capital Project								
Fund Balance - Airport Building Capital Project	\$ 1,565,939	\$ 1,565,939	\$ 1,565,939		\$ -	\$ -	0.00%	0.00%
Net Income - Airport Building Capital Project	-	(1,565,939)	(1,565,939)		-	(1,565,939)	0.00%	
Total Fund Balance - Airport Building Capital Project	\$ 1,565,939	\$ -	\$ -	(7)	\$ -	\$ (1,565,939)		(100.00%)
Total Fund Equity	\$ 22,491,905	\$ 19,122,609	\$ 19,329,707		\$ 207,098	\$ (3,162,198)	1.08%	(14.06%)
Total Liabilities and Fund Equity	\$ 36,179,444	\$ 39,495,993	\$ 38,874,928		\$ (621,065)	\$ 2,695,484	(1.57%)	7.45%

BALANCE SHEET NOTES

Period Ending 3/31/2018

Note 1 Accounts Receivable, \$7,718,879:

3rd Party FFS A/R	\$ 1,132,475
3rd Party FFS A/R - Allowance	(373,946)
Sub-Total 3rd Party FFS A/R	\$ 758,529
Contracts Receivable	6,279,396
Contracts Receivable - Accrued Revenue (MAC etc.)	161,150
Employee Advances - Payroll Pay Period Conversion	404,859
Employee Insurance Receivable	99,819
Rental Operations	15,126
Total Accounts Receivable	\$ 7,718,879

Note 2 Interfund Payables, (\$4,303,824):

Housing First Oak Springs LP	\$ (4,640,995)
Capital Improvement Fund	180,740
CAN	132,720
ICC	23,711
Total Interfund Payables	\$ (4,303,824)

Note 3 Accounts Payable, \$2,203,767:

Accrued Accounts Payable (mainly Contract Provider Exp and DSHS/DADS 2017 unspent cost reimb advances)	\$ 1,559,605
Accounts Payable	83,014
Retainage	555,948
Tenant Security Deposits	5,200
Total Accounts Payable	\$ 2,203,767

Note 4 Deferred Revenue, \$18,473,947:

Waiver	\$ 8,398,971
DSHS	4,693,492
DADS	1,173,762
Housing First Oak Springs LP	1,444,072
St. David's (Herman Center, HCC Capital, MHFA)	1,339,570
HCC MATCH (NMF, DACC, Lola Wright)	847,974
Community Care Collaborative (CCC)	152,824
All Other	423,282
Total Deferred Revenue	\$ 18,473,947

Note 5 Fund Balance Operations, \$6,847,691 (includes Midelberg):

Fund Balance Ending 8/31/2017 (includes operations & Midelberg)	\$ 9,275,033
FY2018 YTD Net Operations	(578,742)
FY2018 YTD Other Capital Projects	(1,813,555)
FY2018 Capital Projects - Airport Facility	(35,045)
Fund Balance Ending (Operations & Midelberg)	\$ 6,847,691

Note 6 Fund Balance Waiver, \$12,482,016:

Fund Balance Ending 8/31/2017	\$ 11,650,932
FY2018 YTD Net Waiver	831,083
Total Waiver Fund Balance	\$ 12,482,016

Note 7 Fund Balance Airport Building Sale/Purchase/Renovation, \$0:

Fund Balance Ending 8/31/2017	\$ 1,565,939
FY2018 Renovation Airport Building	(1,565,939)
Total Building Sale/Purchase Fund Balance	\$ 0

Statement of Revenues and Expenditures - Schedule C1 - Combined
03/01/2018 Through 03/31/2018

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Percent Variance
Schedule C1 - Combined								
REVENUES								
Local Funds								
City of Austin	\$ 9,021,952	\$ (46,785)	\$ 8,975,167	\$ 373,838	\$ 2,807,311	\$ 5,235,531	\$ (2,428,220)	(46.38%)
Travis County	6,027,302	(248,726)	5,778,576	405,536	2,687,383	3,370,850	(683,467)	(20.28%)
Central Health	10,433,312	-	10,433,312	1,161,147	5,763,562	6,086,101	(322,539)	(5.30%)
Other Local	19,170,021	(145,339)	19,024,682	668,660	3,899,673	11,097,765	(7,198,092)	(64.86%)
Total Local Funds	\$ 44,652,587	\$ (440,850)	\$ 44,211,737	\$ 2,609,181	\$ 15,157,929	\$ 25,790,247	\$ (10,632,318)	(41.23%)
State Funds								
DSHS Mental Health	\$ 26,716,102	\$ (684,573)	\$ 26,031,529	\$ 1,978,654	\$ 13,532,793	\$ 15,185,086	\$ (1,652,293)	(10.88%)
DSHS Substance Abuse	2,296,317	273,352	2,569,669	223,636	1,491,253	1,498,980	(7,727)	(0.52%)
DADS	4,391,844	-	4,391,844	345,836	2,074,779	2,561,895	(487,116)	(19.01%)
TCOOMMI	1,861,842	(49,319)	1,812,523	144,484	1,006,273	1,057,308	(51,035)	(4.83%)
DARS (Early Childhood Intervention)	637,828	15,423	653,251	59,395	369,095	381,066	(11,971)	(3.14%)
Other State	120,214	-	120,214	8,136	64,254	70,126	(5,872)	(8.37%)
Total State Funds	\$ 36,024,147	\$ (445,117)	\$ 35,579,030	\$ 2,760,141	\$ 18,538,446	\$ 20,754,461	\$ (2,216,015)	(10.68%)
Federal Funds								
Medicare/Medicaid/HMO	\$ 12,446,741	\$ 735,331	\$ 13,182,072	\$ 971,422	\$ 6,179,716	\$ 7,689,626	\$ (1,509,910)	(19.64%)
HCS/Tx Hm Lvg Waiver	238,326	-	238,326	33,674	157,170	139,027	18,143	13.05%
Other Federal	3,727,477	127,234	3,854,711	304,732	2,059,049	2,248,589	(189,540)	(8.43%)
Total Federal Funds	\$ 16,412,544	\$ 862,565	\$ 17,275,109	\$ 1,309,828	\$ 8,395,935	\$ 10,077,242	\$ (1,681,307)	(16.68%)
Waiver Funds								
1115 Waiver	\$ 18,298,563	\$ -	\$ 18,298,563	\$ 1,368,748	\$ 9,613,893	\$ 10,674,181	\$ (1,060,288)	(9.93%)
Total Waiver Funds	\$ 18,298,563	\$ -	\$ 18,298,563	\$ 1,368,748	\$ 9,613,893	\$ 10,674,181	\$ (1,060,288)	(9.93%)
Total REVENUES	\$ 115,387,841	\$ (23,402)	\$ 115,364,439	\$ 8,047,898	\$ 51,706,204	\$ 67,296,131	\$ (15,589,927)	(23.17%)
EXPENDITURES								
Operating expenditures								
Salaries	\$ 49,523,276	\$ 1,027,494	\$ 50,550,770	\$ 4,004,773	\$ 26,608,178	\$ 29,488,109	\$ 2,879,931	9.77%
Fringe benefits	13,172,923	165,178	13,338,101	1,099,882	6,541,679	7,780,955	1,239,276	15.93%
Travel/Workshop	1,022,610	(3,541)	1,019,069	68,284	431,291	594,566	163,275	27.46%
Prescription Drugs & Medicine	521,418	(4,155)	517,263	49,070	191,129	301,770	110,641	36.66%
Consumable Supplies	310,897	(3,685)	307,212	21,959	198,492	179,291	(19,201)	(10.71%)
Contracts & Consultants	21,264,121	(1,218,608)	20,045,513	1,212,773	10,431,488	11,693,304	1,261,816	10.79%
Capital Outlay	17,266,756	-	17,266,756	428,501	3,803,141	10,072,314	6,269,173	62.24%
Furniture & Equipment	1,083,636	4,817	1,088,453	126,487	950,120	635,033	(315,087)	(49.62%)
Facility/Telephone/Utility	5,519,235	(40,439)	5,478,796	484,101	3,395,354	3,196,361	(198,993)	(6.23%)
Insurance Costs	335,983	-	335,983	26,331	224,241	196,063	(28,178)	(14.37%)
Transportation Costs	120,242	-	120,242	12,375	83,427	70,161	(13,266)	(18.91%)
Professional Fees	940,703	-	940,703	76,274	538,097	548,751	10,654	1.94%
Other Operating Costs	5,910,025	-	5,910,025	82,995	529,726	3,447,591	2,917,865	84.63%
Client Support Costs	1,569,977	49,537	1,619,514	147,005	942,085	944,734	2,649	0.28%
Total Operating expenditures	\$ 118,561,802	\$ (23,402)	\$ 118,538,400	\$ 7,840,808	\$ 54,868,446	\$ 69,149,003	\$ 14,280,557	20.65%
Total EXPENDITURES	\$ 118,561,802	\$ (23,402)	\$ 118,538,400	\$ 7,840,808	\$ 54,868,446	\$ 69,149,003	\$ 14,280,557	20.65%
Total Gain/Loss Operating before FB	\$ (3,173,961)	\$ -	\$ (3,173,961)	\$ 207,090	\$ (3,162,242)	\$ (1,852,872)	\$ (1,309,370)	70.67%
Fund Balance								
Fund Balance	\$ 3,173,961	\$ -	\$ 3,173,961	\$ 8	\$ 44	\$ 1,851,479	\$ (1,851,435)	(100.00%)
Total Fund Balance	\$ 3,173,961	\$ -	\$ 3,173,961	\$ 8	\$ 44	\$ 1,851,479	\$ (1,851,435)	(100.00%)
Total Gain/Loss Operating With FB	\$ -	\$ -	\$ -	\$ 207,098	\$ (3,162,198)	\$ (1,393)	\$ (3,160,805)	

Statement of Revenues and Expenditures - Schedule C2 - Operations
03/01/2018 Through 03/31/2018

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Notes	Percent Variance
Schedule C2 - Operations									
REVENUES									
Local Funds									
City of Austin	\$ 5,133,840	\$ (46,785)	\$ 5,087,055	\$ 373,838	\$ 2,807,311	\$ 2,967,468	\$ (160,157)	(1)	(5.40%)
Travis County	6,027,302	(248,726)	5,778,576	405,536	2,687,383	3,370,850	(683,467)	(2)	(20.28%)
Central Health	10,433,312	(190,800)	10,242,512	970,347	5,572,762	5,974,801	(402,039)	(3)	(6.73%)
Other Local	4,678,349	(145,339)	4,533,010	225,160	3,093,818	2,644,285	449,533	(4)	17.00%
Total Local Funds	\$ 26,272,803	\$ (631,650)	\$ 25,641,153	\$ 1,974,881	\$ 14,161,274	\$ 14,957,404	\$ (796,130)		(5.32%)
State Funds									
DSHS Mental Health	\$ 26,616,102	\$ (684,573)	\$ 25,931,529	\$ 1,978,654	\$ 13,432,793	\$ 15,126,755	\$ (1,693,962)	(5)	(11.20%)
DSHS Substance Abuse	2,296,317	273,352	2,569,669	223,636	1,491,253	1,498,980	(7,727)		(0.52%)
DADS	4,391,844	0	4,391,844	344,984	2,073,926	2,561,895	(487,969)	(6)	(19.05%)
TCOOMMI	1,861,842	(49,319)	1,812,523	144,484	1,006,273	1,057,308	(51,035)	(7)	(4.83%)
DARS (Early Childhood Intervention)	637,828	15,423	653,251	59,395	369,095	381,066	(11,971)		(3.14%)
Other State	120,214	0	120,214	8,136	64,254	70,126	(5,872)		(8.37%)
Total State Funds	\$ 35,924,147	\$ (445,117)	\$ 35,479,030	\$ 2,759,289	\$ 18,437,594	\$ 20,696,130	\$ (2,258,536)		(10.91%)
Federal Funds									
Medicare/Medicaid/HMO	\$ 10,813,714	\$ 625,506	\$ 11,439,220	\$ 830,116	\$ 5,273,697	\$ 6,672,911	\$ (1,399,214)	(8)	(20.97%)
HCS/Tx Hm Lvg Waiver	238,326	0	238,326	33,674	157,170	139,027	18,143		13.05%
Other Federal	3,727,477	127,234	3,854,711	304,732	2,059,049	2,248,589	(189,540)	(9)	(8.43%)
Total Federal Funds	\$ 14,779,517	\$ 752,740	\$ 15,532,257	\$ 1,168,522	\$ 7,489,916	\$ 9,060,527	\$ (1,570,611)		(17.33%)
Waiver Funds									
1115 Waiver	\$ 3,090,145	\$ 508,325	\$ 3,598,470	\$ 395,273	\$ 2,099,109	\$ 2,099,118	\$ (9)		(0.00%)
Total Waiver Funds	\$ 3,090,145	\$ 508,325	\$ 3,598,470	\$ 395,273	\$ 2,099,109	\$ 2,099,118	\$ (9)		(0.00%)
Total REVENUES	\$ 80,066,612	\$ 184,298	\$ 80,250,910	\$ 6,297,965	\$ 42,187,893	\$ 46,813,179	\$ (4,625,286)		(9.88%)
EXPENDITURES									
Operating expenditures									
Salaries	\$ 40,254,641	\$ 969,026	\$ 41,223,667	\$ 3,302,827	\$ 21,851,680	\$ 24,047,275	\$ 2,195,595	(11)	9.13%
Fringe benefits	10,730,097	157,617	10,887,714	912,671	5,393,249	6,351,527	958,278		15.09%
Travel/Workshop	833,733	(1,344)	832,389	61,501	375,533	485,653	110,120	(12)	22.67%
Prescription Drugs & Medicine	464,825	(4,155)	460,670	42,042	160,134	268,751	108,617	(13)	40.42%
Consumable Supplies	267,138	(3,685)	263,453	19,335	165,889	153,741	(12,148)		(7.90%)
Contracts & Consultants	19,579,579	(984,515)	18,595,064	1,182,454	9,472,953	10,847,207	1,374,254	(14)	12.67%
Capital Outlay	110,560	0	110,560	32,923	58,649	64,526	5,877		9.11%
Furniture & Equipment	886,450	4,817	891,267	104,734	694,188	519,988	(174,200)	(15)	(33.50%)
Facility/Telephone/Utility	4,472,640	(3,000)	4,469,640	402,487	2,822,631	2,607,689	(214,942)	(16)	(8.24%)
Insurance Costs	277,940	0	277,940	21,643	160,357	162,197	1,840		1.13%
Transportation Costs	98,492	0	98,492	11,551	68,406	57,463	(10,943)		(19.04%)
Professional Fees	185,653	0	185,653	50,611	152,163	108,311	(43,852)		(40.49%)
Other Operating Costs	739,963	0	739,963	80,177	457,723	431,697	(26,026)		(6.03%)
Client Support Costs	1,555,536	49,537	1,605,073	145,994	933,124	936,313	3,189		0.34%
Total Operating expenditures	\$ 80,457,247	\$ 184,298	\$ 80,641,545	\$ 6,370,951	\$ 42,766,679	\$ 47,042,338	\$ 4,275,659		9.09%
Total EXPENDITURES	\$ 80,457,247	\$ 184,298	\$ 80,641,545	\$ 6,370,951	\$ 42,766,679	\$ 47,042,338	\$ 4,275,659		9.09%
Total Gain/Loss Operating before FB	\$ (390,635)	\$ -	\$ (390,635)	\$ (72,986)	\$ (578,786)	\$ (229,159)	\$ (349,627)		152.57%
Fund Balance									
Fund Balance	\$ 390,635	\$ -	\$ 390,635	\$ 8	\$ 44	\$ 227,871	\$ (227,827)	(10)	(99.98%)
Total Fund Balance	\$ 390,635	\$ -	\$ 390,635	\$ 8	\$ 44	\$ 227,871	\$ (227,827)		(99.98%)
Total Gain/Loss Operating With FB	\$ -	\$ -	\$ -	\$ (72,978)	\$ (578,742)	\$ (1,288)	\$ (577,454)		

REVENUE BUDGET VARIANCE NOTES - OPERATIONS

Period Ending 3/31/2018

Note 1: City of Austin - YTD Budget Variance (\$160,157):

City of Austin - ACT (City's 1115 Waiver)	\$ (88,947)	Cost Reimbursement Contract
City of Austin - DACC (Downtown Alliance Community Court)	(113,399)	Cost Reimbursement Contract
City of Austin - Permanent Supportive Housing (PSH) (HCC program)	81,107	
City of Austin - All Other (5 contracts)	(38,918)	Cost Reimbursement Contract
Total City of Austin Budget Variance	\$ (160,157)	

Note 2: Travis County - YTD Budget Variance (\$683,467):

Travis County SAMSO	\$ (176,939)	Cost Reimbursement Contract
Travis County System of Care	(134,936)	Cost Reimbursement Contract
Travis County - Families With Voice (FWV)	(98,928)	Cost Reimbursement Contract
Travis County Correctional Complex	(132,816)	FFS with contract Maximum
Travis County Juvenile Probation	(52,495)	
All Other (5 contracts)	(87,353)	
Total Travis County Budget Variance	\$ (683,467)	

CCC-Central Health - YTD Budget Variance (\$402,039):

Note 3: In-Patient	\$ (88,490)	Cost Reimbursement, contract end 9/30 spend DSHS 1st
CommUnity Care- EMERGE Program	(206,277)	Anticipate contract increase
Medication Assisted Therapy (MAT)	(107,272)	
Total Central Health Budget Variance	\$ (402,039)	

Note 4: Other Local -YTD Budget Variance \$449,533:

St. David's Herman Center (EOU)	\$ 362,995	Contract Expenses over budget
UT Dell Medical School	(140,696)	Bi-Polar clinic contract not executed (\$69,650); Other 2 clinics cost rein
Seton In-School	(97,209)	
St. David's Mental Health First Aid	(59,126)	
Cost Reimbursement - Contra Budget on Est Unearned Contract	440,706	Cost Reimbursement contracts that may not spend total contract
All Other (20 line items)	(57,137)	
Total Other Local Budget Variance	\$ 449,533	

Note 5: DSHS MH - YTD Budget Variance (\$1,693,962):

DSHS - Inpatient	\$ (750,023)	CCC - spend balance of that contract term 9/30
DSHS - HCC	(480,635)	City of Austin HCC needed to spend contract bal 1st
DSHS - GR, Adult & Child, YTD Reserve, balance after class/comp	(267,554)	Annual Reserve Bal=\$458,663; Adult=\$372,628; Child=\$86,035
DSHS - GR, Adult & Child	(148,564)	Class/Comp 6 months budget in financials is allocated to 12 months
DSHS - Rental Assistance	(41,000)	
DSHS - Resident Program	(40,831)	
DSHS - FEMA pass through (no budget)	62,910	
DSHS -All Other (11 line items)	(28,265)	
Total DSHS MH Budget Variance	\$ (1,693,962)	

Note 6: DADS - YTD Budget Variance (\$487,969):

DADS General Revenue Reserve Balance	\$ (66,731)
DADS General Revenue	\$ (15,284)
DADS Transitional Support Team	(267,924)
DADS CLOIP	(46,006)
DADS Enhanced Community Coordination	(49,028)
DADS All Other (4 line items)	(42,996)
Total DADS Budget Variance	\$ (487,969)

Annual Reserve Bal=\$114,394

Class/Comp 6 months budget in financials is allocated to 12 months

Note 7: TCCOOMMI - YTD Budget Variance (\$51,035):

Adult	\$ (64,762)
Child	13,727
Total DADS Budget Variance	\$ (51,035)

Note 8: Medicare/Medicaid/HMO - YTD Budget Variance (\$1,399,214):

MH - HMO & Medicaid	\$ (435,973)
SUD - HMO & Medicaid	10,110
Case Management - HMO & Medicaid	(281,446)
Rehab - HMO & Medicaid	(403,161)
Medicare	(9,754)
IDD Service Coordination	(378,153)
Reserve - Unearned FFS contra budget	99,162
Total Medicare/Medicaid/HMO Budget Variance	\$ (1,399,215)

Note 9: Other Federal Budget Variance (\$189,540):

Medicaid Administrative Claiming (MAC) Reserve Balance	\$ (102,809)
Medicaid Administrative Claiming (MAC)	\$ (90,475)
HUD Supported Housing	83,706
All Other (5 line items)	(79,962)
Total Medicare/Medicaid/HMO Budget Variance	\$ (189,540)

Annual Reserve Bal = \$176,246

Class/Comp 6 months budget in financials is allocated to 12 months

Note 10: Fund Balance Budget Variance (\$227,827):

ECI Infant Parent Program	\$ (97,426)
Midelberg	44
Unallowable Expenses	(130,445)
Total Medicare/Medicaid/HMO Budget Variance	\$ (227,827)

EXPENSE BUDGET VARIANCE NOTES - OPERATIONS

Period Ending 2/28/2018

	<u>Note 11:</u>	<u>Note 12:</u>	<u>Note 13:</u>	<u>Note 14:</u>	<u>Note 15:</u>	<u>Note 16:</u>
Major Funding Types:	Salaries & Fringe Benefits	Travel / Workshop	Prescription Medication / Medical	Contracts & Consultants	Furniture & Equipment	Facility / Telephone / Utilities
1.) Cost Reimbursement	\$ 1,496,117	\$ 52,621	\$ 13,493	\$ 941,412	\$ (68,364)	\$ (8,855)
2.) FFS Contract Max	219,553	5,287	12,358	57,100	(21,044)	(2,538)
3.) DSHS Adult & Child / Housing	866,139	27,251	77,915	(146,873)	(43,397)	(164,252)
4.) DADS	289,421	10,598	(902)	215,321	(12,665)	10,497
5.) TxHmLvg	(83)	82	28	(4,355)	(99)	189
6.) Program Support & Community Collaboratives	14,255	322	5,725	298,743	1,270	(17,789)
7.) Admin / Authority	268,471	13,959	-	12,906	(29,901)	(32,194)
Total Expense (over)/under YTD Budget	\$ 3,153,873	\$ 110,120	\$ 108,617	\$ 1,374,254	\$ (174,200)	\$ (214,942)

General Note: All contracts are budgeted at contract amount. In some instances we will budget a contra budget if we believe that we do not have the capacity to earn all funds, ie some DSHS SUD contracts.

Major Funding Category Notes YTD Budget Variances \$50,000 & >:

Note 11	Travel / Workshop - Cost Reimbursement	\$ 52,621	There are 33 programs in this category, no one program is significantly under budget
Note 12	Prescription, Medication - DSHS Adult & Child / Hous	\$ 77,915	Pharmacy located at E.2nd under budget
Note 13	Contracts & Consultants - Cost Reimbursement	\$ 941,412	Under Budget: Central Health \$506K; DSHS Inpatient \$750K; Travis County SAMSO \$216K; Travis County System of Care \$189K; DSHS HCC \$116K; Travis County Family With Voices \$89K; Over Budget: Herman Center (\$916K); City of Austin ACT (\$57) ; All Other 31 programs \$49K under budget
	Contracts & Consultants - DSHS Adult,Child,Hsg	\$ (146,873)	Adult Rundberg Clinic (\$178); PES (\$148); The Inn (\$96); Reserve \$268; All Other 16 programs \$7K under budget
	Contracts & Consultants - FFS Contract Max	\$ 57,100	YES Waiver \$47K; All Other 6 programs \$10K under budget
	Contracts & Consultants - DADS	\$ 215,321	Class Comp Reserve \$67K; Transition Support Team (HUB) \$65K; All Other 18 Programs \$83K under budget
	Contracts & Consultants - Program Support	\$ 298,743	Class Comp Reserve (MAC) \$103K; UT / Dell Collaborative \$152K; All Other 5 Programs \$44K under budget
Note 14	Furniture & Equipment - Cost Reimbursement	\$ (68,364)	Herman Center (\$28K); All Other 32 programs are (\$40K) over budget
Note 15	Facility/Telephone/Utilities - DSHS Adult/Child/Hsg	\$ (164,252)	NLJ facility extended for 2 add'l months not budgeted (\$50K ea month) and budget comparison 6 months rent compared to 7/12 ytd annual budget (lease end Jan), (\$147K); All Other 28 programs (\$18K) over budget

Statement of Revenues and Expenditures - Schedule C3 - Waiver
03/01/2018 Through 03/31/2018

Schedule C3 - Waiver

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Percent Variance
REVENUES								
Local Funds								
Central Health	\$ -	\$ 190,800	\$ 190,800	\$ 190,800	\$ 190,800	\$ 111,300	\$ 79,500	71.43%
Other Local	199,427	-	199,427	27,472	156,260	116,340	39,920	34.31%
Total Local Funds	\$ 199,427	\$ 190,800	\$ 390,227	\$ 218,272	\$ 347,060	\$ 227,640	\$ 119,420	52.46%
State Funds								
DADS	\$ -	\$ -	\$ -	\$ 852	\$ 852	\$ -	\$ 852	0.00%
Total State Funds	\$ -	\$ -	\$ -	\$ 852	\$ 852	\$ -	\$ 852	0.00%
Federal Funds								
Medicare/Medicaid/HMO	\$ 1,633,027	\$ 109,825	\$ 1,742,852	\$ 141,306	\$ 906,019	\$ 1,016,715	\$ (110,696)	(10.89%)
Total Federal Funds	\$ 1,633,027	\$ 109,825	\$ 1,742,852	\$ 141,306	\$ 906,019	\$ 1,016,715	\$ (110,696)	(10.89%)
Waiver Funds								
1115 Waiver	\$ 13,365,718	\$ (508,325)	\$ 12,857,393	\$ 973,475	\$ 7,272,084	\$ 7,500,157	\$ (228,073)	(3.04%)
Total Waiver Funds	\$ 13,365,718	\$ (508,325)	\$ 12,857,393	\$ 973,475	\$ 7,272,084	\$ 7,500,157	\$ (228,073)	(3.04%)
Total REVENUES	\$ 15,198,172	\$ (207,700)	\$ 14,990,472	\$ 1,333,905	\$ 8,526,016	\$ 8,744,512	\$ (218,496)	(2.50%)
EXPENDITURES								
Operating expenditures								
Salaries	\$ 9,268,635	\$ 58,468	\$ 9,327,103	\$ 701,946	\$ 4,756,498	\$ 5,440,834	\$ 684,336	12.58%
Fringe benefits	2,442,826	7,561	2,450,387	187,210	1,148,429	1,429,428	280,999	19.66%
Travel/Workshop	188,877	(2,197)	186,680	6,783	55,758	108,913	53,155	48.80%
Prescription Drugs & Medicine	56,593	-	56,593	7,027	30,995	33,019	2,024	6.13%
Consumable Supplies	43,759	-	43,759	2,624	32,217	25,550	(6,667)	(26.09%)
Contracts & Consultants	1,684,542	(234,093)	1,450,449	14,360	883,161	846,097	(37,064)	(4.38%)
Capital Outlay	95,570	-	95,570	-	5,338	55,755	50,417	90.43%
Furniture & Equipment	197,186	-	197,186	21,753	143,605	115,045	(28,560)	(24.83%)
Facility/Telephone/Utility	1,046,595	(37,439)	1,009,156	77,032	554,284	588,672	34,388	5.84%
Insurance Costs	58,043	-	58,043	4,687	35,009	33,866	(1,143)	(3.37%)
Transportation Costs	21,750	-	21,750	824	15,021	12,698	(2,323)	(18.29%)
Professional Fees	50	-	50	-	-	28	28	100.00%
Other Operating Costs	79,305	-	79,305	2,578	25,657	46,284	20,627	44.57%
Client Support Costs	14,441	-	14,441	1,011	8,961	8,421	(540)	(6.41%)
Total Operating expenditures	\$ 15,198,172	\$ (207,700)	\$ 14,990,472	\$ 1,027,835	\$ 7,694,932	\$ 8,744,610	\$ 1,049,678	12.00%
Total EXPENDITURES	\$ 15,198,172	\$ (207,700)	\$ 14,990,472	\$ 1,027,835	\$ 7,694,932	\$ 8,744,610	\$ 1,049,678	12.00%
Total Gain/Loss Operating before FB	-	-	-	306,070	831,083	(98)	831,181	
Fund Balance								
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Gain/Loss Operating with FB	\$ -	\$ -	\$ -	306,070	831,083	(98)	831,181	

Statement of Revenues and Expenditures - Schedule C4 - Capital Projects
03/01/2018 Through 03/31/2018

Schedule C4 - Capital Projects

	Original Budget	Budget Revisions	Revised Budget	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Percent Variance
REVENUES								
Local Funds								
City of Austin	\$ 3,888,112	\$ -	\$ 3,888,112	\$ -	\$ -	\$ 2,268,063	\$ (2,268,063)	(100.00%)
Other Local	14,292,245	-	14,292,245	416,028	649,595	8,337,140	(7,687,545)	(92.21%)
Total Local Funds	\$ 18,180,357	\$ -	\$ 18,180,357	\$ 416,028	\$ 649,595	\$ 10,605,203	\$ (9,955,608)	(93.87%)
State Funds								
DSHS Mental Health	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 58,331	\$ 41,669	71.44%
Total State Funds	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 58,331	\$ 41,669	71.44%
Waiver Funds								
1115 Waiver	\$ 1,842,700	\$ -	\$ 1,842,700	\$ -	\$ 242,700	\$ 1,074,906	\$ (832,206)	(77.42%)
Total Waiver Funds	\$ 1,842,700	\$ -	\$ 1,842,700	\$ -	\$ 242,700	\$ 1,074,906	\$ (832,206)	(77.42%)
Total REVENUES	\$ 20,123,057	\$ -	\$ 20,123,057	\$ 416,028	\$ 992,295	\$ 11,738,440	\$ (10,746,145)	(91.55%)
EXPENDITURES								
Operating expenditures								
Consumable Supplies	\$ -	\$ -	\$ -	\$ -	\$ 387	\$ -	\$ (387)	0.00%
Contracts & Consultants	-	-	-	15,959	75,374	-	(75,374)	0.00%
Capital Outlay	17,060,626	-	17,060,626	395,578	3,739,154	9,952,033	6,212,879	62.43%
Furniture & Equipment	-	-	-	-	112,327	-	(112,327)	0.00%
Facility/Telephone/Utility	-	-	-	4,582	18,439	-	(18,439)	0.00%
Insurance Costs	-	-	-	-	28,875	-	(28,875)	0.00%
Professional Fees	755,000	-	755,000	25,663	385,934	440,412	54,478	12.37%
Other Operating Costs	5,090,757	-	5,090,757	240	46,345	2,969,610	2,923,265	98.44%
Total Operating expenditures	\$ 22,906,383	\$ -	\$ 22,906,383	\$ 442,021	\$ 4,406,835	\$ 13,362,055	\$ 8,955,220	67.02%
Total EXPENDITURES	\$ 22,906,383	\$ -	\$ 22,906,383	\$ 442,021	\$ 4,406,835	\$ 13,362,055	\$ 8,955,220	67.02%
Total Gain/Loss Operating before FB	(2,783,326)	-	(2,783,326)	(25,993)	(3,414,540)	(1,623,615)	(1,790,925)	
Fund Balance								
Fund Balance	\$ 2,783,326	\$ -	\$ 2,783,326	\$ -	\$ -	\$ 1,623,608	\$ (1,623,608)	(100.00%)
Total Fund Balance	\$ 2,783,326	\$ -	\$ 2,783,326	\$ -	\$ -	\$ 1,623,608	\$ (1,623,608)	(100.00%)
Total Gain/Loss Operating with FB	\$ -	\$ -	\$ -	\$ (25,993)	\$ (3,414,540)	\$ (7)	\$ (3,414,533)	

FUND BALANCE NOTE	Prior Period	Current Month	YTD Actual	to Balance Sheet
	Balance	Actual		
FY2017 Renovation Airport Blvd Building (Designated Fund Balance)	(1,565,939)	-	(1,565,939)	- Fund Balance Airport Building Sale/Purchase/Renovation
FY2017 Renovation Airport Blvd Building (Operating Fund Balance)	(1,793,175)	(20,381)	(1,813,555)	- Fund Balance Operations
FY2017 Capital Projects (excluding Airport Facility)	(29,432)	(5,613)	(35,045)	- Fund Balance Operations
Capital Projects Total	(3,388,546)	(25,993)	(3,414,540)	

MIS solutions Briefing

(Agenda Items V, VI, VII)

Tony Ball

V. Discuss and Take Appropriate Action on MIS solution for Managed Printing

Background:

MIS alongside with ImageNet Consulting has researched a way to save agency funds by implementing a managed print solution that will cover toner and maintenance on all printing devices excluding the Xerox devices which are currently under contract.

Current Status:

Currently Integral Care spends over 92K on ink and toner for printers, and another several hundred maintenance through vendors and MIS man hours. As the Integral Care employee population grows this number grows.

Recommendation:

Staff recommend contracting the vendor ImageNet Consulting to manage printer maintenance and toner of Integral Care's locations. Moving to a managed print contract would save thousands annually and relieve the MIS team of maintenance requirements. Vendor will have quick response times for maintenance and replacement, and use remote monitoring to track low toner.



VI. Discuss and Take Appropriate Action on MIS solution Co-Location/Disaster Recovery (DR)

Background:

Currently all Integral Care computing and phones are managed at 1430 Collier. The location has many issues in the summer that's caused by heat induced outages called "Brownouts". These outages causes issues with clinicians accessing the EHR and directly effects patient care. As of today Integral Care has no disaster recovery for data in place.

Current Status:

As of today when outages occur, clinicians have no access, and if the outage occurs during non-duty hours and auxiliary power goes out, there is a risk of losing data or corrupting files due to improper shutdown. The current system used is extreme IO which is due for renewal of services. The five year cost is \$375k, which can be better allocated for Integral Care's service needs.

Recommendation:

MIS recommends establishing a DR (1430 Collier) and a co-location of services, and not re-new the current extreme IO data storage at a price of \$375k for five years. For a cost savings, Integral Care MIS team has worked with a vendor to establish a co-location at a local data warehouse and make 1430 Collier a hot DR site. This will guarantee user up time and minimum data loss.

To establish this, it will require new equipment, new circuits, and many man hours to be purchased. The total cost is less than \$375k and all devices will give more computing power and provide stable connectivity for clinicians, with no more maintenance cost for 5 years.



VII. Discuss and Take Appropriate Action on MIS solution Agency Cellular Devices

Background:

Currently 252 Integral Care employees receive company stipend and are issued an agency MiFi device. The cost for both together is \$35 (stipend) \$37.99 (MiFi), totaling \$72.99.

Current Status:

As of today Integral care pays over 18k monthly for users with stipend and MiFi device. This total can be reduced by implementing a device that can be used as a MiFi and cellular.

Recommendation:

MIS recommends targeting only users that have a MiFi and receive an agency stipend, and issue an Integral Care owned cellular phone that can act as both. Issuing devices to the 252 users would enhance security measures for clinicians in the field. This will allow better communication between client and clinician, and allow clinicians with pagers to be easily accessible. Another added security feature with these devices is Mobile Device Manager, which is a security feature that allows MIS to completely lock a phone if lost or stolen. This measure would save Integral Care approximately \$54k annually.

MIS solutions Brief

- Managed Printing
- Co-Location and Disaster Recovery of data services
- Cellular phone, instead of MiFi & Stipend

Managed Print SOLUTION

A cost savings guide to printing

Toner use across the agency

- As provided by vendor;
- Report from January 1, 2017 thru October 31, 2017
- Total of \$92,095.62 of toner alone was ordered from Staples.
- Unused toner or expired toner is unaccounted for by the agency, managed print would prevent wasteful spending.

ImageNet consulting, LLC

DIR-TSO-3208

- ImageNet Consulting can provide Integral Care with cutting-edge technology and expert service which empowers your business to reach new heights.
- Reducing our cost by gaining visibility and control over printing.
- Conserving resources and increasing environmental sustainability while increasing security.
- Improving productivity and accelerating results with enhanced document workflow.



How can ImageNet help?

- ImageNet can remotely monitor and track any issue and send out a technician within 2 hours of a call to their helpline, which will be affixed to the device. All while Integral Care's employees stay focused on task.
- Only sending toner when its needed and not assuming it'll be used. This cuts down on spending and storage space.
- Eliminating printer jobs from MIS, therefore, MIS can work more efficiently.

Example Savings by LOCATION

- S Lamar
- Dove Springs
- East 2nd
- All others is a savings but not shown

1700 S. Lamar

- Charge to Staples for toner, ONLY \$6,464.11.
- 12 months service agreement to cover all parts, labor, toner and supplies. \$2034.11
 - Maintenance
 - Toner
- Savings of over \$4,430.00 a year.

Dove Springs

- Staples order, TONER ONLY, \$8,935.76
- 12 months service agreement with ImageNet, \$4,025.52
 - Maintenance
 - Toner
- Total saving, over \$4,900.00 per year

East 2nd Street

- Staples order for toner, ONLY, \$7,879.24
- 12 month service agreement with ImageNet, \$5,475.24
 - Maintenance
 - Toner
- Estimated cost savings of over \$2,400.00 per year

Possible total savings

- Integral Care Savings can range from \$10,000 and up annually.
- Units will save from \$500 and up annually.
- MIS team will no longer maintain printing devices.
Saves man hours
 - Releases MIS team to work other duties

Implementation Plan

Listed below is the implementation plan by location; starting from the top will take 1 month to complete.

5015 IH35 (Doves Spring)	36 devices
1165 Airport (Hopkins)	27 devices
5225 N. Lamar (NLPB)	27 devices
6600 Ben White (Herman Center)	9 devices
1700 S Lamar (Suite 230) (Suite 240) (Suite 332)	35 devices
1717 West 10 th (IPP)	23 devices
2410 E. Riverside (Child)	27 devices
1631 East 2 nd BLDG's A, C, D	38 devices
825 E. Rundberg	17 devices
4920 S. IH35 (ANEW)	16 devices
5307 E. Riverside (Safe Haven)	6 devices
6222 N. Lamar (Next Step)	1 devices
403 E. 15 th (Jail Diversion)	6 devices
4019 Manchaca (Alameda House)	3 devices
3205 S. 1 st (SHAC)	1 devices
1430 Collier (Admin)	<u>20 devices</u>
	292 Total devices

Managed Print Approximant Savings

Facility	Address	Number of Networked Printers	Number of Non-networked Printers	Current yearly spend	Proposed yearly spend		
Doves Spring	5015 IH 35	6	30	\$ 8,167.51	\$ 4,025.32		
Hopkins	1165 Airport	5	22	\$ 4,630.18	\$ 2,890.50		
NLPB	5225 N Lamar	2	25	\$ 11,061.92	\$ 5,318.35		
Herman Center	6600 Ben White	1	8	\$ 575.91	\$ 372.35		
South Lamar	1700 South Lamar	8	27	\$ 9,036.54	\$ 4,430.00		
IPP	1717 West 10th	3	20	\$ 1,184.07	\$ 1,355.22		
Child	2410 E Riverside	2	25	\$ 2,121.22	\$ 1,636.37		
2nd Street	1631 East 2nd	3	35	\$ 9,994.26	\$ 5,475.24		
Rundberg	825 E Rundberg	2	15	\$ 2,897.26	\$ 1,969.80		
ANEW	4920 S IH 35	1	15	\$ 2,102.60	\$ 1,637.70		
Safe Haven	5307 E Riverside	1	5	\$ 354.49	\$ 306.35		
Next Step	6222 N Lamar	1		\$ 2,444.81	\$ 1,733.44		
Jail Diversion	403 E 15th	1	5	\$ 3,116.38	\$ 1,934.91		
Alameda House	4019 Manchaca	1	2	\$ 1,515.70	\$ 1,454.71		
SHAC	3205 S 1st		1		\$ -		
Admin	1430 Collier	5	15	\$ 15,752.58	\$ 7,972.77		
MLF	9301 HOG EYE RD	1		\$ 436.57	\$ 130.97		
Community Collaboration	1000 BRAZOS ST			\$ 657.85	\$ 197.36		
				\$ 76,049.85	\$ 42,841.36	\$ 33,208.49	TOTAL SAVINGS



Questions

Co-Location/Disaster Recovery (DR) Platform

A cost savings to DR

Computer Solutions DIR-TSO-4121

Benefits to Co-Location of services

- Avoid data loss during Texas heat driven brown outs (Power outages)
- 100% up time for power
- Minimum downtime for upgrades
- 0% data loss, all data systems will have hot spares
- 100% data back up
- Fail over with no interruptions
- Circuit reside in high priority area for uptime if catastrophe happen

Plan for Co-Location

- Move daily computing operations to a data center
- Move all voice servers to data center
- Add dual circuits to Doves Springs, Herman Center, Hopkins
- Set up Disaster Recovery at 1430 Collier

Current Data Storage Platform - XtremIO (EMC)

Pros:

- Fast Performance (Reading/Writing of Data)

Cons:

- Quickly Reaching Capacity (~80% full today)
- Single Point of Failure/Non-Resilient:
 - One location only means estimated current down time of 8 to 12 hours
- Expensive – Not cost effective for Integral Care Use Case - Two Year Maintenance Extension due @ \$150K (\$75K per yr)
- 5 Year Cost of Ownership from today = \$375K

Proposed NEW Data Storage Platform – Nimble Storage/HPE

Pros:

- Fast Performance (Reading/Writing of Data)
- Fulfills Disaster Recovery and Resiliency Goals with two (2) storage locations. (Redundancy via two Nimble Storage Arrays)
- Future Proofing Environment – Much more capacity – 42TB per unit
- Cost Effective vs status quo:
 - New Fully Redundant 42TB Solution 5yr Cost of Ownership = \$189K
 - Total 5yr cost savings = ~\$186K

Why Now? Why not wait?

Implementing new storage platform during Data Center-Colocation initiative provides the following efficiencies:

- Integral Care would not have to map and pay to move the equipment at later date
- Contractor for Data Center move would also verify all of the new storage equipment and data replication processes
- Migrating to new server/storage environment now would result in cutover window of much less time
- Immediately provide much needed additional capacity, full redundancy, and maximum downtime of 1-2 hours

Total cost/items For Co-Location site

- Cisco Voice Security Router \$23,593.02
- Cisco UCS C240 Server \$23,693.63
- Professional Services \$38,858.20
- Storage Array w/5yr maint \$189,036.40 (Co-lo/DR storage)
Total cost \$275,181.25
- Monthly Data Center cost \$ 1,746

Storage Cost Analysis

Storage Solution	Cost Per Year	5 Year Cost of Ownership
XtremIO (One Unit)	\$75K	\$375K
New Storage (Two Units)	\$38K	\$189K

Questions

MIS Cellular Plan

Benefits

Benefits to moving Integral Care clinicians with MiFi, pagers, and company stipend to a cellular device.

- No more faulty pagers, leaving the team to not receiving crisis pages or receiving them hours late.
- On call responses via pager will be eliminated
- Will decrease staff response time to calls from clients
- Clinicians will no longer use their personal cell phone, putting staff privacy at risk by caller id
- Agency cell phones may open up a door to a more technologically advanced method of communication

Integral Care users

- 492 Integral employees receive employees stipend of \$35 which = \$17,220 monthly
- 588 Total MiFi device. MiFi \$37.99 = \$22,338.12 monthly
- 252 user with MiFi and stipend \$72.99 (MiFi and Stipend) =\$18,393.48 monthly
- Mobile device Manager license \$7.00 each for 252 =\$1764
- Goal is to eliminate the users with both and issue a company cell phone

Target users

- User with MiFi and stipend
- 252 user total monthly cost \$18,393.48
- Cell only option total monthly cost \$13,857
- Monthly savings of \$4536
- Annual savings \$54432

Questions

Wrap up

Managed Print

Saving integral Care money and maintenance man hours

Co-Location

Saving Integral Data, maintenance, and allows for minimum downtime

Cellular Phone

Saving Integral Care money and enhancing Patient Care

VIII. Update on Fee-for-Service/Productivity Project

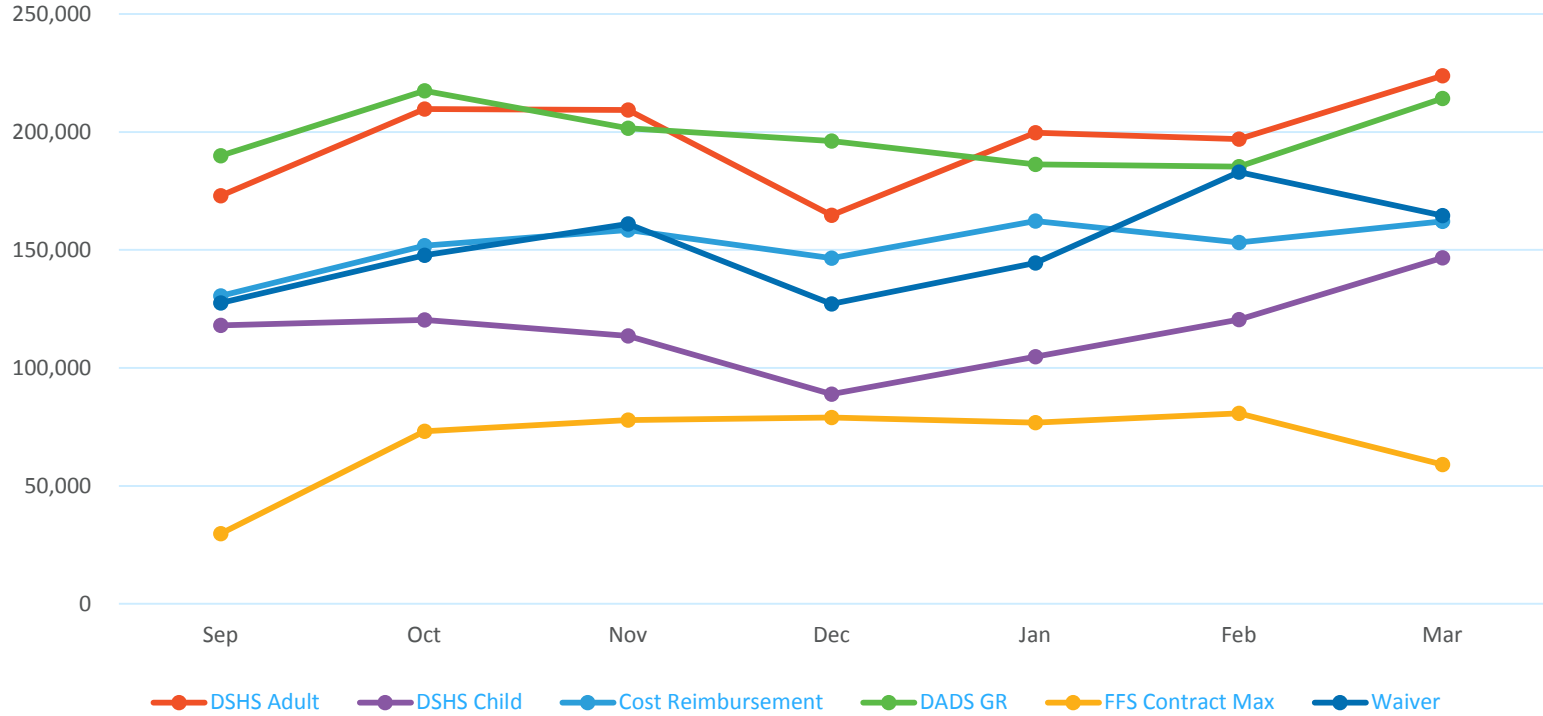
Dawn Handley
Della Thompson
Martin Cook

Update on Fee-For-Service /Productivity Project

April 23, 2018

Dawn Handley, Della Thompson, Martin Cook

FFS Revenue Trends



Financial Division:	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
DSHS Adult	173,046	209,742	209,300	164,675	199,689	196,992	223,908	1,377,352
DSHS Child	118,048	120,413	113,625	88,893	104,802	120,486	146,647	812,915
Cost Reimbursement	130,585	151,867	158,474	146,527	162,307	153,208	162,121	1,065,088
DADS GR	189,979	217,511	201,606	196,167	186,222	185,315	214,175	1,390,975
FFS Contract Max	29,821	73,152	77,944	78,995	76,805	80,783	59,115	476,616
Waiver	127,594	147,738	161,036	127,153	144,538	183,093	164,588	1,055,740
Other Program Support & Community Collaborations	0	(9)	9	163	0	0	868	1,031
Total	769,073	920,414	921,993	802,574	874,363	919,877	971,422	6,179,716



FFS Programs Update

	FP 6	FP 7
TOTAL FFS BUDGET	13,182,814	13,182,814
FYTD BUDGET	6,591,108	7,689,661
FYTD ACTUAL	5,208,294	6,179,716
BUDGET VARIANCE	(1,382,072)	(1,509,945)
% OF Budget	79.02%	80.36%

Practice Management

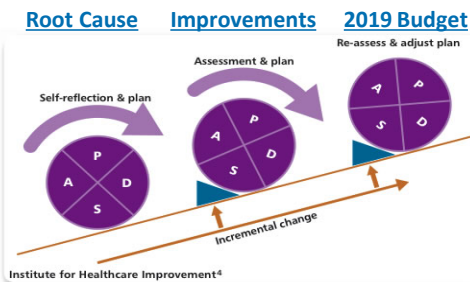
37 Programs
 YTD Variance (276K) 18%
Actual to Budget
 FP7 =99%
 FYTD=91% Budget

System Improvement Phase I

3 Programs
 YTD Variance (668K) 44%
Actual to Budget
 FP7 =83%
 FYTD=71% Budget

System Improvement Phase II

4 Programs
 YTD Variance (566K) 38%
Actual to Budget
 FP7 =60%
 FYTD=61% Budget



HCS Service Coordination
 IDD Service Coordination
 CFS Case Management

North Service Center –CFS
 North Service Center –Adult BH
 CFS Outpatient – Riverside
 The Herman Center

Key Data Points - Phase I

Update

Program	% of Budget Achieved FP7	% of Budget Achieved YTD 03/31/2018
HCS –SC <i>Community</i>	83%	76%
IDD- SC <i>Community</i>	76%	74%
CFS –CM <i>Community</i>	93%	59%

Board Presentation - March 29, 2018

% of Budget Achieved FP6	% of Budget Achieved YTD 02/28/2018	Annual Turnover Rate 02/28/2018	Vacancy Rate 02/28/2018	Average Days – Post to Hire 02/28/2018	% of Individual Months Met Program Targets YTD 02/28/2018	% of Individual Months Met at least 80% Program Targets YTD 02/28/2018
67%	75%	54%	18%	95	25%	38%
73%	73%	43%	26%	56	1%	50%
73%	53%	42%	11%	73	2%	7%

Key Data Points – Phase II

Program	% of Budget Achieved FP7	% of Budget Achieved YTD 03/31/2018	Annual Turnover Rate 03/31/2018	Vacancy Rate 03/31/2018	Average Days – Post to Hire 03/31/2018	% of Individual Months Met or Exceeded Program Targets YTD 03/31/2018	% of Individual Months Met at least 80% Program Targets YTD 03/31/2018
Riverside-CFS <i>Clinic</i>	81%	74%	33%	11%	49	35%	59%
NSC – CFS <i>Clinic</i>	40%	52%	50%	25%	28	22%	49%
Error in revenue budgeting contributing to variance (\$ per FTE)							
NSC – Adult BH <i>Clinic & Community</i>	79%	73%	10%	8%	99	3%	19%
3 new QMHP positions filled less than 4 months							

FFS IMPROVEMENT PROJECT – Phase I

Progress to date:

1. Develop Action Plan – Phase I Programs

- IDD – Enhanced Quality Management Program
 - Kick off with Supervisors 4/11
 - Change management training 4/13
 - Staff Training 4/20
- CFS CM –Project Plan 5/15

2. Collect and Analyze Data for Phase II Programs

- Data collection for 3 of 4 programs complete
- Analysis due 4/30

3. Develop Project Template for Ongoing FFS Improvement Projects

- Version 1 in process 5/31

4. HR Workgroup Develop Plan to Address Onboarding & Retention for All QMHP Direct Care Positions

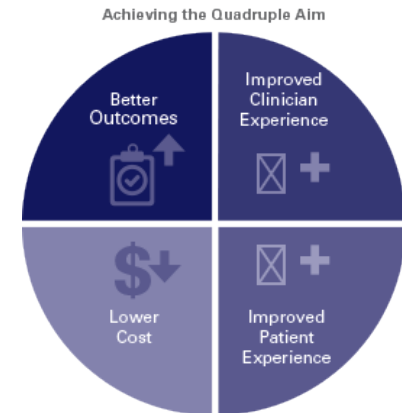
- QMHP Survey – Format and Questions approved - target distribution 4/23
- Add Integral Care branding to online job postings – 5/31
- Improve Job Descriptions for online postings-Ongoing



FFS IMPROVEMENT PROJECT – Phase II

Next Steps:

- 1. Complete Phase II Direct care staff and supervisor interviews- 5/31**
- 2. Develop Phase II Action Plans - 6/15**
- 3. Prepare for FY2019 Budget process**
 - Engagement meeting with Program Leadership – 4/17
 - Consolidate insights to date from FFS Improvement – 05/15
 - Revise Fee for Service budgeting tools- 5/31
- 4. Continue HR Workgroup**
 - Kickoff Meeting 03/9
 - Weekly schedule – HR, Finance, Program, Quality
 - Focus- Attract and Retain high quality QMHP level staff
 - Analyze results of QMHP survey
 - Incentive plan proposal
 - QMHP Salary and Career Ladder
 - Develop guidance for onboarding new staff



IX. Announcements

X. New Business

- Identify Consent/Non-Consent Agenda Items
 - Consent: Items III, V, VI, VII
 - Non-Consent: Item IV
- Approve Thursday, May 24th Finance Committee meeting date due to Memorial Day Holiday on Monday, May 28th

2018 MAY						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24 Proposed Finance Meeting	25	26
27	28 Holiday	29	30	31		

XI. Citizens' Comments