



BOARD OF TRUSTEES MINUTES

DATE: August 31, 2017
TIME: 5:00 p.m.
PLACE: 1430 Collier, Board Room
Austin, Texas 78704

MEMBERS PRESENT: Dr. Matt Snapp, Robert Chapa, Dr. Guadalupe Zamora, Richard Hopkins, Vince Torres, Luanne Southern and Sarah Churchill Llamas

MEMBERS ABSENT: Hal Katz, Tom Young

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Board Chair, Matt Snapp, PhD. called the Board meeting to order at 5:03 p.m.

CITIZENS' COMMENTS

None.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **July 27, 2017 Board Meeting Minutes**
- b. **August 10, 2017 Budget Worksession Meeting Minutes**
- c. **Cash & Investment Report – July 2017** (Finance, Weden – pgs. 9-11)
- d. **Contract for Psychiatric Staffing Services (Goal 2)** (P&O, Franke, pgs. 5-10)
- e. **Integral Care Zero Suicides Initiative (Goal 2)** (P&O, Williams, pgs. 11-13)
- f. **CPRIT Prevention Grant TTTF-Expanding the Integral Care Campus and Community Model into a Statewide Cancer Prevention Program for SUD Facilities (Goal 3)** (P&O, Wilson, pgs. 13-16)
- g. **Chief Executive Officer and/or his Designee to sign a Promissory Note between Housing First Oak Springs, LP and Austin-Travis County Mental Health and Mental Retardation Center (dba Integral Care)** (Finance, Weden, pgs. 24-32)
- h. **Construction Contractor for Tenant Finish-Out at 1700 S. Lamar, Suite 332** (Finance, Spencer, pgs. 33-34)

CHAIR'S MESSAGE

Chair Matt Snapp, PhD. highlighted a few items on the Chair's report that was distributed to board members.

Dr. Snapp asked David Weden & Dawn Handley to give update on Hurricane Harvey relief efforts and evacuee assistance offered by the Center.

Mr. Hopkins gave update to the Board about the quarterly Texas Council Conference held on August 19, 2017.

ACTION ITEMS

Acceptance of Financial Statements for Period Ending July 31, 2017 (Subject to Audit). Robert Chapa, Jr. gave an overview of the financial statements and reviewed the Balance Sheet for the July financials, Statement of Revenues & Expenditures. On behalf of the Finance Committee, Mr. Chapa, Jr. made a motion to accept the July financial statements (Subject to Audit). All were in favor. Motion carried.

Acceptance of the FY 2018 Budget. David Weden gave brief overview of the FY 2018 budget. Items discussed include the Class Compensation increase, renovation of the Airport facility, the consolidation of the 1115 Waiver and Operations budget and the Pharmacy budget. Discussion ensued. Dr. Snapp made a motion to approve recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

The Chief Operations Officer Report was provided by Dawn Handley which included information on clinical operations and program support. Ms. Handley also announced that the Herman Center is now open and seeing clients.

Ellen Richards provided the Board a quarterly update on Resource Development. Ms. Richards discussed grants received and pending grants. Ms. Richards also informed the Board that the new website had launched.

CEO REPORT

The CEO report was briefly highlighted and all board members received a detailed CEO Report. Mr. Evans gave an Austin Health Care Council update, spoke about SB 292 planning and informed the Board about changes in staff assignments.

NEW BUSINESS

The Board went into closed session under Section 551.074 of the Texas Government Code Annotated to discuss personnel matters regarding terms of Chief Executive Officer's Evaluation.

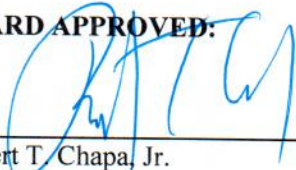
When the meeting was convened in open session, it was moved that Board approve the CEO's evaluation and compensation as presented. The vote was taken and the motion carried.

CITIZENS' COMMENTS

None.

There being no further business, the meeting was adjourned at 7:12 p.m.

BOARD APPROVED:



Robert T. Chapa, Jr.
Secretary/Treasurer
September 28, 2017



Kendra Green
Recording Secretary