



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Thursday, April 28, 2022 – 5:00 PM
1430 Collier Street – Integral Care Board Room, Austin, TX 78704

AGENDA:

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **GENERATIVE DISCUSSION**
 - a. **Workforce** (Executive Management Team)
- IV. **CONSENT AGENDA – Recommendation to Approve**
 - a. **March 31, 2022 Executive Committee Meeting Minutes**
 - b. **March 31, 2022 Board of Trustees Meeting Minutes**
 - c. **April 1, 2022 Board of Trustees Meeting Minutes**
 - d. **April 14, 2022 Board of Trustees Meeting Minutes**
- V. **ACTION ITEMS**
 - a. **Review and Take Appropriate Action on the Board's Consultation Policy** (Lisa Laky)
 - b. **Discuss and Take Appropriate Action on Financial Statements and Budget Amendments (if applicable) for the Periods Ending March 31, 2022 (Subject to Audit)** (David Weden, Della Thompson)
 - c. **Discuss and Take Appropriate Action to Authorize the Execution of the Audit Engagement Letter with Eide Bailly LLP for the Fiscal Year 2022 Audit as well as Preparation of Form 990 for Integral Care and Integral Care Foundation** (David Weden)
 - d. **Discuss and Take Appropriate Action Regarding Authorizing the CEO and/or CAO/CFO to Execute a Development Services Agreement, and/or Similar Agreement, with Capital A Housing Inc. in Relation to a Request for Proposal by Austin Public Health and Austin Housing Finance Corporation** (David Weden)
 - e. **Discuss and Take Appropriate Action Regarding Amending Board Policy 07.34 "Agency Performance Bonus" and Authorizing Performance Based Incentive** (David Weden, Lisa Laky)
- VI. **INFORMATION ITEMS**
 - a. **Board Staff Ad Hoc Committee on Racial Equity Update (Goal 3)** (George Muldrow)
 - b. **Review and Provide Feedback on Draft Strategic Plan** (Mary Dodd, Nevin Kamath, KCC Consulting)
 - c. **Developing an Integral Care Housing Plan** (Mary Dodd, Marlene Buchanan)
 - d. **Overview of Budgeted Revenue** (David Weden)
 - e. **NatCon22 Debrief** (David Weden, George Muldrow)

VII. CEO REPORT

- a. **1115 Waiver Renewal**
- b. **Psychiatric Stakeholders Services (PSS) Report**
- c. **Looking Ahead**

VIII. CITIZENS’ COMMENTS (Presentations are limited to 3minutes.)

IX. ADJOURNMENT

Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to: P.O. Box 3548, Austin, Texas 78764-3548.

May 2022 Integral Care Calendar

Date	Time	Event/Meeting/Location	Contact Person
May 12	12:00 PM	Planning Network Advisory Committee Meeting	Louise Lynch
May 13	1:00 PM	C.A.N. Board Meeting	David Evans
May 17	5:30 PM	Planning & Operations Meeting	Louise Lynch
May 19	5:00 PM	Finance Committee Meeting	David Weden
May 26	5:00 PM	Board of Trustees Meeting	David Evans



BOARD OF TRUSTEES EXECUTIVE COMMITTEE

DATE: March 31, 2022
TIME: 4:30 PM
PLACE: Via TEAMS

BOARD MEMBERS PRESENT: Hal Katz, Dr. Guadalupe Zamora & Emmitt Hayes

OTHER BOARD MEMBERS PRESENT: Ed Calahan

Other center staff were in attendance

With a quorum of Trustees present, Chair Hal Katz called the meeting to order at 4:36 pm.

CITIZENS COMMENTS

Comments were provided.

DISCUSS AND APPROVE THE NEED OF PROCUREMENT OF A FACILITATOR FOR THE CEO EVALUATION

Lisa Laky spoke with the Committee about the need for a Facilitator. It was agreed to go forward with an AdHoc Committee and obtaining a Facilitator for the evaluation. Discussion ensued. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

UNION DISCUSSION

This discussion was moved to the Full Board.

Meeting adjourned at 5:02 p.m.

BOARD APPROVED:

Hal Katz

Kendra Drake, Recording Secretary

April 28, 2022

Date



BOARD OF TRUSTEES MINUTES

DATE: March 31, 2022
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Hal Katz, Dr. Guadalupe Zamora, Ed Calahan, Luanne Southern, Trish Young Brown, Deborah Smith, Emmitt Hayes, Sheriff Sally Hernandez, and Sarah Churchill Llamas

MEMBERS ABSENT: Cynthia Ramos

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Hal Katz, called the Board meeting to order at 5:03 p.m.

CITIZENS' COMMENTS

Citizens' comments were provided.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Katz welcomed Board Members and Staff.

GENERATIVE DISCUSSION

A Generative Discussion was held to discuss the Workforce.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **February 24, 2022 Board of Trustees Meeting Minutes**
- b. **March 4, 2022 Board of Trustees Meeting Minutes**
- c. **Austin Public Housing Homeless Housing Stabilization Services RFP Award for Continuation of our Rapid Rehousing Program (Goal 1) (P&O Item III, Ahearn, pgs. 5-8)**
- d. **Austin Public Housing Homeless Housing Stabilization Services RFP for Continuation of our Terrace at Oak Springs PSH Program (Goal 1) (P&O Item IV, Ahearn, pgs. 9-12)**
- e. **Austin Public Health's Homeless Housing Stabilization Services Award for a Scattered Site PSH Support Services Team (Goal 1) ((P&O Item V, Ahearn, pgs. 12-15)**
- f. **Austin Public Health Homeless Housing Stabilization Services RFP Award for the Continuation of the City ACT Team (Goal 1) (P&O Item VI, Buchanan, pgs. 15-18)**

- g. **New Episcopal Health Foundation Grant (Goal 1)** (P&O Item VII, West, pgs. 19-23)
- h. **Contracts for Crisis Residential and Extended Observation Services to The Wood Group (Goal 1)** (P&O Item VIII, Lynch, pgs. 24-29)

ACTION ITEMS

Acceptance of Financial Statements for Period Ending February 28, 2022 (Subject to Audit). David Weden gave an extensive overview of the financial statements and reviewed the Budget Amendments, Balance Sheet for the February financials, and the Statement of Revenues & Expenditures. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. (Subject to Audit). All were in favor. Motion carried.

Acceptance of Authorizing the CEO and/or CAO/CFO to Execute a Memorandum of Understanding with Elizabeth Property Group Texas, LLC Regarding 3300 Manor Road. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Authorizing the CEO and/or CAO/CFO to Create a Separate Entity and Carry out Associated Actions for Property Ownership. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Authorizing the Completion of a Feasibility Study and Submission of a Proposal Related to Central East Austin Multifamily Rental Housing Development Opportunity. Hal Katz called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

INFORMATION ITEMS

Louise Lynch & Emmitt Hayes provided an update on the Board Staff Ad Hoc Committee on Racial Equity.

Luanne Southern presented the Board with a Housing and Homelessness update.

Laura Wilson-Slocum, Brittany Whittington, and Alex Villarreal presented the Board with an update on Using Data to Implement Programmatic Changes.

Dawn Handley and Brooke Hammond provided the Committee with information on Initial Dashboards, Vaccine/Booster Information, a COVID Impact Update and a 988 Update.

CEO REPORT

The CEO report was briefly highlighted with emphasis on the Quarterly Report.

CITIZENS' COMMENTS

Citizens' comments were provided.

There being no further business, the meeting was adjourned at 7:53 p.m.

BOARD APPROVED:

Hal Katz
Board Chair
April 28, 2022

Kendra Drake
Recording Secretary



BOARD OF TRUSTEES MINUTES

DATE: April 1, 2022
TIME: 9:00 a.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Hal Katz, Ed Calahan, Luanne Southern, Trish Young Brown, Deborah Smith, Emmitt Hayes, Sheriff Sally Hernandez, Dr. Guadalupe Zamora & Sarah Churchill Llamas

MEMBERS ABSENT: Cynthia Ramos

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Hal Katz, called the Board meeting to order at 9:00 a.m.

CITIZENS' COMMENTS

None.

RECEIVE AND DISCUSS INFORMATION IN ORDER TO BEGIN DEVELOPMENT OF THE NEXT STRATEGIC PLAN FOR INTEGRAL CARE FOR FY 23-25

The Board of Trustees, the Executive Management and outside consultants met to discuss the development of the Strategic Plan for the next fiscal year.

CITIZENS' COMMENTS

None.

There being no further business, the meeting was adjourned at 12:00 p.m.

BOARD APPROVED:

Hal Katz
Board Chair
April 28, 2022

Kendra Drake
Recording Secretary



BOARD OF TRUSTEES MINUTES

DATE: April 14, 2022
TIME: 5:00 p.m.
PLACE: Via TEAMS

MEMBERS PRESENT: Hal Katz, Dr. Guadalupe Zamora, Ed Calahan, Trish Young Brown, Deborah Smith and Sarah Churchill Llamas

MEMBERS ABSENT: Luanne Southern, Emmitt Hayes, Sheriff Sally Hernandez, and Cynthia Ramos

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Hal Katz, called the Board meeting to order at 5:05 p.m.

CITIZENS' COMMENTS

Citizens' comments were provided.

DISCUSSION REGARDING PROPOSED INTEGRAL CARE EMPLOYEE CONSULTATION POLICY

Lisa Laky and Chair Katz discussed the Employee Consultation Policy. Discussion ensued.

CITIZENS' COMMENTS

Citizens' comments were provided.

There being no further business, the meeting was adjourned at 5:35 p.m.

BOARD APPROVED:

Hal Katz
Board Chair
April 28, 2022

Kendra Drake
Recording Secretary