



BOARD OF TRUSTEES MEETING

Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

Tuesday, October 29, 2024 – 5:00 PM

1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member(s) participating by videoconference shall be visible and audible to the public for as long as the member(s) participates while speaking.

The public may also view this meeting while in progress online at the following:

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An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

AGENDA:

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **CONSENT AGENDA – Recommendation to Approve**
 - a. **September 26, 2024 Board of Trustees Meeting Minutes**
 - b. **Cash & Investment Report for September 30, 2024** (Finance Item III, Mark Watson)
 - c. **Financial Statements and Budget Amendments (if applicable) for the Period Ending September 30, 2024 (Subject to Audit)** (Finance Item IV, Rusty Taylor, Joe Carrington)
- IV. **ACTION ITEMS**
 - a. **Recommendation to Approve, if Awarded, Texas Department of Housing and Community Affairs (TDHCA) Veteran's Transitional Housing Pilot Program** (P&O Item III, Marlene Buchanan, pgs. 5-7)
 - b. **Recommendation to Approve BP 04.02 “Approval of Grant, Contract, Foundation or Other Resource Development Proposals, Submissions & Awards”** (Finance Item V, Rusty Taylor)
 - c. **Recommendation to Approve BP 04.07 “Document Signing Authority”** (Finance Item VI, Rusty Taylor)
- V. **INFORMATION ITEMS/BOARD EDUCATION**
 - a. **Job Squad Program Update** (P&O Item VI, LaToya Kindred-Ray, pgs. 14-17)

VI. CEO REPORT

- a. **Agency Wide Updates**
- b. **Employee Advisory Council Update**
- c. **ICC Update**

VII. CITIZENS’ COMMENTS (Presentations are limited to 3 minutes.)

VIII. NEW BUSINESS

- a. **Election of Officers**
- b. **Proposed Date for November/December Board Meeting – December 12, 2024**
- c. **Closed Session Under Section 551.074 of the Texas Government Code Annotated to Discuss Personnel Matters Regarding CEO Six Month Performance Review**
- d. **Action as a Result of Closed Session**

IX. ADJOURNMENT

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:
 P.O. Box 3548, Austin, Texas 78764-3548.*

November/December 2024 Integral Care Calendar

Date	Time	Event/Meeting	Contact Person
November 14	12:00 PM	Planning Network Advisory Committee Meeting	Lesa Brown-Valades
December 3	5:30 PM	Planning & Operations Meeting	Dawn Handley
December 5	12:00 PM	Finance Committee Meeting	Rusty Taylor
December 12	5:00 PM	Board of Trustees Meeting	Jeff Richardson



BOARD OF TRUSTEES MINUTES

DATE: September 26, 2024
TIME: 5:00 p.m.
PLACE: 1430 Colier Street, Austin, TX 78704

MEMBERS PRESENT: Trish Young Brown, Emmitt Hayes, Dr. Guadalupe Zamora, Ann Kitchen, Ed Calahan and Sarah Churchill Llamas

MEMBERS ABSENT: Sheriff Sally Hernandez, Deborah Smith, Stephanie Bazan and Hal Katz

Other Center Staff and Guests were in attendance.

With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:04 p.m.

CITIZENS' COMMENTS

Citizens' Comments were provided.

CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff.

CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

a. August 29, 2024 Board of Trustees Meeting Minutes

ACTION ITEMS

Acceptance of the Cash & Investment Report for August 31, 2024. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Financial Statements and Budget Amendments (if applicable) for the Period Ending August 31, 2024 (Subject to Audit). Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the Security RFP Contract. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 02.02 "Board of Trustees Bylaws" with amended language. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 02.05 "Citizen Appearances Before the Board of Trustees" with an effective date of January 1, 2025. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 04.12 “Purchase of Goods and Services. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 04.26 “Charity Care”. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the St. David’s Foundation We All Benefit Grant Program. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of Cigna Health Group Foundation Veteran Mental Well-Being Grant Program. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

CEO REPORT

The CEO report was briefly highlighted with emphasis on Agency Wide Updates, the Employee Advisory Council and the ICCC.

CITIZENS’ COMMENTS

Citizens’ Comments were provided.

There being no further business, the meeting was adjourned at 6:44 p.m.

BOARD APPROVED:

Patricia Young Brown
Board Chair
October 29, 2024

Kendra Drake
Recording Secretary