



## BOARD OF TRUSTEES MEETING

*Integral Care's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.*

**Thursday, July 25, 2024 – 5:00 PM**

1430 Collier Street – Integral Care Board Room, Austin, TX 78704

This meeting may include one or more members of the Board of Trustees that will participate by videoconference. The presiding officer and a quorum of the Board will be physically present and it is their intent to preside over the meeting at the Integral Care Administration Building, 1430 Collier Street, Austin, Texas 78704. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

The public may also view this meeting while in progress online at the following:

[Click to join the meeting](#)

An electronic copy of the agenda and packet can be found at:

<https://integralcare.org/en/agendas-minutes>

### **AGENDA:**

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S WELCOME & ANNOUNCEMENTS**
- III. **CONSENT AGENDA – Recommendation to Approve**
  - a. **May 30, 2024 Board of Trustees Meeting Minutes**
  - b. **The Cigna Health Group Foundation Grant** (Goal 3) (P&O Item III, Stacy Spencer)
  - c. **The Homeless Diversion Demonstration Project (Goal 3)** (P&O Item IV, Kali Holyfield, Ashley Jones)
  - d. **Awarding Contract for Learning Management System to Relias** (P&O Item V, Martin Blumberg)
- IV. **ACTION ITEMS**
  - a. **Recommendation to Approve Cash & Investment Reports for May 31, 2024 and June 30, 2024** (Finance Item III, Mark Watson)
  - b. **Recommendation to Approve Financial Statements and Budget Amendments (if applicable) for the Periods Ending May 31, 2024 and June 30, 2024 (Subject to Audit)** (Finance Item IV, Joe Carrington)
  - c. **Recommendation to Approve BP 07.34 “Agency Performance Award”** (Lisa Laky)

**V. INFORMATION ITEMS/BOARD EDUCATION**

- a. **Update on 3<sup>rd</sup> Quarter Business Plan** (Teresa Williams)

**VI. CEO REPORT**

- a. **Agency Wide Updates**
- b. **Employee Advisory Council Update**
- c. **ICC Update**

**VII. NEW BUSINESS**

- a. **Closed Session Under Section 551.074 of the Texas Government Code Annotated to Discuss Personnel Matters Regarding CEO Performance Review**
- b. **Action as a Result of Closed Session**

**VIII. CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)

**IX. ADJOURNMENT**

*Integral Care is committed to compliance with the Americans with Disabilities Act. To request a reasonable accommodation, please call the Executive Office at 440-4031 for information or write to:  
 P.O. Box 3548, Austin, Texas 78764-3548.*

*August 2024 Integral Care Calendar*

<b>Date</b>	<b>Time</b>	<b>Event/Meeting</b>	<b>Contact Person</b>
August 8	12:00 PM	<b>Planning Network Advisory Committee Meeting</b>	Lesa Brown-Valades
August 9	1:00 PM	<b>C.A.N. Board Meeting</b>	Jeff Richardson
August 20	5:30 PM	<b>Planning &amp; Operations Meeting</b>	Dawn Handley
August 22	5:00 PM	<b>Finance Committee Meeting</b>	Joe Carrington
August 29	5:00 PM	<b>Board of Trustees Meeting</b>	Jeff Richardson



## BOARD OF TRUSTEES MINUTES

**DATE:** May 30, 2024  
**TIME:** 5:00 p.m.  
**PLACE:** 1430 Colier Street, Austin, TX 78704

**MEMBERS PRESENT:** Trish Young Brown, Emmitt Hayes, Hal Katz, Dr. Guadalupe Zamora, Ann Kitchen, Stephanie Bazan and Sarah Churchill Llamas

**MEMBERS ABSENT:** Sheriff Sally Hernandez, Ed Calahan and Deborah Smith

**Other Center Staff and Guests were in attendance.**

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With a quorum of Trustees present, Chair Trish Young Brown called the Board meeting to order at 5:00 p.m.

### CITIZENS' COMMENTS

Citizens' Comments were provided.

### CHAIR'S WELCOME & ANNOUNCEMENTS

Chair Young Brown welcomed Board Members and Staff.

### CONSENT AGENDA

The following Consent Agenda items were approved by consensus:

- a. **April 25, 2024 Board of Trustees Meeting Minutes**
- b. **May 23, 2024 Executive Committee Minutes**
- c. **Travis County Supportive Services for Community Living RFP 2402-006-JL (Goal 3)**  
(P&O Item III, David West)
- d. **Quality Management Program Plan (QMPP) 2024-2026 (Goal 3)** (P&O Item IV, Louise Lynch)
- e. **Cash & Investment Report for April 30, 2024** (Finance Item III, Joe Carrington)
- f. **Financial Statements and Budget Amendments (if applicable) for the Period Ending April 30, 2024 (Subject to Audit)** (Finance Item IV, Joe Carrington)
- g. **Ratification of Board Resolution Regarding Lease, Financing and Other Actions Related to Seabrook Project (2210 Pershing Dr, Austin TX 78723)** (Executive Committee Item II, Marlene Buchanan, Lisa Laky)

### ACTION ITEMS

Acceptance of Deletion of BP 11.02 "Review of Fund-Raising Proposals". Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 04.06 “Check Signing Authority”. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of BP 04.25 “Unallowable Expenditures”. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

Acceptance of the FY25 Benefit Package Renewal. Trish Young Brown called for a motion to recommend to the Board the approval of proposed recommendation. All were in favor. Motion carried.

**CEO REPORT**

The CEO report was briefly highlighted with emphasis on the Employee Advisory Council and the ICCC.

**CITIZENS’ COMMENTS**

Citizens’ Comments were provided.

There being no further business, the meeting was adjourned at 6:22 p.m.

**BOARD APPROVED:**

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Patricia Young Brown  
Board Chair  
July 25, 2024

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Kendra Drake  
Recording Secretary