

Team Meeting

A scheduled face-to-face meeting between Child and Family Team Members for the purpose of coordinating services, developing service delivery strategies, assessing the Covered Individual/Family's response to services, and modifying the Plan of Care as needed. Team Meetings must include at a minimum the Covered Individual's Parent/Guardian/Primary Caregiver and the Care Coordinator. Meeting participants may also include the Covered Individual, Direct Service Providers, Agency/System Representatives, Family Members, Friends, and Advocates.

Team Meetings:

- Is provided in the home, school, community, or institutional setting
- Cannot be billed simultaneously with another Community Support Service
- Must be provided and documented as face-to-face with the Covered Individual's Parent/Guardian/Primary Caregiver and the Care Coordinator at a minimum.
- Does not include the travel time of the Service Provider to-and-from the location of service, unless the Covered Individual/Family is present in the Provider's vehicle
- Does not include time waiting to provide service
- Cannot be provided simultaneously with a public school Admission, Review, and Dismissal (ARD) meeting.
- Cannot exceed more than three hours per billable event, unless authorized by the Care Coordinator.

Unit of Service: 15 minutes

Credentialing Requirement: NA